

## Updated List of Promotion and Tenure Topics for Handbook Re-Write

1. Potential misunderstanding by applicants and committees regarding Quantitative vs. Qualitative Statements regarding minimum expectations (e.g., 2 articles in peer reviewed journals; Quality of publications; Quality of journal; Definition of peer-reviewed journal)
2. Required Chair letters (1<sup>st</sup> year chairs? Interim chairs?)
3. Early review, delayed review (e.g., major accident, major sickness, pregnancy), “re-review”
4. Defining and crediting years of service at other institutions
5. Communicating with candidates about negative committee reviews and allowing them to respond
6. 6-year vs. 7-year probationary period and hiring implications
7. Common calendar for non-reappointments (tenure track individuals; non-tenure track individuals)
8. Elements for consideration (teaching, scholarship, service). Add anything (advising, grants, assessment, collegiality)?
9. Do department standards superseded College/School standards (e.g., number of articles, minimum service period)?
10. De facto tenure and certain titles (e.g., visiting professor)
11. Second/Third/Fourth year review language as a part of each school’s process
12. Adding things to tenure files as they move forward (e.g., acceptance of a submitted article, awarding of a grant)

### Affirm some things (?):

1. Instructor appointment begins the tenure clock
2. Grievance process does not apply to promotion and tenure issues
3. Sabbatical time counts as service time regarding promotion and tenure calculations while Leave of Absence time must be reviewed to determine if it counts

### Edit some things:

1. Typos
2. References to NCA (vs. HLC)

Subcommittee (first meeting: April 20 at 1:00 Baker Room)

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Additions? School of Law representative