

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**August 22, 2008**

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**I. Call to Order**

Chairperson Storey called the meeting to order at 4:03 p.m. in the Forum Room of the Bradbury Thompson Alumni Center.

**II. Roll Call**

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mrs. Parks, Mr. Roth, and Mr. Storey.

**III. Approval of Minutes of July 25, 2008 meeting as mailed.**

It was moved and seconded to approve the Minutes of the July 25, 2008 meeting as mailed. Motion passed.

\* Regent Warren arrived at 4:05 p.m.

**IV. EXECUTIVE SESSION**

It was moved and seconded to recess to Executive Session for the purpose of discussing a personnel matter of non-elected personnel and to reconvene in Open Session at or before 5:00 p.m. in the Forum Room of the Memorial Union. Motion passed. The Board recessed to Executive Session.

At 5:00 p.m. the Board reconvened in Open Session. It was moved and seconded to recess to Executive Session for the purpose of discussing a personnel matter involving non-elected personnel and to reconvene in Open Session in the Forum Room at 5:15 p.m. Motion passed. The Board recessed to Executive Session.

At 5:15 p.m. the Board reconvened in Open Session in the Forum Room. It was moved and seconded to recess to Executive Session for the purpose of discussing a personnel matter of non-elected personnel and to reconvene in Open Session at 5:20 p.m. Motion passed. The Board recessed to Executive Session.

At 5:20 p.m. the Board reconvened in Open Session.

**V. Officer Reports**

**A. Chair's Report**

Chairperson Storey had none.

**B. President's Report**

President Farley said he had two quick things. He noted that the University Convocation had just concluded and for the first time had representatives from Kaw Area Technical School present who were introduced and integrated into the University community.

Dr. Farley said it also was the kick-off for the University's annual faculty/staff fundraising campaign including the video presentation. Dr. Farley said the folks who prepared the video did a great job and JuliAnn Mazachek, as President of the Washburn Endowment Association, did a wonderful job in putting the campaign all together. He reported there is approximately already \$90,000 from the annual fundraising campaign from trustees, regents and sponsors towards meeting the overall campaign goal.

Dr. Farley said the Kansas Board of Regents will be asking us to revise our current fiscal year budget to reflect loss of 2% in state funding to be incorporated in the Governor's request for funding to the Kansas Legislature. He said the Kansas Board of Regents anticipates an additional 5% reduction for next fiscal year FY 2010. He said the administration will be working on the 2% reduction plan over the next two weeks to be able to send to the Kansas Board of Regents. He said that will require a need for the Finance Committee to meet several times this fall.

Regent Bunten reported it's his understanding that only higher education is being asked to cut and not the elementary and secondary education. He said he thought the Kansas Board of Regents should pass a resolution having the K-12 educational interests share in the reduction too.

#### **C. Committee Report(s)**

Regent Parks, as Chair of the Evaluation Committee, reported that the Committee is recommending a 5% increase in salary for President Farley. It was moved and seconded to award Dr. Farley a 5% salary increase for fiscal year 2009. Motion passed.

Chairperson Storey commended Regent Parks and her committee on the fantastic job in preparing the evaluation process.

#### **D. Treasurer's Report**

It was moved and seconded to approve the Treasurer's Report **1. Liquidated Claims – July, 2008** as presented. Motion passed.

### **VI. New Business**

Chairperson Storey inquired whether any Regent had any conflict with the items appearing on the Action Agenda or wished to have any of the Consent Agenda items considered separately.

#### **A. Consent Agenda:**

It was moved and seconded to approve the Consent Agenda. Motion passed unanimously.

As approved by the Board of Regents:

##### **1. Personnel**

###### **a. Designate Karen Field Professor Emeritus**

designate Dr. Karen Field, Sociology and anthropology Department, as Professor Emeritus;

**b. Designate Bill Sparks Professor Emeritus**

designate Dr. Bill Sparks, Chair, Health, Education and Executive Science Department, as Professor Emeritus;

**c. Caretaker Position: Karlyle Woods**

establish a .12 FTE position of Caretaker, Karlyle Woods;

