I. **Call to Order**

President Farley called the meeting to order at 3:07 p.m. in Henderson Learning Resources Center Room 100.

II. **Opening Remarks**

A. **From the President**

President Farley complimented the good work of Facility Services for the snow removal from campus after the blizzard this week.

Dr Farley encouraged progress in completion of and progress in revisions to the General Education requirement. Some departments and programs are postponing new curricular issues/changes until the General Education program is refined and finalized.

Dr Farley hopes to recommend to Washburn’s Board of Regents (BOR) the final revision of the Admission Standards and First Year Experience (FYE) to improve student success and retention. State BOR schools have done so. He hopes to take the proposal to the March BOR meeting or soon after. Dr Farley also appreciated everyone’s participation in the town hall meetings.

Faculty received emails from Dr. Tate over the fall semester regarding NSSE. This is an important survey and the results are posted nationally. Faculty are asked to encourage students to complete the survey and to clarify terminology used on the NSSE survey. The survey will be done in either February or March.

In December 2010 the Budget Committee formulated a recommendation that is relatively conservative and addresses: anticipated increase in health care premiums; increase in utility cost and other expenses; implementation of FYE and help needed internally and externally to improve web presence.

On the revenue side of the budget the sales tax is down; governor did not ask for a decrease in higher education and hope legislature will not either; enrollment is up and helped with revenue for this year. Other components include tuition and salaries. Dr Farley is recommending a 2% cost of living increase to offset increase in health care cost. However, this proposal has not yet received Board of Regents approval.

Lastly, campus happenings include the great success of mock trial and debate. School of Business had its midterm review of AACSB and was reaccredited for the remainder of the period. The two vice presidents will meet with the President and others to discuss strategies and organization structure for ISS. Advice will be sought from committees dealing with ISS issues. After which, a recommendation will be prepared for organizational structure.
Dr Farley introduced Dr Randy Pembrook as the Vice President for Academic Affairs.

B. From the Vice President for Academic Affairs

Dr Pembrook expressed appreciation for his welcome to campus.

After being here for two weeks he has observed that the FYE is very important for Washburn University and is a bit different from his original impression. This program is not just for provisional students but will help all students to develop good college skills.

General Education is foundational and enriching. Dr Pembrook encourages faculty to continue to make progress in making revisions to the General Faculty program.

Randy Pembrook and Rick Anderson have worked together prior to WU and have a good working relationship. They will work with the constituencies to assure ISS will be structured in a manner that is workable and productive taking the view of the constituencies into consideration as decisions are reached.

Recruiting is everyone’s business and Dr Pembrook will ask faculty to be a part of the efforts. He hopes faculty will be willing to become involved in some ways to showcase faculty. He anticipates faculty members will be called upon to meet with recruits, to help with recruitment events, etc., and encourages participation from all faculty members.

The Department of Labor has a grant for $2 ½ to $5 million to develop new opportunities in certificate and associate degree programs. This will include WIT and those who currently offer certificates and associate degree programs. If anyone is interested in being involved with this grant please let him know.

Snow days and canceling classes are important examples of how to make decisions. Communication from faculty and staff are helpful and enable him to learn more about the institution.

In April, the HLC will have an annual conference that will provide guidance on pathways and quality improvement. The new accreditation approach in 2013 will be an annual process. The Quality Improvement Program will require each institution to pick a topic and for 3 years this will be part of their annual review. For example it could be follow up on the FYE, general education, or something else.

Dr Farley acknowledged Nancy Tate’s hard work over the last 9 months as interim VPAA

III. Approval of the Minutes of the January 29, 2009 meeting.

It was moved and seconded to approve the minutes of the September 2, 2010 General Faculty Meeting. Motion carried.

