

Washburn University

VENDOR REGISTRATION APPLICATION

Instructions: The Vendor Registration Application form will provide Washburn University with information about you as a vendor. Please complete the form and return it to the Washburn University Purchasing Office either by fax or email. Please call (785) 670-2333 if you have questions.

Company Name _____

Alternate Name (dba) _____

Address _____

City _____ **State** _____ **Zip** _____

Contact Person _____ **Email Address** _____

Phone _____ **Website** _____

Do you accept VISA? ____ **Yes** ____ **No**

Major categories sold, services or manufacturing provided:

Washburn University, Purchasing Office
Morgan Hall Rm 214
1700 SW College Ave
Topeka, Ks 66621
Email: Purchasing@Washburn.edu
Fax: (785) 670-1114

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