

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**July 27, 2007**

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**I. Call to Order**

Chairperson Warren called the meeting to order at 4:05 p.m. in the Kansas Room of the Memorial Union. Mrs. Warren extended a warm welcome to Regent Marquardt, attending her first meeting of the Board following her appointment by Governor Sebelius.

**II. Roll Call**

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Ms. Marquardt, Mrs. Parks, Mr. Roth, Mr.Storey, Mrs. Warren.

**III. Approval of Minutes of May 11, 2007 meeting as mailed.**

It was moved and seconded to approve the Minutes of the May 11, 2007 meeting as mailed. Two corrections to the Minutes were made: the name Lagerberg changed to Paul in IV.A. line 3; and the word "revenue" changed to "review" in line IV.A. line 4. With the corrections, the motion was approved unanimously.

**IV. FY 2008 PUBLIC BUDGET HEARING**

Chairperson Warren then noted the next item on the agenda was the FY 2008 Public Budget Hearing. One person, Mary Lou Herring, was recognized and made a presentation to the Board of her concerns about the FY 2008 Budget, circulating a handout to members of the Board of Regents. Following her presentation it was moved and seconded to approve the FY 2008 Public Budget. Motion passed unanimously.

**V. Officer Reports**

**A. Chair's Report**

Chairperson Warren declined to make a report other than reiterating her welcome of Regent Marquardt to the Board..

**B. President's Report**

Dr. Farley noted there were two things he wanted to mention which are included in the agenda for today's meeting. The first was the new joint Juris Doctorate/Master of Business Administration degree. He noted we previously had added the Juris Doctorate with the Social Work program and that this new degree represents the next major step. He said this is a major tribute to the Dean of the School of Business and the School of Law. The other item he wanted to mention was the appointment of a new Vice President for Academic Affairs, Dr. Robin Bowen. Dr. Farley said this was the last meeting for Dr. Wasserstein. He said Dr. Wasserstein is very well respected and he will be missed tremendously. He said everyone at the University wishes him well in his new endeavor. He said Ron has done a great job for the University.

Dr. Farley noted the University has been discussing affiliation with Kaw Area Technical School over the past couple of years. He said he met three weeks ago with the founding superintendents of school districts of the Kaw Area Technical School. He said the group recommended that KATS affiliate with Washburn and that group will ask the other eleven members of the school districts participating in KATS to comment on that. He said he expects a positive recommendation from the other eleven as well. He said we will now begin to work together with members of the USD 501 Board of Education.

Dr. Farley noted the University had been working with the Kansas Board of Regents and its staff for developing a funding model for higher education. He said the model adopted is a revenue-driven model which gives new structure to the process. He commended Executive Director of Governmental Relations, David Monical, for his work on working with the staff to work out some of the wrinkles and in achieving some accommodations for the University.

Finally, Dr. Farley noted a recent meeting of the MIAA athletic conference at the end of June at which it was voted to add the University of Nebraska-Omaha to the conference and to permit Southwest Baptist to be relieved from the obligation of participating in championship football.

#### **C. Committee Report(s)**

Chairperson Warren noted the inclusion in the agenda materials of the meeting of the Audit Committee in June. There is no formal report.

#### **D. Audit Committee**

#### **E. Treasurer's Report**

Vice President for Administration and Treasurer, Wanda Hill, presented the Treasurer's Report. It was moved and seconded to accept the report as presented. Motion passed.

- 1. Depository Security Transactions**
- 2. Liquidated Claims – May, 2007**
- 3. Liquidated Claims – June, 2007**
- 4. Public Fund Investments – June, 2007**

### **VI. New Business**

Chairperson Warren inquired whether any member of the Board of Regents had a conflict with any of the items appearing in the Action Agenda for the meeting. There were none.

