

Faculty Handbook Revisions Committee July 10, 2013

Members Present: Lisa Jones, Cynthia Waskowiak, Nancy Tate, Monica Scheibmeir, Bruce MacTavish, Jalen Lowry

Discussion:

We discussed sending our proposed revisions to the Faculty Affairs committee in phases. In phase one, we'll send definitions and Promotion and Tenure. In phase two, we'll send Roles and Responsibilities. After that, we'll send editorial changes, like some of the effects of changes, like which categories apply to a particular section. We decided that definitions and P&T were revisions that needed to be changed first and that might pose less discussion than R&R which will require more campus dialogue. Deans have a directive from the VPAA to examine P&T in their area so there's already been a fair amount of input on those revisions.

Some specific parts of the handbook that are directly impacted by a change in definitions, like termination and non-reappointment, will be included in the phase one proposal. Lisa will examine revisions to the areas of the handbook that will necessitate a change in the Bylaws. Nancy will make the editorial changes to the existing handbook as suggested by Carol. She will also forward Carol's email with her tracked changes to the Faculty Senate to let them know the changes and to give them an opportunity to make suggestions to the changes.

The July 24 meeting will be cancelled and we'll meet next August 7. At that time, we'll review the sections that Lisa determines need to be changed to reflect our new proposed definitions. One such section is non-reappointment, which we clarified as applying only to Instructors and Professors (Asst., Assoc., and full), not Lecturers. The others are to clean up the termination and the grievance sections.

Decisions:

- The July 24 meeting is cancelled.
- We'll send definitions and P&T to Faculty Affairs first.
- We'll also send a couple other sections that require more immediate changes to reflect our new definitions.
- Nancy will make Carol's "clean-up" editorial changes to the existing handbook after brief consultation with Faculty Senate Chair.

Next Meeting: August 7, noon at Shawnee Room (Union)