**d. Faculty/Staff Personnel Actions**

hire: Barbara Clark, Professor Emeritus, SON, 9-month, .2FTE for FY'09 at an annual salary of \$10,845; Jesse Cozby, Lecturer of Biology, 9-month for FY'09 at an annual salary of \$35,000; Michael Averett, Lecturer of Music, 9-month for FY'09 at an annual salary of \$35,000; Tammy Baker, Technology Librarian-Mabee, 12-month for FY'09 at an annual salary of \$50,000; Karen Fernengel, Lecturer of SON, .5FTE, 9-month for FY'09 at an annual salary of \$35,000; Robert Flahart, Lecturer of Biology, 9-month for FY'09 at an annual salary of \$35,000; Meredith McKee, Lecturer of Psychology, 9-month for FY'09 at an annual salary of \$43,000; Susan Zuber-Chall, Lecturer of Sociology/Anthropology, 9-month for FY'09 at an annual salary of \$39,000; Richard White, Teaching Staff KATS - Commercial Heavy Construction, for FY'09 at an annual salary of \$42,000; John Lemon, Teaching Staff KATS - Cabinet-Millwork, for FY'09 at an annual salary of \$42,000; Change: FTE from .5 to 1.0 for Jane Tanking, lecturer of SON, at an annual salary of \$48,273; FTE from 1.0 to .66 for James Haines, Ned Eldon Clark Distinguished Professor of Business; FTE from 1.0 to .75 for Joleyn Terry, Lecturer of SON, at an annual salary of \$38,565; James Schnoebelen title to Lecturer of Communication; increase Reinhild Janzen, Professor of Art annual salary to \$60,877; and,

**2. Washburn University Policy Regulations and Procedures Manual - Budgeting**

the Budgeting section of the Washburn University Policy Regulations and Procedures Manual as outlined in the agenda item.

**B. Action Items:**

**1. KTWU Tower Site License for Kansas Department of Wildlife and Parks**

President Farley said the University and KTWU have been working with the Kansas Department of Wildlife and Parks (KDWP) to permit KDWP to have a little piece of land for a maintenance building adjacent to its new park along the Kansas River. In exchange for the license to occupy the land, the KDWP will put up a fence and manage the surface of the land surrounding the tower and transmission site for the University. It was moved and seconded to approve the license agreement with the Kansas Department of Wildlife and Parks. Motion passed unanimously.

**2. Washburn Greek Housing – Purchase and Remodel of Kappa Alpha Theta House for Sigma Phi Epsilon**

President Farley reported that the Kappa Alpha Theta sorority recently decided it would become a non-residential sorority and has offered its house on MacVicar for sale. He said the Sigma Phi Epsilon fraternity had wanted to be in the new Greek Village Project but was unable to participate. He said under this proposal the University would own and manage the house and assist the Sigma Phi Epsilon fraternity in raising funds for the purchase and some renovation.

The total projected cost associated with the project, including the purchase and renovation, is approximately \$750,000. Dr. Farley said it's a strong fraternity and WEA President Mazachek said she feels like this is a really feasible fund raising project for the University and the fraternity to undertake. Regent Roth reported he would abstain from participating in a vote as he has a conflict being a former member of a Sigma Phi Epsilon fraternity. Motion passed unanimously with Regent Roth abstaining.

**3. Engineering Firm Contract for Projects Approved Through Loan Financing for FY 2008 – State Educational Institution Long-Term Infrastructure Maintenance Program**

President Farley reported the University has had one of its project approved for participation in the state educational institution long-term infrastructure maintenance program which provides interest free loans for educational institutions for addressing maintenance issues to upgrade the HVAC in Morgan Hall, the Memorial Union and Mabee Library. He said the University solicited proposals and received responses from five firms following a review. The administration recommends the approval of award of a contract to Welch and Mitchell Consulting Engineers to provide the engineering services required for HVAC projects in Morgan Hall and Mabee Library. It was moved and seconded to approve the award of a contract to Welch and Mitchell Consulting Engineers to provide engineering services as recommended. Motion passed unanimously.

**C. Information Item(s)**

**1. Program Review**

President Farley noted the University has a strong program review process, requiring all academic and non-academic departments to participate in a program review process on a five-year rotation basis. He said it provides a good valuation of the department. Dr. Farley said he has sent the Board an executive summary of the program review results and noted that he has the summary and details available for any member of the Regents who would like the opportunity to review them.

Chairperson Storey circulated a proposed meeting schedule. Several Regents indicated a conflict with the projected September 26 meeting. It was subsequently decided by consensus the next meeting of the Board of Regents would be at 4:00 p.m. on September 19, 2008.

It was moved and seconded to adjourn. Motion passed. The meeting adjourned at 5:47 p.m.

/s/

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Kenneth P. Hackler  
Secretary, Board of Regents