#### **A. Consent Agenda:**

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

- 1. KBoR Performance Agreement for Calendar 2008-2010**  
implementation of the KBoR Performance Agreement and calendar for 2008-2010;

2. **Change of Wording of Sabbatical Policy**  
change the wording of the Sabbatical Policy as outlined in the agenda item;
3. **Washburn University Dual Degree Program: School of Law (J.D.) and School of Business (M.B.A.)**  
implement a dual degree program between the School of Law and the School of Business;
4. **MBA Curriculum Revision**  
revision to the MBA curriculum as outlined in the agenda item;
5. **Report of Purchases between \$25,001 and \$50,000**  
award of contract to: Hayden Tower Service, Inc. in the amount of \$35,000 for an emergency generator at KTWU transmitter site in Moran, KS; Grainger in the amount of \$45,396.60 for lab chairs and stools for Stoffer Science Hall; Design Business Interiors in the amount of \$45,108.25 for office systems furnishings for Stoffer Science Hall offices; Senne & Co., Inc. in the amount of \$29,500 for sound control for Gary Vine Arts Center; ThyssenKrupp Elevator in the amount of \$28,680 to replace hydraulic cylinder in Morgan Hall East elevator; and Stoffer Change Orders No. 007 for \$26,420, 010 for \$32,639 and 011 for \$48,947 as outlined in the agenda item;
6. **Personnel**
  - a. **Faculty/Staff Personnel Actions**  
adjustments to specific salary lines as outlined in the agenda item;
  - b. **Unpaid Leave of Absence Request**  
voluntary unpaid leave of absence to Marydorsey Wanless, Lecturer, Art Department, for the Spring 2008 semester;
7. **WU Policy Regulations and Procedures Manual – Agency Accounts**  
revisions to the Agency Accounts section of the Washburn University Policy Regulations and Procedures Manual as set forth in the agenda item;
8. **WU Policy Regulations and Procedures Manual – Serving Alcohol on Campus**  
revisions to the Alcoholic Liquor and Cereal Malt Beverage section of the Washburn University Policy Regulations and Procedures Manual as set forth in the agenda item;
9. **WU Policy Regulations and Procedures Manual – Signature Authority**  
revisions to the Approval and Signing of Business Documents section of the Washburn University Policy Regulations and Procedures Manual as set forth in the agenda item;
10. **WU Policy Regulations and Procedures Manual – Facilities Use**  
revisions to the Facilities Use Regulations and Procedures section of the Washburn University Policy Regulations and Procedures Manual as set forth in the agenda item;
11. **WU Policy Regulations and Procedures Manual – Payroll**  
revisions to the Payroll section of the Washburn University Policy Regulations and Procedures Manual as set forth in the agenda item; and,

**12. Renewal and Extension of Topeka Neighborhood Revitalization Plan**

President Jerry B. Farley will remain a signatory on the interlocal agreement reauthorizing and extending the Neighborhood Revitalization Plan.

**B. Action Items:**

**1. Athletic Strength and Conditioning Facilities**

President Farley said the University has been doing additional work on the Athletic Strength and Conditioning Facilities item, working on the project as a whole, the budget and the establishment of a ten percent contingency. He said the project has been looked at endlessly and the architect has been very patient through the number of iterations viewed to meet all the needs for the project, conditioning facilities for athletics and other users' needs as well as renovation of the utilities for the structure. Dr. Farley said that while the budget proposed for the project has increased to \$5 million, requiring additional University funding, he said the reserves could be tapped to meet the project. It was moved and seconded to authorize a budget for the project of \$5 million and to continue completion of the architectural process and bidding.

Regent Roth said he supports the project, saying it is a good one. However, he said he believes the project will get the University's reserves down to a level where the University will be prohibited from using any reserves for any other building project; so consequently, he said, he would not be able to support any other new building project. Regent Warren also shared Mr. Roth's concerns.

Upon vote of the motion, motion passed.

**2. Exclusive Pouring Rights Contract**

Vice President for Administration and Treasurer, Wanda Hill, reported that since 2002 the University has had an exclusive pouring rights contract with Pepsi-Cola. She said the University solicited proposals from nine bottlers and vending operators and that Pepsi-Cola of Topeka submitted the highest bid for a five year contract of \$1,018,371. She said the next closest bid was from Coca-Cola Bottling Company of MidAmerica with a bid of \$800,392. It was moved and seconded to authorize the administration to enter into a five-year exclusive pouring rights contract with Pepsi-Cola of Topeka. Motion passed.

