

## **Leadership Institute Scholarship Acceptance Form 2013-2014**

I understand that to qualify for the Washburn University Leadership Institute scholarship, I must fulfill the requirements of Washburn University and be certified eligible for this financial aid by the Washburn University Financial Aid Office. Furthermore, I understand that I must continue to maintain eligibility in order to renew this scholarship for up to four (4) years while attending Washburn University.

I also understand that acceptance of the Leadership Institute scholarship implies and requires acceptance of the responsibility to meet some specific expectations including:

- 1) Attending Washburn University full time;
- 2) Achieving satisfactory annual progress toward earning a Leadership Studies Minor or Certificate as indicated in the Satisfactory Annual Progress section below;
- 3) Maintaining at least a 3.0 cumulative overall GPA;
- 4) Completing the required activities of the Leadership Institute, including:
  - a. Attending Orientation at the start of each semester;
  - b. Participating in the PALS on Campus program each year;
  - c. Participating in at least one Leadership Institute service project each academic year;
  - d. Performing a student leader role in the Leadership Institute, approved by the Director or Associate Director, during each semester. Role/involvement each semester must be proposed no later than September 30<sup>th</sup> and February 28<sup>th</sup> ;
  - e. Participating in and/or leading an aspect of program development or execution for the Leadership Challenge Event<sup>®</sup>;
- 5) Meeting at least once a year with the Leadership Institute Director and/or Associate Director to jointly review my compliance with the scholarship criteria, update my leadership goals and objectives, and discuss renewal of my Leadership Institute scholarship for the upcoming year;
- 6) Applying for scholarship renewal through the Washburn University Financial Aid Office each year before the priority deadline (currently February 15);
- 7) Development of a thoughtful, high quality thank you letter to the scholarship donor(s), due to the Leadership Institute office by September 30<sup>th</sup> each year to be forwarded to your scholarship donor.

I am aware that the amount of the Leadership Institute scholarship may be reduced or canceled if:

- 1) I do not actively participate in the Leadership Institute activities each semester as outlined above;
- 2) I do not assume a student leadership role within the Leadership Institute each year;
- 3) I voluntarily withdraw from the Leadership Institute;
- 4) I engage in misconduct that brings disciplinary action from Washburn University; or
- 5) I give false information on my application(s) or this scholarship acceptance form.

### **SATISFACTORY ANNUAL PROGRESS**

- 1) Successful completion of LE100, LE200, LE300, and LE400. LE100 must be completed by the end of your first year of participation in the Leadership Institute. LE200 must be completed by the end of your second year of participation in the Institute. LE300 must be completed by the end of your third year of participation in the Institute, and your LE400 internship/practicum must be completed by the end of your fourth year of participation in the Institute.
- 2) A minimum grade of C must be earned in each of the Leadership courses.

I understand that if I make satisfactory annual progress toward earning the Leadership Studies Minor or Certificate, participate in the activities/ leadership roles identified above, and achieve my annual performance goals, my scholarship can be renewed annually for a

total of four (4) years. I further understand that if I receive notification of an additional scholarship or additional financial aid, I need to notify the Washburn University Financial Aid Office, and that my financial aid package may be reduced to comply with the federal policy regarding the maximum financial aid a student may receive.

**ACCEPTANCE**

I have read and understand the above stated terms and conditions and I hereby accept the offered Leadership Institute Scholarship.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Scholarship Eligibility Condition**

The award of this scholarship is conditioned on the student remaining eligible for receipt of the scholarship for the complete academic term for which it is awarded and paid. Should the student become ineligible for the award during the term for which it is awarded and paid, the student will be financially obligated to repay the source of the scholarship the amount of the award less any refund, if applicable, and/or any unexpended scholarship amounts remaining in the student's account.

I agree to the terms and conditions of the scholarship.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Examples of losing eligibility: reducing course load to part-time when the scholarship requires full-time student status or ceasing participation in the leadership activities for which the award was made.

Examples of unexpended scholarship amounts remaining in student account include but are not limited to, monthly payments for housing or payment of scholarship amounts made periodically during a semester.