IV. Unfinished Business
There was no unfinished business.

V. New Business

1. Consent Agenda – Curricular Changes
   a. Proposed Associate of Science Degree with a major in Laboratory Sciences
   b. Deletion of Section 11 of University Requirements for Associate Degrees
   c. Deletion of KN Health Education and Promotion Concentration
   d. Mass Media Proposed Changes:
      1) Mass Media - Change from Advertising to Creative Advertising
      2) Change of Mass Media Program from Electronic Media to Film and Video
      3) Mass Media - Contemporary Journalism
      4) Mass Media - Public Relations Emphasis
   e. New Interdisciplinary Courses:
      1) IS 250-Community Service Transformation Experience I – Associating
      2) IS 350-Community Service Transformation Experience II – Service & Giving
      3) IS 351-Community Service Transformation Experience III – Leading

   It was moved and seconded to approve the Consent Agenda. Motion carried.

2. Clinical Laboratory Science (CLS) degree/major
   a. Deletion of BS degree in CLS from Biology (CAS)
   b. Add CLS major to Bachelor of Health Science degree in Allied Health (SAS)

   Pat Munzer indicated an incorrect attachment on CLS topic 2a above was submitted with the agenda. Copies of the correct attachment were provided for those at this meeting.

   It was moved and seconded to approve the Clinical Laboratory Science (CLS) degree/major. Motion carried

3. Online Voting Process for General Faculty

   Dr Matt Arterburn, Chair of the Faculty Affairs Committee of Faculty Senate, indicated that the process to approve curricular items online is confusing in regards to responsibilities. There needs to be additional communication between the different parties whose responsibilities are outlined in the proposal.

   It was moved and seconded to table this item until the next meeting. Motion carried

4. Revision of Honors Advisory Board Membership Terms

   Dr Michael McGuire addressed the proposal which concerned mainly with the student representation on the advisory board.

   It was moved and seconded to approve the revision of the Honors Advisory Board membership Terms. Motion carried.
5. Mass Media Board of Student Publication Name Change to Board of Student Media

Dr Kathy Menzie indicated that the requested name change reflect today’s media. It was moved and seconded to approve the name change of the Board of Student Publications to the Board of Student Media. Motion carried

VI. Information Items

No informational items presented

VII. Introduction of New Faculty and Staff

A. Administrative - Dr. Farley introduced Rick Anderson, Vice President of Administration/ Treasurer

B. Academic Affairs - Dr. Pembrook thanked Nancy Tate and Pat Munzer for their leadership this past 9 months and their help in orienting him to Washburn University.

C. College of Arts and Sciences - Dr. McQuere no introductions.

D. School of Applied Studies - Dr. Dunlap did not have new faculty but did want to mention that Social Work received CSWE accreditation. In addition the Physical Therapist Assistant program received reaffirmation of accreditation this last fall.

E. School of Business - Dr. Sollars no introductions.

F. School of Nursing - Dr. Scheibmeier no introductions.

G. School of Law - Dean Romig no introductions.

H. Student Life - Dr. Ottinger no introductions.

I. Administration - Vice President Anderson no introductions.

VIII. Announcements

Dr McQuere indicated that CAS is sponsoring the Faculty After Hours on Friday, February 4 and has invited everyone to attend.

Dr Shaun Schmidt indicated that Apeiron is scheduled for April 22nd. He encourages faculty to have students register and participate in this wonderful event. An email with details will be coming out.

Mark Norman indicated that ten Washburn music students were selected for the National Intercollegiate Band to be held at the College Band Directors National Association Conference held March 22-26, 2011 at the University of Washington in Seattle. More students from Washburn were selected for this band than from any other university in the country.
Dr Farley, on behalf of Student Government, invited all to attend this evening’s event with Jeff Corwin and his animals at 7:00 pm in White Concert Hall.

Dr Tate indicated that the February 4th Faculty Development Workshop will continue the General Education discussion.

IX. **Adjournment**

Meeting adjourned at 4:02pm

Respectfully submitted,

Pat Munzer  
Secretary to the General Faculty