

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
REVISED MINUTES
January 26, 2007

I. Call to Order

Chairperson Warren called the meeting of the Board of Regents to order at 3:05 p.m. in the Vogel Room of the Memorial Union.

II. Roll Call

Present were: Mr. Bunten, Mr. Lagerberg, Mrs. Parks, Mrs. Paul, Mr. Roth, Mr. Storey and Mrs. Warren

III. Approval of Minutes of December 15, 2006 meeting as mailed.

It was moved and seconded to approve the Minutes of the December 15, 2006 meeting as mailed. Motion passed unanimously.

IV. Officer Reports

A. Chair's Report

The Chairperson had no report for the Board.

B. President's Report

President Farley said there's a new exhibition at the Mulvane Art Museum which opened with a good deal of fanfare. He said the institution was assisted in the new exhibition by representatives of the Chinese Embassy, specifically a Mr. Liu. He said Kansas Senator Pat Roberts and his wife toured the exhibit, which includes a children's exhibit. He said the Roberts' finished their tour of the facility by reading stories to children who were present. President Farley said Senator Roberts was very complimentary of the Mulvane Art Museum and the current exhibit.

Dr. Farley said that substantial progress is being made on the MacVicar property. He said the anticipated completion date is in about three weeks with the WEA move-in to the new facility to occur during Spring break. He said, in response to a query about the carriage house on the property, the brick facing on the building has been stabilized. He said the overall project looks great.

President Farley reported substantial progress is being made on the Stoffer Science Hall project and the project is currently on time. The plan is to occupy the laboratory portions of the building in Fall and then renovate the remainder of the building. He said the project has gone exceptionally well. Dr. Farley said the older portion of the building will be closed this summer but there will be full programs in science this summer.

President Farley noted that the Spring enrollment figures are tracking with the Fall enrollment and that we anticipate that we'll have the usually expected 95 percent Fall enrollment for the Spring.

Dr. Farley reported that he and other representatives of the University have been participating in a vocational-technical college committee which is in the process of finalizing its report to the Kansas Legislature. He said the committee has recently devoted an enormous amount of time to work on an agreed budget model. He said the committee's recommendation on governance structure calls for a separate entity but parallel with the Kansas Board of Regents. He said there was some concern expressed by some of the members whether the proposed change requires a change to the current Kansas Constitution.

C. Committee Report(s)

1. Budget/Finance Committee

a. Budget Guidelines – Salaries

The Chairperson of the Budget/Finance Committee, Regent Storey, reported that at its last meeting the committee discussed salary guidelines for developing the budget for the ensuing fiscal year. Regent Storey said the committee is recommending a four percent salary pool to be used in the same manner as it has in the past several years, awarding salary increases on the basis of merit.

He also said the committee discussed the proposed Greek Village project and it was the opinion of the committee that the Greek Village project would not work. He noted the Alpha Delta's don't want to participate in it; that the Sig Eps would like the option of having a land lease with the institution and a building a new house on the East side of campus; and that the Phi Delta's would like to renovate their current house.

It was moved and seconded to authorize the administration to implement a four percent salary pool budget for fiscal year 2008. Motion passed.

b. Athletics Strength and Conditioning Facility

Chairperson Warren noted there were a number of persons in attendance who wished to speak to the Board of Regents concerning the Athletics Strength and Conditioning Facility. She noted that the recommendation of the administration is to renovate Whiting Field House rather than to utilize existing Garrett Natatorium. She reviewed the Public Comment Guidelines, indicating that the speakers comments should be related to the specific topic, the four minute time limitation, and the need to address the full Board rather than individual Regents.

* Regent Blair joined the meeting via telephone conference call at 3:18 p.m.

The following persons spoke in favor of retaining the pool in Garrett Natatorium: Daniel Kurtz, Marilyn Railey, Lucy Stein, Alex Wise, Melissa Boetig, Charles Logan, Josh Shald, Marie Kriepe and Fred Bahr.

Following the conclusion of public comments, the Chair of the Budget/Finance Committee, Regent Storey, noted at the outset there were three options the University had for a new weight training facility: to build a separate free-standing building; utilize the space in Garrett Natatorium; or to renovate Whiting Field House. He said President Farley gave a good presentation on renovation of the Whiting Field House facility at the Budget Committee, but that the Committee did not take action at the meeting. He specifically noted the Committee did not decide to close the pool and that it focused primarily on Whiting Field House.

President Farley said there is new updated information related to renovation of Whiting Field House including projected cost data. He said the new information provides for offices for Nursing faculty and renovation of locker space. There would be a new second floor created for basketball/volleyball activity. He said following our normal process relative to construction projects, there was a need to determine the site so the architects can take the next step in development of plans. He noted the cost of renovation of Whiting Field House was greater than that projected initially for Garrett Natatorium, but that additional space and usage is gained through renovation of Whiting and that the cost differential could be handled through use of University reserves. In addition to adding classrooms and offices for Nursing faculty, the renovation would bring the building into compliance with the Americans with Disabilities Act, change the shell of the building and also provide air conditioning throughout. Those, he said, would justify the use of University reserves.

