

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**October 12, 2007**

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**I. Call to Order**

Chairperson Storey convened the meeting to order at 3:34 p.m. in Room 118 of Henderson Learning Resources Center.

**II. Roll Call**

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mrs. Parks, Mr. Roth, Mr. Storey, and Mrs. Warren.

**III. Approval of Minutes of September 7, 2007 meeting as mailed.**

It was moved and seconded to approve the Minutes of the September 7, 2007 meeting as mailed. Motion passed unanimously.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's Report.

**B. President's Report**

President Farley reported that since the Board's last meeting the University completed its Annual Giving Campaign. He said it's the greatest campaign we have had with over \$296,000 raised. He said it's "remarkable, an amazing sum." He said the Washburn Endowment Association staff did a terrific job and that the WEA Trustees really stepped up and made great contribution to the campaign.

Dr. Farley said the Regents would recall that the Legislature, during the last session, addressed the issue of deferred maintenance at higher educational institutions and that the legislation included two provisions for institutions other than state educational institutions under the control of the Kansas Board of Regents. He said one provision provided for the development of a tax credit for donations made for deferred maintenance projects. He said he thinks there are a number of items on campus. He said the administration will be putting together ideas to fit within the final rules developed for the tax credit.

The President said the second provision was the state of Kansas could issue bonds used to fund deferred maintenance projects at these other institutions to be repaid without interest. Dr. Farley said the timeline for repayment is short, eight years. He said the University might have some projects which would be suitable and those would be projects normally we would fund through the three mill fund. He said the issue with repayment of bond indebtedness is to identify a revenue stream to repay the indebtedness. He said the administration will be screening these projects and will bring back information to the Board at a later date to keep them fully apprised.

**C. Committee Report(s)**

There were no committee reports.

**D. Treasurer's Report**

It was moved and seconded to accept the **1. Depository Security Transactions, 2. Liquidated Claims Approval – September, 2007, and 3. Public Funds Investments – September, 2007** as presented in the agenda items. Motion passed unanimously.

**V. New Business**

**A. Consent Agenda:**

Chairperson Storey noted the item numbered V.A.2. was not listed on the agenda cover sheet and that it would be removed from the Consent Agenda and placed under Action Items.

It was moved and seconded to approve the Consent Agenda in V.A.1.a through c. Motion passed unanimously..

As approved by action of the Board:

**1. Personnel**

**a. Personnel Action – Faculty (Law Librarian)**

reclassification of School of Law Government Documents Librarian position to Head of Reference and Government Documents Librarian with annual salary increase to \$64,272;

**b. Personnel Action – (Reference Instruction Librarian)**

a new temporary, no benefits .75FTE contract beginning October 1, 2007-June 30, 2008 with a salary increase to \$25,180 for 2007-08 will be issued to Kelley Weber, PT Reference Librarian at Mabee Library to replace her discontinued .45 FTE contract ;

**c. Voluntary Phased Retirement – Dr. Jorge Nobo**

a phased retirement program for Dr. Jorge Nobo, Professor of Philosophy for the academic years 2008-2009, 2009-2010 and 2010-2011, effective August 1, 2008, appointment to be at 50% for each of those years;

**B. Action Items:**

**V. A. 2. Report of Purchases between \$25,001 and \$50,000**

It was moved and seconded to approve the Report of Purchases between \$25,001 and \$50,000. Regent Warren declared a conflict of interest, noting one of the contractors for whom payment is being made is her husband. Upon vote of the motion, motion passed with Regent Warren abstaining.

As approved by action of the Board:

award of contract to: Simplex Grinnell in the amount of \$36,338.81 to install and reprogram fire alarm panels at Washburn Village; Blackboard, Inc. in the amount of \$31,400 for WebCT Campus Edition 4.1 annual license; Home Connections, LLC in the amount of \$36,401.20 to provide and install classroom media equipment for the School of Business Technology Center; Design Business Interiors in the amount of \$25,906.73 for office and systems furniture for the VPAA and VPAT offices at the Bradbury Thompson Center; Honeywell, Inc. in the amount of \$31,485 to install direct digital controls to system in the Physical Plant; Samco, Inc. in the amount of \$32,600 to construct data closets in Morgan hall and Carnegie Hall; Krueger International, Inc. in the amount of \$49,068.47 for classroom chairs in Carnegie Hall and Garvey Fine Arts Center; and, Stoffer Change Order No. 14 in the amount of \$36,743 for items shown in the agenda item.

**1. Expenditures over \$50,000**

**a. Office/Work Space Furnishings – Stoffer Science Hall Renovation and Addition**

Vice President for Administration and Treasurer, Wanda Hill, presented the item noting the decision to select furniture from Herman Miller was based on the fact that other furniture in the building is for 37 faculty offices and administrative and reception areas. She said the furniture was selected to provide consistency and interchangeability of all office furniture in Stoffer Science Hall matching furniture installed in Phase I. It was moved and seconded to approve award of a contract to Design Business Interiors in the amount of \$242,199.11. Motion passed unanimously.

**b. Classroom Renovations**

Vice President for Administration and Treasurer, Wanda Hill, reported that two contractors picked up bid documents but only one made a bid. She said the one contractor declined because the contractor typically does not work during the Christmas holiday. She said the bid received from Senne & Company was competitively priced with other classroom projects the University has had. It was moved and seconded to approve the award of a contract to Senne & Company in the amount of \$92,700 for renovations to Petro classrooms 220, 221 and 225 and Garvey classrooms 143 and 218. Motion passed unanimously.

**c. Mabee Library Periodical Subscription Services Renewal**

Vice President for Administration and Treasurer, Wanda Hill, reported the subscriptions for periodicals for Mabee Library is performed much in the same manner as program fees are for PBS programming provided for KTWU. She said the amount of \$260,000 was included in the FY '08 budget for periodical subscriptions. It was moved and seconded to approve renewal of periodical subscription services with Ebsco Subscription Service in an amount not to exceed \$260,000. Motion passed unanimously.

**2. 2007 Winter Closing Schedule**

President Farley noted that ten years ago the University reshuffled holidays and bunched several so University personnel could have the holiday between Christmas and New Year's, but even that holiday plan requires staff to take one day of annual leave. He said every seven years Christmas falls, as it does this year, on Tuesday and that it would make little sense to open the University just for Monday as staffing needs typically would fall to the supervisors and others would be wanting to take the holiday. He said the request is that for in these years where that sort of thing occurs, the Board would give the President the authority and discretion to designate such a day as a closing day of the University. It was so moved and seconded. Motion passed unanimously.

There being no further business to come before the Board, Chairperson Storey declared the meeting adjourned at 3:49 p.m.

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Kenneth P. Hackler  
Secretary, Board of Regents