Faculty Senate Action Item

Date: March 9, 2009
Number: 09-06

Subject: Notification of Infraction—Academic Impropriety Form

Description:
A proposed form for faculty to submit infractions of academic integrity policy to Dean of Students office.

To: Dean of Students
From: Name of Faculty making complaint
RE: Notification of Infraction—Academic Impropriety

I. Infraction?
   Name of student:
   Kind of infraction

II. Dispensation?
   A. Faculty
      a. Warning issued
      b. Grade on assignment lowered
      c. Failing Grade on assignment
      d. Course Grade Lowered
      e. Failing Grade for course
      f. Other
   B. Dean of Students
      a. Notification only; Matter taken care of at faculty level
      b. Adjudication requested
         1. Dean of Students
         2. Academic Review Board

III. Notification (checklist)
A. Faculty to Dean of Students

B. Dean of Students to Faculty filing report

C. Dean of Students to Student reported

D. Dean of Student’s Report to Senates (without names attached)

E. Infraction entered in Registry

Date: March 9, 2009    Originated by: J. Karen Ray
                        Chair, Academic Integrity Committee