Regent Paul inquired whether all costs were identified in the handout and expressed concern about the amount built in for air conditioning the building as being too low as well as the five percent contingency being an inadequate amount. She noted that while the project had contemplated the use of University funding, the amount from University reserves is more likely to be closer to \$2 million.

Regent Roth inquired of Dr. Farley what a reasonable amount of reserves to have on hand would be. Dr. Farley said many institutions average seven percent of their operating budget in reserves. He said that ours, **after** the remodel, would be in the 11 to 12 percent range. Mayor Buntin said that for the City, ten percent is sort of at the bottom level of reserves to keep on hand. Dr. Farley said there are three purposes for maintaining reserves: debt; having money available; and, initiatives. He said that Washburn stands in good stead on all three of these.

Mr. Lagerberg inquired whether adding items to the third floor could be done as an alternative. This followed discussion of the absence of a training table facility for the renovated Whiting Field House.

Regent Paul said the use of University reserves to renovate a building that needs it and deserves it, adding classrooms and a weight training facility, would be good for attracting donors. She reiterated her concern about cost figures shown.

Regent Parks expressed her thanks for the presenter's comments on the pool and especially the students for taking the time to present their issues and concerns.

It was moved and seconded to authorize continuation of the architectural process through design and development for Whiting Field House as the site for the conditioning facilities. The project is to include renovations to locker rooms located throughout the Petro complex and to include cost estimates for finishing the third floor of the renovated building. Motion passed.

D. Treasurer's Report

It was moved and seconded to accept the Treasurer's Report: **1. Depository Security Transactions; 2. Liquidated Claims Approval – December, 2006; 3. Public Fund Investments – December, 2006;** and, **4. Quarterly Financial Report for Six Months Ended December 31, 2006.** Motion passed.

V. New Business

A. Consent Agenda:

It was moved and seconded to approve the consent Agenda. Motion passed.

As approved by action of the Board:

1. Personnel

a. New Faculty Hire

hiring David Hartley as full-time Lecturer, non-renewable appointment, in the Art Department for the Spring 2007 semester only at a salary of \$15,004;

b. Revisions to Classified Compensation Schedule

revised Classified Compensation Schedule, changes to include the elimination of classifications no longer in use, title changes and the addition of two new classifications, as shown on the agenda item;

c. Academic Sabbaticals 2007-2008

approve academic sabbaticals for the 2007-2008 academic year to: Assoc. Prof. Jack Decker for Fall 2007; Prof. Linda Elrod for Spring 2008; Assoc. Prof. Mark Kaufman for Fall 2007; Prof. J. Karen Ray for Spring 2008; Prof. Gary Schmidt for Spring 2008; and Prof. Margaret Stewart for Spring 2008;

2. Report of Purchases between \$25,001 and \$50,000

award of contract to: Burlingame Concrete Construction in the amount of \$26,235 for parking lot repairs; and Merry X-Ray/SourceOne Healthcare in the amount of \$38,685 for Digital imaging (X-ray) equipment with software for the School of Applied Studies; and,

3. Renewal and Extension of Topeka Neighborhood Revitalization Plan

President Farley remaining a signatory of the interlocal agreement reauthorizing and extending the Topeka Neighborhood Revitalization Plan.

B. Action Items:

1. Appointment of the Dean of the School of Law

Dr. Farley said it is with great enthusiasm he brings to the Board a recommendation for the appointment of Thomas J. Romig as the new dean for the Washburn University School of Law effective July 1. Dr. Farley said Mr. Romig possesses charisma and great leadership skills which he will bring with him to the University.

It was moved and seconded to approve the appointment of Thomas Romig as dean of the University's School of Law effective July 1, 2007 at an annual basic salary of \$235,000 and further, he be appointed as professor with tenure. Motion passed unanimously.

2. Digital Archive Collections for the Law School Library

It was moved and seconded to approve the award of a contract to The Gale Group, Inc. in the amount of \$208,000 for the digital archive "The Making of Modern Law". Motion passed unanimously.

**3. Award of contract: Telecommunications Cabling & Technology Deployment
Stoffer Science Hall Addition & Renovation**

It was moved and seconded to approve the award of a contract with SAVAGE COMMUNICATIONS, INC. in the amount of \$154,120 for telecommunications cabling and technology deployment at Stoffer Science Hall addition and renovation. Motion passed unanimously.

4. Policies

a. Washburn University Policy Regulations and Procedures Manual

It was moved and seconded to approve the revision of the following sections of the Washburn University Policy Regulations and Procedures Manual: Recruitment and Employment; Student Employment; Employee and Labor Relations; and, Classification and Compensation. Motion passed unanimously.

It was moved and seconded to direct the Vice President for Administration and Treasurer to seek proposals for a portable sound system and telephone conference call capabilities which would enable persons attending Board meetings to hear all that is said by the Regents and speakers, including persons attending via telephone conference call. Motion passed unanimously.

The meeting adjourned at 4:32 p.m.

Kenneth P. Hackler
Secretary, Board of Regents