I. Call to Order

President Farley called the meeting to order at 3:04 in the Washburn Room of the Memorial Union.

II. Opening Remarks

A. From the President

President Farley welcomed the faculty and congratulated everyone on a very successful academic year. He made brief remarks about the status of the budget. It appears the legislature will not require additional recission of funds from higher education and the adoption of a 1% sales tax will aid in achieving a balanced state budget. The budget for the University will be presented to the Washburn Board of Regents at its meeting on May 21, 2010. Dr. Farley believes the economic situation will recover slowly but steadily and Washburn’s newly adopted Strategic Plan initiatives will enable the University to react nimbly to accomplish its goals. The 150th anniversary of the founding of the University in 2015 provides a cause for celebration and for the University to undertake a major capital fundraising campaign. He encouraged everyone to commit to working together and to share positive experiences and attitudes about Washburn among members of the community and throughout the state.

Dr. Farley reported the status of searches underway for the positions of Vice President for Academic Affairs, Vice President for Administration and Treasurer and University Counsel. The Committees have been established, the positions have been advertised widely and the committees will meet in the coming weeks to undertake their work. The interviews for the VPAA position will not occur until after the start of the fall semester.

B. From the Acting Vice President for Academic Affairs

Dr. Tate expressed her thanks to the faculty for a good year and expressed appreciation for the work underway on a number of initiatives. She also indicated the Strategic Plan now needs to move into an implementation phase. The Deans’ Retreat during the summer will address establishing priorities based upon the Plan. She called particular attention to the work of the General Education Task Force, the Ad Hoc Transfer Committee and the First Year Experience Committee.
Dr. Tate mentioned a number of exceptional accomplishments of students, including the increased number and quality of Apeiron participants, the National Championship of the Debate Team, the increase in scores achieved on the national field test of knowledge for the School of Business, the movement of the School of Law into the third tier of schools in the U.S. News and World Report rankings, the successful accreditation visit of the Athletic Training Program and the establishment of the Occupational Therapy Assistant program.

She asked colleagues retiring from the University or moving to a phased retirement status to stand for recognition.

Dr. Tate reported the search for the Dean of the University Library is moving along well with candidates expected on campus for interview in early June.

Dr. Tate stated she is honored to serve in the acting capacity of VPAA and affirmed there would be no loss of momentum in this interim period.

III. Approval of the Minutes of the February 11, 2010 General Faculty meeting.

It was moved and seconded to approve the minutes of the February 11, 2010 General Faculty meeting. Motion carried.

IV. Unfinished Business

A. Proposed Change to Appendix IV (Human Subjects Research Policy) of the Faculty Handbook

It was moved and seconded to approve the proposed change. Dr. Russell, Chair of the Institutional Research Board Committee explained the reasons for the change. Motion passed.

B. Clarification of the Structure of the Major Research and Grant Review Committee

It was moved and seconded to approve the motion. It was moved and seconded to amend the motion to change section 2 a. to read:

“The Committee will consist of three faculty members actively engaged in research or other scholarly pursuits, elected by the College of Arts and Sciences, a faculty member actively engaged in research or other scholarly pursuits elected by the various schools and colleges involved.”

The amended proposal passed.
C. **Proposed Revision** of the Composition of the Graduate Committee

It was moved and seconded to approve the revision. A friendly amendment to change the number of tenured faculty members elected at large from “four” to “three” was accepted by the mover and second of the motion.

Motion passed.

D. **Proposed Amendment** to the Faculty Senate Constitution Clarifying Faculty Representation

It was moved and seconded to approve Section II. A. of the divided item.

Motion passed.

It was moved and seconded to approve Section II. B. of the divided item. A question was raised as to why adjunct faculty are not included. The reason stated was that these faculty members do not have an annual contract.

It was moved and seconded to amend the motion to strike the words “on annual contract” and “excluding adjuncts”.

Motion to amend failed. The motion to approve Section II. B. failed.

A question was raised as to whether a quorum existed. The chair ruled that a quorum was present.

V. **New Business**

* Items #9 and #10 were withdrawn from consideration for technical issues by Dr. Roy Wohl, Chair, Department of Kinesiology, on behalf of the department of origin of the proposed change.

