I. Call to Order

Chairperson Storey called the meeting to order at 2:04 p.m. in Kansas Room on the Washburn University campus.

II. Roll Call

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mr. Lykins, *Ms. Marquardt, Mrs. Parks, Mr. Roth, Mr. Storey and Mrs. Warren

*participated via telephone conference call.

III. Approval of Minutes of the December 12, 2008, 2009 meeting as mailed.

It was moved and seconded to approve the Minutes of the December 12, 2008 meeting as mailed. Motion passed unanimously.

IV. Officer Reports

A. Chair's Report

Chairperson Storey said that the Regents have been discussing the idea of strategic planning for Washburn University. He said to that end he is appointing an Executive Strategic Planning Council and indicated he would be asking members of the University staff to participate and he would be visiting with them.

B. President's Report

There was no President’s Report.

C. Committee Report(s)

There were no reports from the Budget/Finance Committee nor the Audit Committee as neither committee had met.

D. Treasurer's Report

It was moved and seconded to accept the 1. Depository Security Transactions, 2. Liquidated Claims Approval – December, 2008, and 3. Public Fund Investments – December, 2008 as set forth in the agenda item. Motion passed.
V. New Business

At the request of Regent Marquardt, the item concerning Animal Control was removed from the Consent Agenda and moved to item 3 under Action Items.

A. Consent Agenda:

It was moved and seconded to approve the Consent Agenda set forth in V.A.1. and 2. Motion passed unanimously.

Approved by action of the Board of Regents:

1. Report of Purchases between $25,001 and $50,000

Change Order No. 003 – Whiting Renovation Project as outlined in the agenda item, McPherson Contractors, Inc. in the amount of $30,120;

2. Personnel

   a. Voluntary Phased Retirement: Dr. Ursula Jander

      phased retirement granted to Dr. Ursula Jander for the academic years 2009-2010, 2010-2011 and 2011-2012 effective August 1, 2009. Appointment will be at 50% for each of those years;

   b. Designate Patricia Renn-Scanlan Librarian Emeritus

      bestow the title “Librarian Emeritus” to Patricia Renn-Scanlan;

   c. Faculty/Staff Personnel Actions

      hire Roxanne Kelly as Dean of Kaw Area Technical School at an annual salary of $105,000; hire Deborah Goering, .5 FTE for 12 months as PT Mobile Health Clinic Nurse at an annual salary of $29,496; new position PT Lecturer at an annual salary of $24,000; and, change in duties/months for Laura Sidlinger, Lecturer, Mobile Health Clinic Coordinator at an annual salary of $56,083.

B. Action Items:

1. Retirement Incentive Program

President Farley said the proposal was designed to assist the University in implementing budget reductions. It was moved and seconded to approve the one-time early Retirement Incentive Program proposed and to authorize the administration to enter into agreements with employees qualifying and applying for participation in the program and to authorize the administration to entertain proposals from and negotiate agreements with participants in the Voluntary Phased Retirement Program similar to those for participants in the proposed Retirement Incentive Program.
It was moved and seconded to amend the Program outline to make the Program condition subject to the realization of a projected $250,000 gross savings in the first year and to include a payment to the participants to include the University contribution into the employee’s retirement plan based upon the lump sum payment. Motion passed.

It was moved to provide that the lump sum payment of the employee’s annual basic salary be net of the University contribution to the retirement plan. Motion died for lack of a second.

It was moved and seconded to have the plan provide that faculty participants shall separate from employment on May 31, 2009. Motion passed.

On vote of the motion as amended, motion passed unanimously.

2. Purchases over $50,000

a. Purchase of Angel Online Learning Management System

Vice President for Administration and Treasurer, Wanda Hill, reported the existing on-line learning management system, WebCT, would no longer be supported as of October 2009, necessitating the identification and purchase of new on-line learning software. Vice President Hill reported that a subcommittee of the on-line education committee, the latter comprised of 17 faculty members, was formed to begin a review and evaluation process for the new on-line system. The subcommittee narrowed the potential vendors to Blackboard, Angel, eCollege and Moodle. The four were then evaluated on functionality assessment and cost. The committee determined that, in its opinion, the best suited regardless of cost were Angel and Moodle. A technical evaluation committee then reviewed the technical aspects of both Angel and Moodle and recommended to the Technical Steering Committee that the University acquire Angel and that the first year of the service of the software be hosted off-site and subsequent years on-site to enable the institution to more easily migrate courses to the platform reducing the strain on academic and ISS staff. Vice President Hill said that Johnson County Community College, which also uses Angel, reported that they would do this well as it would save additional time on the front end and provide a more robust system more quickly.

In response to a question from Regent Bunten whether the proposed acquisition was covered by budget, Vice President Hill reported yes. And, in response to query from Regent Parks about the number vendors bidding, Vice President Hill said there were an additional three or four other firms who submitted proposals.

It was moved and seconded to approve the purchase and implementation of the Angel Learning Management System to include year one off-site hosting in the total amount of $117,700. Motion passed.

b. Computer Equipment, Storage Hardware, Software, and Installation for ISS

It was moved and seconded to approve the award of a contract to Huber & Associates, Inc. in the amount of $163,827.48 as outlined in the agenda item. Motion passed.

Regent Marquardt proposed that the word ‘property’ in the proposed regulation at 15.4.3. be removed. The administration indicated the regulation would be so amended.

President Farley indicated that included in the items approved in the Consent Agenda was the appointment of Roxanne Kelly as the Dean of Kaw Area Technical School. She is coming to Washburn from the Kansas Board of Regents. Regent Lykins said she has done a great job at the Kansas Board of Regents and she will be sorely missed.

It was moved and seconded to adjourn. The meeting adjourned at 2:32 p.m.

Kenneth P. Hackler  
Secretary, Board of Regents