

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
December 15, 2006

I. Call to Order

Chairperson Warren called the meeting of the Board of Regents to order at 4:14 p.m. in the Kansas Room of the Memorial Union.

II. Roll Call

Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mrs. Parks, Mrs. Paul, Mr. Roth, Mr. Storey, and Mrs. Warren.

III. Approval of Minutes of November 10, 2006 meeting as mailed.

It was moved and seconded to approve the Minutes of the November 10, 2006 meeting as mailed. Motion passed.

IV. Officer Reports

A. Chair's Report

There was no Chair's Report.

B. President's Report

President Farley said the University's annual Vespers concert was held Sunday, December 10th with students and faculty performing. He said it was a great performance lasting approximately 1-1/2 hours. He said it was "really outstanding" and "a wonderful, wonderful performance."

Dr. Farley said the Kansas Association of Broadcasters recently awarded KTWU-TV a first place award for sports production in 2006. He said it is really amazing that a public television station, which doesn't do a lot of live sports programming, would win such an award. He said the station tackled the basketball program and did a really good job. He said the station will be doing a few games this season as well.

Dr. Farley said the Kansas Legislature Division of Post Audit recently completed a survey on the application of non-resident tuition in Kansas post-secondary educational institutions. He said the Division sent out a survey to the institutions requesting information about who receives non-resident discounts, exemptions and the like. He said the University gave the Division a lot of data and that Washburn University looks pretty good. He said that Washburn has the smallest non-resident enrollment in the state of Kansas, which he said is good, but on the other hand the University could stand to have a little more diversity. He said enrollment at Washburn is comprised of about 5%-6% non-resident, whereas the other institutions total approximately 24%. Dr. Farley said 40% of the non-resident tuition waivers are mandated by statute and noted the two major areas we have beyond those mandated by statute are the five Missouri counties in the Kansas City area across the state line and our Alumni Legacy Program.

C. Committee Report(s)

1. Budget/Finance Committee

The chairperson of the Budget/Finance Committee, Regent Storey, said the committee had no report for the meeting.

2. Audit Committee

a. 2005-2006 Audit Reports – BKD, LLP

The chair of the Audit Committee, Regent Paul, reported the Audit Committee had a meeting earlier in the week and had the opportunity to visit at length with the University's auditor. She introduced Abe Cole of BKD LLP who said he enjoyed meeting with the Committee to discuss the report. He noted the firm issued a clean opinion. He said everyone at the University was very cooperative with the audit team. It was moved and seconded to accept the audit report. Motion passed unanimously.

Regent Roth said he appreciated seeing the pie charts in the audit report but said he didn't know what the percentages should be. Mr. Cole said that the information presented in that form are mandated by GASB 34 and 35, but that the concerns expressed by Mr. Roth could be addressed. Dr. Farley commented that the information in the pie charts is of the total budget, whereas the figures we normally see with respect to the percentage that state funds and tuition represent are of the education and general fund budget.

D. Treasurer's Report

It was moved and seconded to accept the treasurer's Report: **1. Liquidated Claims Approval – November, 2006** and **2. Public Fund Investments – September, 2006**. Motion passed unanimously.

V. New Business

Chairperson Warren inquired whether any of the Regents had a conflict with any of the items on the Consent Agenda and whether any Regent would like to have any one of the items separately considered. There was a request that item 1 on the Construction Change Order be considered separately. It was moved and seconded to approve the items on the Consent Agenda in A.2. and 3. Motion passed.

As approved by action of the Board:

A. Consent Agenda:

2. Purchases

a. Report of Purchases between \$25,001 and \$50,000

change order-Stoffer Science Hall Renovation to Ferrell Construction for re-routing sanitary line in basement, addition of new manhole and connection to new sanitary line and remove and replace concrete paving in parking lot to install new sanitary line in the amount of \$36,509; award of contract for mediated classroom equipment for Henderson Learning Resources Center by Cytek Media Systems in the amount of \$35,010;

3. Personnel

a. Position Reallocation – Inventory Control

reallocation of a vacant classified position within Business Services to an administrative position; and,

b. Voluntary Phased Retirement: Dr. James McCormick

voluntary phased retirement for Dr. James McCormick as outlined in the agenda item.

1. Construction Change Order – CO#02, Stoffer Science Hall Addition/Renovation

Vice President for Administration and Treasurer, Wanda Hill, explained that when the request for proposals were sent to potential contractors the bid documents included several alternatives. She said the base bid included a replacement of the existing elevator and that one of the alternatives was an additional elevator on the west end of the building. Because the bids were sufficiently low, the administration recommended, and the Board approved, the alternative for the additional elevator. However, when the alternate was approved, the replacement of the existing elevator was taken out. In other words, she said, in accepting the alternative, the action did away with the replacement in the base bid. She said we probably do need to replace the elevator and that if we are going to do so, now is the time. Vice President Hill said the University's owner representative, Don McCall, is providing an additional layer of review of the project for and on behalf of the University. She said he is attending all of the construction meetings involving the contractor and the architects. She said he also provides periodic detail analysis. Ms. Hill reported that Mr. McCall thoroughly reviewed the change order and concurs that the cost of this item is in line with the costs today, recommending approval of the change order at this time.

It was moved and seconded to approve Change Order #02 as outlined in the agenda item. Motion passed.

It was moved and seconded to adjourn. The meeting adjourned at 4:45 p.m.

Kenneth P. Hackler
Secretary, Board of Regents