

WASHBURN UNIVERSITY
GENERAL FACULTY
August 21, 2008

Dr. Farley called the meeting to order in Henderson Learning Resources Center Room 100.

Dr. Farley welcomed everyone to a new academic year and mentioned that the Residence Hall move-in had been a positive experience for students, families, and all University staff and faculty who had participated as helpers.

He told the faculty of the measure passed in the 2008 legislative session exempting Washburn University retirees from Kansas state income tax on retirement funds. The exemption applies to all of 2008, so anyone who retired in this calendar year is covered by the measure. The entire Shawnee County delegation supported the passage of the legislation and Senator Laura Kelly made special efforts to advance the legislation.

The Washburn WTE program had almost 300 participants this year, more than 200 of whom participated in the Study Abroad track. Dr. Farley expressed appreciation to the efforts of the 30 faculty members who were involved. The Higher Learning Commission was very complimentary of the WTE program, singling it out in its report as a singularly unique and excellent program. The enrollment management consultant likewise gave high praise to the program, singling it out as a way to attract quality students to Washburn and as a good marketing tool. Dr. Farley stated that the Leadership Program is being restructured and a new director hired and the Leadership WTE will flow into that program. He mentioned that some issues need to be resolved with regard to the Scholarly and Creative track of the WTE. Some basic concepts to be resolved are:

- a) Consistent treatment of faculty members and students across the four WTE tracks
- b) Whether students can receive academic credit and WTE credit simultaneously
- c) Compensation issues for faculty members for their work with students on WTE

Dr. Farley will convene a group which will include deans and faculty members to address the WTE issues and to draw up a document for consideration.

Dr. Farley mentioned economic stress in the nation which affects Washburn and other state institutions. At a recent meeting of the Kansas Board of Regents, Duane Goossen, the Director of the Budget for the State of Kansas, mentioned that the State of Kansas spends more than it receives in revenue. Governor Sebelius announced a 2% rescission for state budgets for the current year and an additional 5% reduction for 2010 year. This amounts to a reduction of \$1,000,000 for Washburn.

Sales tax has been down for the last two years, but it may be slightly higher this year.

Enrollment in credit hours has dropped precipitously. In the Spring 2006 there was a shortfall of 2,400 credit hours; Fall 2007 was down 4,400 credit hours and these losses were absorbed into the budget. It appears that Fall 2008 will have a loss of more than 4,000 credit hours and projections of Spring enrollment are typically 90% of Fall enrollment, resulting in an additional decrease in credit hours generated.

Dr. Farley said that at this point it is estimated we will need to shave approximately \$2.5 million in total dollars between this and next year. All cuts will need to be identified this year.. Therefore, we must adjust the current year's budget and act collaboratively and cooperatively to look for ways to be creative and innovative, increasing efficiency and productivity. He stated he is asking each vice president to take leadership in identifying budget reductions. He expects each vice president to involve the deans and directors who will in turn involve the department heads and individual faculty and staff members in the development of a budget reduction plan. He asked for maximum participation in this effort. Budget reductions are to be viewed as a restructuring of expenditures on an on-going basis, not one-time reductions.

Dr. Farley also asked faculty members to be creative in thinking of ways to increase revenues, with particular attention to increasing enrollment and improving retention rate. The overall objective is to lessen the impact on students and to assist students in being successful. He stated there will be no tuition increases to address the problem. Dr. Farley stated the institution will weather this situation by working together and emerge stronger for the effort. He assured the faculty he is willing to help in any way in the process.

Agenda Item III. Approval of the Minutes May 1, 2008 General Faculty Meeting.

It was moved and seconded to approve the minutes May 1, 2008 General Faculty meeting. Motion carried.

Agenda Item IV. Election of the Secretary of the General Faculty.

Carol Vogel and Michael Russell were nominated to serve as the Secretary to the General Faculty. Carol Vogel was elected to serve.

Dr. Farley asked Dr. Robin Bowen, Vice President for Academic Affairs, to make opening remarks.