**3. Expenditures over \$50,001**

**a. Falley Field Renovations – M06011**

Vice President for Administration and Treasurer, Wanda Hill, reported the University solicited requests for proposals for renovation to Falley Field to correct drainage issues which have been present for a number of years. As a result of the three bids received, the administration recommends the project budget be revised upwards to a maximum not to exceed \$458,175 and that the contract for the low bidder, Nemaha Landscape Construction, be authorized in the amount not to exceed \$441,000. It was moved and seconded to review the project budget for Falley Field Renovation to \$458,175 and to authorize the administration to enter into a contract with Nemaha Landscape Construction in an amount not to exceed \$441,000. Motion passed.

**b. Digital Display System for the School of Business Technology Center**

It was moved and seconded to authorize the administration to enter into a contract with Rise Vision for the purchase of a digital display system for the School of Business Technology Center in the amount of \$57,724. Motion passed.

**c. Conversion of Television Transmitter for KTWU**

It was moved and seconded to approve the award of a contract to Larcan USA, Inc. in the amount of \$151,907 for the conversion of an existing Larcan analog transmitter to a digital transmission operation. Motion passed.

**4. Appointment of New Vice President for Academic Affairs**

President Farley reported the University had engaged in a nation-wide search for a qualified person to serve as the University's next Vice President for Academic Affairs. He said the search committee, comprised of various representative of constituent groups, was chaired by Professor Concannon of the School of Law. He said following a careful review of all of the materials submitted by candidates, five candidates were invited to come to the campus for an interview, two of whom were internal candidates. One of the three external candidates subsequently withdrew. Following the interview process and input from all involved in the process meeting with the various candidates and with personal interviews, President Farley said he identified Robin Bowen as being the top candidate and recommending the hiring of Dr. Bowen with tenure as Professor of Education in the Education Department at an annual basic salary of \$155,000. It was moved and seconded to approve the hire of Dr. Bowen as the Vice President for Academic Affairs with tenure in the Education Department as Professor of Education at an annual salary of \$155,000 effective Monday, July 30, 2007. Motion passed.

**C. Information Items:**

**1. Summary of AY2006-2007 Program Review**

President Farley noted the inclusion of the Summary for the Academic year 2006-2007 Program Review, noting that as the Board knew there is a thorough ongoing program review process at Washburn University. He said this process is one of the better processes with which he's been associated. He noted that should anyone wish, the entire committee review report is available through the office of the Vice President for Academic Affairs.

**D. Election of Board Officers**

Chair of the Nominating Committee, Regent Parks, reported the committee recommends the nomination of Regent Storey as Chair and Regent Blair as Vice Chair. It was moved and seconded to cast a unanimous ballot for Mr. Storey as Chair and Mr. Blair as Vice Chair. Motion passed.

Regent Storey commended the work of Regent Warren as Chair, saying she has done a great job for the Board and the University during her tenure as Chair.

It was moved and seconded to cast a unanimous ballot for the election of Wanda Hill as Treasurer, Ken Hackler as Secretary, and Carol Vogel as Assistant Secretary. Motion passed.

## **VII. EXECUTIVE SESSION**

It was moved and seconded to recess to Executive Session for the purpose of discussing a legal matter with counsel and to reconvene in Open Session in the Kansas Room of the Memorial Union at or before 5:15 p.m. Motion passed. The Board recessed to Executive Session at 5:00 p.m.

At 5:15 p.m. the Board reconvened in Open Session in the Kansas Room of the Memorial Union. Chairperson Storey reported the Board had been in Executive Session for discussion of a legal matter with counsel and that no action was taken.

It was moved and seconded to recess to Executive Session for the purpose of discussing a personnel matter of non-elected personnel and to reconvene in Open Session in the Kansas Room of the Memorial Union at or before 5:30 p.m. Motion passed. The Board recessed to Executive Session at 5:16 p.m.

At 5:30 p.m. the Board reconvened in Open Session in the Kansas Room of the Memorial Union. Chairperson Storey reported the Board had been in Executive Session for the purpose of discussing a personnel matter and that no action was taken.

It was moved and seconded to increase the salary of the President by ten percent. Motion passed.

It was moved and seconded to adjourn. Motion passed. The meeting of the Board of Regents adjourned at 5:32 p.m.

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Kenneth P. Hackler  
Secretary, Board of Regents