Committee Meeting Summary
Wednesday, March 12, 2014

Present: Jeanne Catanzaro, Creighton Miller, Becky Dodge, Marc Routsong, Sue Taylor-Owens, David Weed, Donna LaLonde, Elise Blas, Brenda White, and Tim Peterson

1. Revised Online Course Access Policy
   The revised policy was reviewed and discussed. The committee agreed to a few minor changes and recommended that it be sent to the deans, the Technology Steering Committee and the Faculty Senate as an information item.

2. Upgrade to D2L and Analytics-dates in March for test environment, May for production environment
   The D2L test environment will be upgraded March 20th, and testing and training modifications will be made in preparation for the production upgrade on May 22nd, which will require a downtime of 24 hours.

3. Analytics reports and training
   Several members of the committee questioned the benefit of the D2L Analytics module due to its complexity, limitations, and costs. Brenda White will gather information from D2L on our contract options and clarify if implementing Student Learning Outcomes across the platform and across departments would require an additional “engagement” (i.e., cost) with D2L.

4. Learning Object Repository (LOR) implementation
   The D2L LOR is different than the ANGEL version and is related to how D2L defines “organizations”. Marc Routsong is introducing the new LOR on an ad hoc basis with some departments.

5. Online Education Support Specialists search
   The search committee has interviewed several candidates for both positions and how to fill them prior to the end of the current semester.

6. Center for Teaching Excellence and Learning (C-TEL) –possible workshop/initiative for online course review/design
   Sue Taylor-Owens will be assigned .5 FTE to the new Center to assist faculty learn new technologies. The committee discussed how she and the Center might assist faculty design or redesign their fully online courses.

7. Other items
   The committee will meet again at 3 pm on Wednesday, April 16, in the Cottonwood Room.