Faculty IT Advisory Council Meeting

Minutes

Thursday, Nov. 7th, 2013 9:00-10:00am Thomas room, Memorial Union

Members Present: Floyd Davenport (ITS), Glen McBeth (School of Law), David Pownell (Education), Takrima Sadikot (Biology), Azyz Sharafy (Art), Becky Dodge (Applied Studies), Sharla Blank (Sociology), and Jeanne Catanzaro (School of Nursing-via phone conference). Guest: Brenda White (ITS).

1. **Call to Order** Floyd Davenport called the meeting to order.

2. **Minutes** Minutes from the October 2nd, 2013 meeting were distributed and reviewed. David Pownell stated a correction needed under section on plagiarism software. He has not used Turnitin. Brenda will remove that sentence from the minutes. Minutes with revision were approved. They will be posted on the ITS website at:

3. **Discussion Items**
   a. **ePortfolio** Becky Dodge stated that she had some information from Rusty Taylor that was gathered through a survey about ePortfolio use/interest from the School of Applied Studies departments. Floyd stated that we should look at a general campus survey and that support/recommendation from FITAC to the Technology Steering Committee on a campus solution be the next steps.

   b. **Technology Requests-Mediated Classroom Improvements (Brenda/Floyd)** Floyd and Brenda indicated that ITS is in the process of submitting Technology Requests to the VP (this week) for the next FY funding. Floyd indicated that FITAC provides input to these requests for computer replacements, mediated classroom equipment, etc.

      PCs-Floyd indicated that the campus is approximately on a 6yr. replacement cycle for computers (behind our 4 yr. replacement goal).

      Software-Floyd stated that Microsoft is opening licensing for students to obtain a free license of Office with a campus license. ITS will need to set up a server for students to obtain the software through authentication process. He also indicated that faculty and staff may have the ability to purchase a 3 year license for Office for $100. Azyz asked about updates for Adobe licensing for labs. Floyd indicated that Adobe has changed its licensing structure to more cloud based licensing. He stated that John Haverty is looking into this and that Azyz should contact John for more information on the lab licensing for Adobe products.

      Projector replacements –Brenda provided a handout that listed that oldest model projectors (EIKI 110) and their locations. She had received funding last FY to replace 11 of these projectors and those will be installed during the winter break time. Brenda indicated that one of the Technology Requests for the coming FY funding was to requests that some of rooms be selected to have interactive whiteboards installed instead of replacing projectors and that FITAC members could assist in selecting those rooms, based on discussions at the department level. Discussion about the type/brand of board since the campus currently has departments that have purchased/installed Promethean, Smartboard, and Epson projector option for an interactive whiteboard technology. Floyd indicated that it is helpful for ITS to have
a standard option for the campus, when it comes to repair, maintenance and for training purposes. David stated that USD #501 has Promethean, Auburn Washburn school district has Smartboard, and Shawnee Heights has install Mimeo. Brenda also stated that she has researched some local use in Topeka businesses and that those are mostly Smartboard installations. Also KU has implemented Smartboards. Floyd indicated that FITAC should look at: identifying the rooms appropriate for the technology, interest or need from the departments, cost comparison in products. Azyz asked that specific questions be written and provided to FITAC members to ask their departments. Sharla indicated that the majority of the Henderson rooms on the list be considered for projector replacement. FITAC members agreed that the Technology Request should include both projector replacements and interactive whiteboard installations as a recommendation for funding the FY15. Brenda will revise the Technology Request to indicate this. FITAC will work on surveying their constituents in the coming months for interest, need, location, and brand. Floyd also indicated that input from departments, FITAC members on the improvements for wireless in certain locations is also another area FITAC members can assist with. 

c. **FITAC Chair** Floyd stated that Nancy Tate is working on getting a Faculty Senate representative for FITAC. He also stated that he would like to see FITAC chaired by a faculty member so that faculty can push the agenda for the meetings. Options for selecting chair: have Faculty Senate rep. chair the council, select a chair from current membership. Azyz suggested that the chair have knowledge of technology. Floyd suggested that a chair be selected at the next FITAC meeting on Dec. 11th, 2013.

d. **Campus license for plagiarism software such as Turnitin** Sharla asked if there was any more information on the plagiarism software. Brenda indicated that she would work on getting a quote from Turnitin for a campus license. Sharla indicated that their department is very much interested in plagiarism software.

4. **Adjournment** Approx. 10:00am. Submitted by Brenda White Approved 12-11-13.