Dr. Bowen stated she had made it through her "freshman" year and felt that she had learned a great deal about the institution, become well acquainted with many people and learned about Washburn history during her first year at Washburn.

She thanked Dr. Alan Bearman and the members of the Library Dean search committee for their efforts to hire a new Dean of Libraries, particularly acknowledging Dr. Bearman's acceptance of the position on an interim basis.

Dr. Bowen thanked Dr. Reinhild Janzen for her work as Interim Director of the Mulvane Art Museum. She announced the appointment of Cindi Morrison as the Director, thanking the committee for their work in this regard.

She announced that the search committee for the Director of the Leadership Program had scheduled a candidate on August 27-28, 2008 for a campus interview and encouraged faculty members to attend the open session and provide feedback to the committee.

Dr. Bowen remarked that the affiliation of the Kaw Area Technical School (KATS) with Washburn had consumed a great deal of time and effort on the part of many people in the Vice President for Academic Affairs' and Vice President for Administration's areas. She believes the transition was a good one and that a great deal of work remained to be done. KATS employees have been invited to attend the University Convocation on August 22. KATS has also invited all Washburn employees to attend an Open House on September 3 from 3:30 p.m. to 5:30 p.m.

She announced the Vice President for Administration would soon be launching a new emergency notification system with voice mail, text, and email notifications. Open sessions to explain the system will be scheduled.

Dr. Bowen stated that she, along with the Deans and Faculty Senate President, Tom Prash, identified top priorities by reviewing the goals the University submitted to the Kansas Board of Regents, the preliminary report of the Higher Learning Commission, and the University goals and the results of the faculty dinners held during the 2007-08 academic year. She identified as the top priorities for 2008-09 for the Academic Affairs area:

- a) Budget reduction
- b) Admissions and Enrollment
- c) General Education
- d) Library
- e) Retention of students
- f) WTE

Specific comments on these areas:

- a) The budget reduction effort will roll down through the faculty for recommendations. She requests that everyone participate and help in this effort.
- b) Admissions and Enrollment is everyone's job. Faculty are requested to step up their efforts and to assist the Admissions staff in their work. Prospective students respond best to faculty members as they consider their choice of college.
- c) General Education: A proposal has been received from the OASIS assessment work group in this regard. Dr. Bowen met with the leadership of the Faculty Senate and received approval to move forward with the appointment of an Ad Hoc Committee for General Education with a diverse membership. Names were solicited from the academic deans and will be sent out for faculty confirmation of appointees to the committee. The committee will consist of division and School representatives as well as a representative from the Academic Affairs Committee of the Faculty Senate and two student representatives (traditional and transfer). The Committee will provide regular reports to Faculty Senate. She expects this work to be a 2 year process, with the first year devoted to identifying the attributes a Washburn graduate should have and in 2009-10 a proposal readied for approval by May, 2010.
- d) Dr. Bearman is working with others to identify and to address issues concerning the Library which were identified in the Higher Learning Commission's preliminary report.
- e) The University's retention efforts need to be increased. The Admissions Consultant reports that many of the steps and efforts are in place, yet need to be reconsidered in relation to timing, buy-in and effectiveness.
- f) The issues regarding the Scholarly/Creative WTE are getting close to resolution, but additional attention will be given to addressing these and other concerns and issues related to WTE.

Dr. Bowen indicated that increasing diversity on campus would be integrated into areas identified as priorities above. She stated that plans are for an “attitude survey” to be going out soon, and encouraged attendance at the Tilford Conference on Diversity to be held October 2-3, 2008. The Vice President for Academic Affairs office will pay for registration, mileage and lodging for faculty members who participate. She also stated that Dr. Kim Morse was working on a TRIO-like grant proposal.

Dr. Bowen emphasized that faculty and staff members work in higher education because education changes people’s lives. She encouraged everyone to keep the mission of the University first and foremost in all the work done for the University as we move forward this year, especially in relation to budget adjustments.