A. **Curricular Changes**

It was moved and seconded to approve V.A. Curricular Changes, Items 1-8. Motion passed. As approved by action of the General Faculty:

1. **School of Business: Alternative Required Course in Finance Major**
   the establishment of BU484 Applied Portfolio Management as an alternative to BU 374 Principles of Risk and Insurance to meet the requirements of the major area of concentration in finance in the BBA Degree;

2. **Optional Minor in Forensic Chemical Science**
   the Chemistry Department will offer an optional minor in Chemical Forensic Science. This twenty-two hour minor requires five lectures, three chemistry laboratories and a seminar;
3. **Establish Associate of Arts in Computer Information Science**
delete the AA in Computer Information Systems and add an AA in Computer Information Science to bring the AA degree more in line on Computer Science instead of Information Systems and to allow a networking-oriented AA degree.

4. **Delete Associate of Arts in Computer Information Systems**
replace the AA in Computer Information Systems with an AA in Computer Information Science to bring the AA degree more in line on Computer Science instead of Information Systems and to allow a networking-oriented AA degree;

5. **Remove MA145 Math for Decision-Making (3) and Add MA123 Pre-Calculus(3) in Bachelor of Arts in Computer Information Science**
removal of MA145 Math for Decision-Making (3) and addition of MA123 Pre-Calculus (3) in Bachelor of Arts in Computer Information Science;

6. **Remove MA145 Math for Decision Making (3) in Math Minor; Minor to include MA152, MA207 and MA301**
removal of MA145 Math for Decision Making (3) in Math Minor; Minor to include MA152, MA207 and MA301;

7. **Change in Requirements for English Major with Emphasis in Secondary Education Requiring Students to Take Four of Six Survey Courses, Including One from Each Area of Study**
change in the requirement for English majors with an emphasis in secondary education from all six survey courses (Am. Lit. I and II, Brit. Lit. I and II, and World Lit. I and II) to four of the six with at least one course required from each geographic area; and,

8. **Change in Major in Physical Education: Bachelor of Arts Degree to Require PE333 Microcomputers in Physical Education**
PE333 Microcomputers in PE (now KN333 Microcomputer Applications to Kinesiology) provides discipline-related content such as video motion analysis, fitness/training-related-software, and nutrition analysis packages that are essential to students pursuing degrees in the Department of Kinesiology. CM101 has previously been accepted in place of PE333, but with the upgraded and expanded content of PE333, CM101 is no longer a suitable substitute and will not be accepted for PE333 credit.

**B. Changes in Requirements for Master of Liberal Studies Degree**

It was moved and seconded to approve the proposed changes. The changes will allow students more course choices and help them to complete the degree more quickly.

**Motion passed.**
C. Proposal for Minor in Leadership Studies

It was moved and seconded to approve the minor in Leadership Studies. Motion passed.

D. Changes to Grade Appeal Process

It was moved and seconded to approve the proposed changes. The changes are intended to clarify the process, ease the transfer of communication and to alter the composition of the committee.

A friendly amendment agreeable to the mover and second of the motion to change the wording of the last sentence of the third paragraph “Hearing” to read: “The hearing will not be audio, video or digitally recorded.”

It was moved and seconded to amend the sentence in the first paragraph “Upon receipt of the notice of appeal, the Dean shall forward it— all materials submitted by the faculty member and student during the mediation process and a copy of the letter submitted to the student outlining the reasons why the appeal was not granted...” by striking: “and a copy of the letter submitted to the student outlining the reasons why the appeal was not granted”

Motion to amend passed.

A friendly amendment acceptable to the mover and second of the motion to replace the word “whether” in the first sentence of the third paragraph with the word “that”.

It was moved and seconded to substitute the following for the first sentence in the third paragraph:

“The student will prevail only if at least four of the five members of the committee agree that the relief (grade) sought should be awarded for the reasons stated in his/her notice of appeal and the student’s grade be changed.”

Motion to substitute passed. The amended motion passed.

E. Changes to Academic/Sweet Sabbatical Committee

It was moved and seconded to approve the proposed changes. Motion passed.

F. Proposal to Establish “Success Week”

It was moved and seconded to approve the proposal.

It was moved and seconded to strike the first sentence of section C. Motion to amend passed.
It was moved and seconded to change the first sentence in section B. to read:
“Major course assignments (extensive research papers, projects, etc.) should be
due not later than the Wednesday prior to Success Week and should be assigned
early in the semester.” Motion to amend passed.

The amended motion passed.

VIII. Adjournment

It was moved and seconded to adjourn at 5:08 p.m. Motion passed.

Respectfully submitted,

/s/

Carol Vogel
Secretary to the General Faculty