

## Faculty Handbook Revisions Committee

### April 3, 2013

**Members Present:** Cynthia Waskowiak, Bill Roach, Jalen Lowry, Gordon McQuere, Nancy Tate, Carol Vogel

#### **Discussion:**

Nancy presented a couple of packets from her sub-committee's work. One is a tracked changes version of Sections 5 & 6 that is ready to submit to Faculty Senate for review. The other version needs discussion. The sub-committee is taking those proposed changes to departments and faculty councils for feedback.

The Committee reviewed the packet needing discussion and wondered if the new section on professional ethics adequately addressed plagiarism of faculty scholarly activity. Nancy added a reference to two other current sections of the Handbook, Termination for Cause and Academic Impropriety. The Committee felt these, along with the new professional ethics section, were adequate.

On the packet ready for Faculty Senate review, the Committee questioned the Dropping/Withdrawal part of Section 6, part VII.B.2. The intent of 2.a. Withdrawal for Lack of Attendance is for students who never attend class; it's being used differently. The Committee suggested that section and 2.b. Administrative Withdrawal clarify the faculty member's discretion. We added approval by the Dean for both sections.

Nancy then presented a proposal from Randy's sub-committee. The proposal is that committee members reviewing an application for tenure or promotion must retain the academic standing to which the candidate is applying. There are potential problems in CAS, SAS and SON. Nancy told us there is no longer an issue in SAS as they have changed the internal procedure already. The Committee suggested the other two units, CAS and SON should determine how to resolve this issue in response to the proposal.

#### **Decisions:**

- Nancy will wait for comments on the versions of Section 5 & 6 and then take it to Faculty Senate for review.
- The Committee is fine with Randy's proposal and would like CAS and SON to resolve any potential problems with it.

**Next Meeting: April 17, Noon, Shawnee Room.**