V. Unfinished Business

It was moved and seconded to remove from the table those agenda items which were tabled at the May 1, 2008 meeting of the General Faculty. Motion carried.

It was moved and seconded to approve the items tabled at the May 1, 2008 General Faculty meeting. (Approved items attached) A motion to divide the question was ruled out of order. Motion carried.

VI. New Business

A request was made from the floor that minutes of this and subsequent meetings of the General Faculty include all documents of what was passed at the meeting. Dr. Bowen agreed.

A. MA 104 Proposal

It was moved and seconded to approve the item. Motion carried. (Approved proposal attached)

B. Three Year Review Cycle for the Washburn Transformational Experience

It was moved and seconded to approve the item. After extensive discussion of whether the current program review process addresses the issues contained in the agenda item, it was moved and seconded to amend the item to read:

“ It is proposed that a three-year review cycle for the WTE program be created, *employing a committee of faculty appointed by the Faculty Senate*, and set in place with the first review to take place by the end of the Spring Semester 2010. Issues to be reviewed would include optional vs. required student participation, faculty compensation, the viability of the existing four track system and future program goals and assessment tools.”

The motion to amend carried.

It was moved and seconded to halt discussion. Motion carried.

It was moved and seconded to approve the motion as amended. Motion carried.

VII. Introduction of New Faculty and Staff

A. College of Arts and Sciences

Dean McQuere introduced the following:

Sharon Ashworth, Assistant Professor, Biology
Michael Averett, Lecturer, Music
Carolyn Carlson, Assistant Professor, Education
Erin Chamberlain, Assistant Professor, English
Jesse Cozby, Lecturer, Biology
Sophie Delahaye, Assistant Professor, Modern Languages
Karen Diaz Reateguri, Assistant Professor, Modern Languages
Bob Flahart, Lecturer, Biology
Daniel Glenn, Lecturer, History
Sharon Jenkins, Lecturer, Education
Karen Kapusta-Pufahl, Lecturer, Sociology/Anthropology
Stephanie Lanter, Catron Visiting Artist/Professor, Art
Meredith McKee, Lecturer, Psychology
Fernando Pezzino, Lecturer, Modern Languages
Carrie Quinn, Lecturer, HPEES
Janet Sharp, Lecturer, Mathematics
Sarah Smarsh, Assistant Professor, English
Danny Wade, Assistant Professor, English
Kerry Kennedy Wynn, Assistant Professor, History

Dean McQuere also introduced Ursula Jander as Chair, Department of Biology and AnnMarie Snook, Chair, Department of Music

B. School of Applied Studies

Dean Dunlap introduced the following:

Vickie Kelly, Instructor, OLT
Joseph Loeb, Instructor, Allied Health
Douglass Smith, Assistant Professor, OLT
James Smith, Associate Professor, Social Work
Kayla Waters, Assistant Professor, Human Services
Harrison Watts, Instructor, Criminal Justice

C. School of Business

Dean Sollars introduced the following:

Scott Taddiken, Assistant Director, Small Business Development Center

D. School of Nursing

Dean Hornberger introduced the following:

Jeanne Catanzaro, Lecturer
Karen Fernengel, Lecturer
Bonnie Peterson, Assistant Professor
Jane Tanking, Lecturer

E. School of Law

Dean Romig introduced the following:

Bruce Carolan, Visiting Associate Professor
Jalen O'Neil Lowry, Visiting Associate Professor
Joseph McKinney, Visiting Professor

F. Academic Affairs

G. Student Life

Vice President Denise Ottinger introduced the following:

James Barraclough, Career Specialist
Mindy Rendon, Director of Residential Living
Kate McCown, Assistant Director of Residential Living
Deb Goering, RN, Student Health
Gina Anderson, Nurse Practitioner, Student Health
Jamie Shehi Olsen, Counselor
Maria Arce, Graduate Intern (KU), Counseling
Wade Weber, Graduate Intern (KSU) Student Life

H. Administration

Vice President Wanda Hill introduced the following:

Richard Selden, Bursar

Brenda White of ISS introduced the following:

Sue Taylor, Instructional Designer

Kirk Haskins introduced the following:

Priscilla Sammaripa, Admissions Counselor

VIII. Announcements

Board of Regent members in attendance: Blanche Parks and Ben Blair were recognized.

