Faculty IT Advisory Council Meeting

Minutes

Wednesday, Dec. 11th, 2013 3:00-4:00pm Thomas room, Memorial Union

Members Present: Elise Blas (Mabee Library), John Christensen (School of Law), Rosemary Walker (School of Business), Rusty Taylor (School of Applied Studies), Sharla Blank (Social Sciences), Takrima Sadikot-Biology (Sciences), Azyz Sharafy-Art (Fine Arts), and Floyd Davenport (ITS). Guest: Brenda White (ITS).

1. **Call to Order** Floyd Davenport called the meeting to order.

2. **Minutes** Minutes from the Nov. 7th, 2013 meeting were distributed, reviewed, and approved.

3. **Discussion Items**
   
a. **EPortfolio system (Floyd)** Floyd wanted to clarify with FITAC members that we did not select and/or fund the ePortfolio module from Desire2Learn. He asked that members communicate this throughout their departments. Rusty stated that Becky Dodge had collected information from the School of Applied Studies faculty about their requirements for an ePortfolio.

b. **Plagiarism software-Turnitin (Brenda)** There is still interest in this for the campus. It was suggested that a demonstration from Turnitin be provided to both FITAC and the Online Education Committee-perhaps in February 2014. Brenda will check with Tim Peterson-Online Education Committee chair to see a joint meeting could be coordinated and if the Turnitin representative would accommodate a demo to both groups.

c. **Technology Requests (Floyd)** Floyd distributed this coming FY Technology Requests. FITAC members were asked to review and/or recommend funding for those that impact teaching and learning and rank them from 1-3. Input from FITAC and the WISAC committees will be forwarded to the Technology Steering committee for final funding decisions. Rusty suggested that FITAC look at and rank the #1s first. The following is the input from FITAC:

   - **#1 -PC replacement cycle** – Floyd indicated that to be on a 6yr. replacement cycle, we would need approx. $278,000 this FY. He stated that this does NOT include tablets. FITAC recommended $278,000 as priority #1 and $500,000 (5 year cycle) as priority #2.

   - **#2 -Network Switches** – recommends partial implementation as priority #1.

   - **#3 -Wireless Infrastructure and Access Points** – heavy use by several departments in Henderson classrooms – recommends priority #1.

   - **#4 -Projector replacements/Interactive Whiteboards in Mediated Classrooms** – FITAC recommended funding $28,793 for projector replacement as priority #1, but that Interactive Whiteboard requests should come from the individual academic departments.

   - **#6 -Wireless Infrastructure for classrooms** – FITAC recommends funding at priority #1 and that they be involved in the selection process for the classrooms that should receive this upgrade.
#7 – Classroom Capture Pilot – FITAC members stated that they didn’t feel the campus was ready for this and recommended it at a priority #3.

#9 – Support for Faculty Online Course Development (webcams/microphones, Adobe and Articulate Presenter licenses) – FITAC recommends funding at a priority #1.

#15 – Unified Communications Classroom – recommends priority #4.

#27 – Housing Operations Software – Floyd stated that this software helps w/student misconduct, allows registrations for camps, and provides workflow for review process. FITAC recommends funding at a priority #3 and requests more research on outcomes and benefits.

#28 – Automatic Job Scheduling Software and #29 – Workflow - Floyd stated that these are both requests for Enrollment Management. He suggested funding one of the two. FITAC recommends funding #28 as a priority #1, but not funding #29.

#33 – SW 24” Monitor - this is a monitor for a faculty member with a medical condition. It was suggested that another fund might be more appropriate for this request.

#37 – 20 laptops and cart (SAS) – Floyd stated that VPAT, Rick Anderson was not in favor of funding any more labs until a campus plan is in place. He also stated a need has been identified for larger lab space to deliver online exams. FITAC recommends funding at a priority #1 and suggests funding a lower number of laptops and have some students bring in their own computers, if they have them.

#44 – Interactive Monitor w/PC for SOL – John Christensen said that they cost approx. $7,000 ea. for a total of $14,000. Correction made in spreadsheet and recommended funding at a priority #1.

#49 – Smartboard and PC (Art) – recommended at a priority #1.

#50 – Adobe Premiere Pro CS6 (MM) – recommended at a priority #1.

#53 – iPad (Music) – FITAC is concerned that tablets are being purchased without a long term plan for sustainability.

#55 – iPads (Education) – FITAC is concerned that tablets are being purchased without a long term plan for sustainability.

#56 – Media Composer 7 Video Editing Software (MM) – recommended at a priority #1.

#62 – Cubex Trio 3D Printer (Mabee) – suggested that the 3-D printer in UMAPS be utilized. No need for another 3-D printer.

4. **New Business/Announcements**

   Floyd suggested that whoever is selected to lead the Center for Teaching Excellence and Learning (CTEL) should also be a member of FITAC.

   FITAC members suggested that the January 16th, 2014 meeting be cancelled and meet after the semester starts on Feb. 5th, 2014.

5. **Adjournment** Approx. 4:00pm. Submitted by Brenda White

   Approved 3-13-14 by FITAC