

Faculty Handbook Revision Steering Committee Meeting

25 June 2014

In attendance: Matt Arterburn, Bill Roach, Jalen Lowry, Randy Pembroke, Nancy Tate

The main agenda item was reviewing the suggested changes to Faculty Roles and Responsibilities from that subcommittee and discussing how to gain additional faculty feedback on items where faculty may have differing opinions.

When the Faculty Affairs Committee is constituted this coming fall, Nancy will attend an early meeting to discuss the recommendations of the Faculty Handbook Revision Committee, providing an agenda item for the recommendations which can move forward without further faculty input. She will also discuss how to proceed with gaining faculty feedback for the remaining items being proposed. The Handbook Committee believes the best method (if approved by the Faculty Affairs Committee) would be for Nancy and a member of the Roles and Responsibilities Subcommittee to meet with individual academic units (SOBU, SON, SOL, SAS) and with the CAS division units (Humanities, Creative/Performing Arts, Natural Sciences/Mathematics, Social Sciences) to present proposed Faculty Handbook changes for their feedback with at least the unit representative from the Faculty Affairs Committee being in attendance at the relevant unit meeting to hear the discussion.

The items which the subcommittee believed could be submitted to Faculty Affairs Committee without further discussion among faculty members were reviewed by the Handbook Committee. One item (Employment Outside the University) was moved from this list of items to the list of items requiring additional input from faculty members. Some minor editing changes were suggested.

Nancy will make the editing changes, move the one item, and provide copies of the two documents to the members of the steering committee to review.