A workshop on plagiarism will be held by the newspaper staff on August 27, 2008 at 7:00 p.m. in the Washburn Room. Arrangements can be made to take attendance upon request of a faculty member.

IX. Adjournment

The meeting adjourned.

Respectfully submitted,

Carol L. Vogel
Secretary

GENERAL FACULTY AGENDA ITEM

Date: August 21, 2008

Number: V.

Subject: CHANGES TO MASTER OF EDUCATION, READING SPECIALIST PROGRAM

Description:

The Standards for the Reading Specialist that are used to guide preparation of teachers for this licensure have undergone revision for Kansas Department of Education during the Fall of 2006. These new standards are aligned with those put forward by the International Reading Association. It is expected that the Kansas State Board of Education will act to adopt them in the next few months. The standards have been reduced from sixteen to five, yet all standards from the previous document are addressed. The knowledge and skills relating to reading have not changed dramatically and must still be demonstrated by those preparing to be Reading Specialists. One notable exception is that all standards now relate to both reading and writing, so Reading Specialists need specific training in the area of writing.

While writing has been addressed to some degree in several courses within the Reading Specialist Program, writing has not been given as much emphasis as will now be required. To adequately address both aspects of literacy, it will be necessary to adjust the program to include a specific course in writing. This course is already established and has been taught: RD 516 Teaching Writing. To provide the needed space for this to occur within the established 36 hour master's degree, RD 518 Integrating Language and Literacy Through Inquiry will be dropped. The concepts of an integrated curriculum can still be addressed within the course on writing, and in other courses within the program.

The Faculty Senate approved the proposal on April 28, 2008.

Financial Implications: None

Requested Action: General Faculty Approval

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008 Number: V.

Subject: B.A. IN COMPUTER INFORMATION SCIENCE

Description:

This new degree represents a consolidation of the current B.S. in Computer Information Science and the current B.A. in Computer Information Systems into B.A. and B.S. degrees that will be easier for CIS faculty to support. The consolidated degree will eliminate some duplication in effort in supporting two different degrees. The complete list of major and correlate course requirements is attached.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: Insignificant.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008

Number: V.

Subject: DELETION OF B.A. IN COMPUTER INFORMATION SYSTEMS

Description:

The B.A. in Computer Information Systems is being replaced by a new BA in Computer Information Science.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008 Number: V.

Subject: CHANGE IN B.S. IN COMPUTER INFORMATION SCIENCE

Description:

The changes in this degree are accompanied by a consolidation of the current B.S. in Computer Information Science and the current B.A. in Computer Information Systems into B.S. and B.A. degrees that will be easier for CIS faculty to support. We currently have a lower enrollment than we had in the past, and this consolidated degree will eliminate some duplication in effort in supporting two different degrees.

An added benefit of this degree is that the student will be more likely to minor in an NSD department other than Math. Requiring fewer math courses opens many possibilities of interdisciplinary crossover with Physics, Chemistry and Biology. We anticipate that most B.S. majors will choose Math as their minor area, in which case they will be required to take MA 152 and MA 207.

The complete proposal is attached.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

GENERAL FACULTY AGENDA ITEM

Date: August 21, 2008

Number: V.

Subject: BACHELOR OF SCIENCE IN COMPUTATIONAL PHYSICS

Description:

Statistics compiled by the American Institute of Physics (AIP) show that 5 to 8 years after graduation 24% of physics bachelors are employed in the category that AIP calls software. In addition, 19% are in engineering. Of those employed in the software area, knowledge and skills rated as important are 94% for computer programming and 90% for software development. The figures for those in engineering are 37% and 24%. But when physics bachelors employed in engineering, math, or science rated their bachelor's education in terms of scientific software, only 20% rated it as very good. A National Science Foundation (NSF) study has called for increased computational background in all the sciences at both the bachelors and post-graduate levels.

