Reference Form 2
For Prospective Master of Criminal Justice Students

This section is to be completed by the applicant prior to sending to the individual selected to provide the reference.

Name of person providing the reference: _________________________________________

The Family Educational Rights and Privacy Act and its amendments guarantee students access to their educational records. Students may, however, waive their right of access to references. The choice of the applicant regarding this reference is to be indicated below. Failure to sign will indicate acceptance of limited access.

( ) I do waive my right to inspect the contents of the following reference.
( ) I do not waive my right to inspect the contents of the following reference.

Signed: __________________________    Date: __________________________

Statement concerning: __________________________________________________________

(First Name) (Middle) (Last Name)

Who is applying for admission to the Master of Criminal Justice program for the ________ semester of ________ (year).

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The following sections are to be completed by the person providing the reference.

How long and in what capacity have you known the applicant?

_____________________________________________________________________________________________________________________________________

_____________________________________________________________________________________________________________________________________

Please comment on any specific talents you have seen demonstrated by this applicant in working with people such as completing tasks, dependability, and other work related skills. Attach additional pages, if needed.

(over)
What is your estimate of the applicant’s promise as a graduate student (intellectual independence, capacity for analytical thinking, ability to organize and express ideas clearly, scholarly and professional potential, etc.)? Attach additional pages, if needed.

In the table below, please rank the applicant’s ability and professional competence in comparison to other individuals whom you have known at similar stages in their careers.

<table>
<thead>
<tr>
<th>General Knowledge</th>
<th>Top 5% Superior</th>
<th>Top 15% Excellent</th>
<th>Top 25% Very Good</th>
<th>Top 50% Average</th>
<th>Lower 50% Below Average</th>
<th>Unable to Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self-Reliance, Motivation</td>
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<tr>
<td>Originality &amp; Creativity</td>
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<tr>
<td>Emotional Stability, Maturity</td>
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<td>Ability to Make Decisions</td>
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<td>Writing Skills</td>
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<td>Verbal Skills</td>
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<td>Growth Potential</td>
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<td>Skills in Relating to Others</td>
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<td>Cultural Sensitivity</td>
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</table>

Please indicate your overall endorsement of the applicant:
( ) Highly Recommend ( ) Recommend ( ) Recommend with Reservation

Name: ________________________________ Position/Title: ___________________________
(print)

Address: __________________________________________________________
(department/institution)

Date: _________________ Signature: ________________________________

If the applicant has waived the right to inspect this reference, please return it to the applicant in a sealed envelope with your signature over the seal.