Full computational physics degrees are still relatively rare. In the state of Kansas, KSU, ESU, FHSU and WSU have no computational physics degree, concentration or emphasis. KU offers a B.A. with a concentration in computational physics with 9 credit hours of computer science required. PSU has a B.S. with an emphasis in computational physics that requires only 6 credit hours of computer science.

Computational physics is becoming the third branch of physics in conjunction with and complementing the long standing experimental and theoretical branches. Washburn University physics faculty have the expertise in the field of computational physics. The University now has the facilities (HiPACE), the faculty, and the opportunity to attract students into an exciting new program.

The complete proposal is attached.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008 Number: V.

Subject: CHANGE TO B.A. IN PHYSICAL EDUCATION CONCENTRATION IN
HEALTH EDUCATION AND PROMOTION

Description:

Allow HS 271, Aging and Mental Health, as an alternative to HS 270, Adult Theories in Aging, in the Health Education and Promotion concentration.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008

Number: V.

Subject: CHANGE TO B.A. IN PHYSICAL EDUCATION CONCENTRATION IN
EXERCISE PHYSIOLOGY

Description:

The proposal adds PE 318, Exercise Psychology, and PE 335, Human Factors and Ergonomics, as concentration courses in the Exercise Physiology concentration. It is proposed that students be given the choice of either PE 318 or PE 300 within the B.A. program/Exercise Physiology concentration.

It is also proposed that students be given the choice of either PE 335 or PE 257 within the B.A. program/Exercise Physiology concentration.

The complete proposal is attached.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008 Number: V.

Subject: CHANGE TO B.A. IN PHYSICAL EDUCATION, B.ED. - PHYSICAL
EDUCATION AND B.S. IN ATHLETIC TRAINING

Description:

It is proposed that CM 101 replace CM 212 as an option in the correlated requirements for the Physical Education Bachelor of Arts degree, Physical Education Bachelor of Education degree and Athletic Training Bachelor of Science degree.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008

Number: V.

Subject: CHANGE TO B.A. IN PHYSICAL EDUCATION - EXERCISE PHYSIOLOGY
CONCENTRATION AND B.S. IN ATHLETIC TRAINING

Description:

It is proposed that PS 102 (Health Emphasis) be added as an alternative to PS 101 in the Exercise Physiology concentration within the Physical Education B.A. degree and in the Athletic Training B.S.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008

Number: V.

Subject: CHANGE TO B.A. AND B.S. IN MATHEMATICS AND SECONDARY
EDUCATION MATHEMATICS SPECIALIZATION

Description:

It is proposed to convert MA 389, Capstone Experience into two courses MA 387, Capstone Experience - 2 hours, and a new course MA 388, Capstone Research - 1 hour. Our rationale is to provide students with more flexibility regarding this required major's work; should a student earn a failing mark in one of the two newly created components, he or she would only need to repeat the failing portion of the Capstone work. The new course, MA 388, will not be graded, but use a credit/no credit system. A credit/no credit system ensures that each acceptable project meets a minimum standard while removing the element of competition amongst the students. Further, the research portion of our current Capstone Experience is graded by a committee and credit/no credit facilitates consensus amongst committee members.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs

**GENERAL FACULTY
AGENDA ITEM**

Date: August 21, 2008

Number: VI.A.

Subject: MA 104 PROPOSAL

Description:

It is proposed that MA 104, Intermediate Algebra, no longer count toward graduation. (Just as MA 103, Beginning Algebra, currently does not count toward graduation.) Although most other four year institutions in Kansas offer Intermediate Algebra, none of the Regents Universities in Kansas offer it for credit towards graduation/degree requirements. This change would bring Washburn in line with other Bachelor's degree granting institutions in Kansas.

The Faculty Senate approved the proposal on April 28, 2008

Financial Implications: None.

Requested Action: General Faculty Approval.

Presented By: Dr. Robin Bowen
Vice President for Academic Affairs