

Academic Affairs Committee
October 26, 2009
Minutes

Committee members in attendance:

Kathy Menzie (chair)
Keith Mazachek
Lori Khan
Paul Byrne
Kanalís Ockree
Jeanne Catanzaro
Debbie Isaacson
Cal Melick
Robin Bowen (ex officio)
Linda Croucher (voted by absentee ballot)

Guests:

Garrett Love and Caley Onek, WSGA
Pat Munzer, Allied Health

Kathy Menzie called the meeting to order.

A motion was made and approved to revise the order of agenda items so the guests could present at the beginning of the meeting and then be dismissed.

Revised draft for Success Week

The proposal and research was presented to the committee by Garrett Love and Caley Onek, WSGA.

The committee approved the proposal and recommended it be presented to the Faculty Senate for approval (with minor changes in wording).

Occupational Therapy Program

Pat Munzer was present to answer any questions regarding the new occupational therapy program proposal.

Dr. Munzer explained this associate degree program was developed in response to a request by St. Francis who had identified a need for more students who are trained in occupational therapy.

The proposal includes funds for resource materials for the library, which students must have access to for program accreditation.

Dr. Munzer said the department offering prerequisite classes had been notified of this proposal. The maximum number of students for this program would be approximately 20 students. For this particular program, the accreditation process must be started before the program is in place.

In addition, Allied Health has been working with WEA to identify possible donors and is looking for other alternative funding sources. If external funding is not available, the program will not move forward.

The committee approved the proposal and recommended it be advanced to the Faculty Senate for approval.

The guests were dismissed from the meeting.

Minutes

The committee approved the Sept. 9, 2009 committee minutes.

The course change requests below were distributed to the committee electronically for review prior to the meeting.

Course Change Requests from the College of Arts and Sciences

A. Music Course deletion

The Music Department wished to move from a three-track program to a single-track program. The proposal included removing the single, focused music education tracks, Vocal Only and Instrumental Only. The General Track in music education, which includes both instrumental and vocal music, would remain unchanged, as described in the catalog.

The committee approved this proposal and recommended it be moved forward to the Faculty Senate.

B. Education Course changes

- *Ed 340 Teaching Adolescents in a Middle Level Environment*

The proposed change would be from 3 credit hours to 2 credit hours with a field-based component offered in a 1-hour practicum with title-specific content.

The committee approved this proposal and recommended it be moved forward to the Faculty Senate.

- *Building Leadership - graduate degree program revision*

General summary of proposal:

Remove RD 510 Classroom Reading Instruction and require students to take SE 510 Learning and Behavioral Problems.

Remove Ed 560 Adv. Educational Psychology and require students to take either ED 486 Issues in Educational Technology or ED 582 Leadership in Educational Technology

The committee approved this proposal and recommended it be moved forward to the Faculty Senate.

C. Communication Course changes

The Communication Department proposed the changes below to strengthen the research component of the communication curriculum, and to improve the end-of-career work product.

The proposed changes are summarized as follows:

- *Revise CN 304 Qualitative Communication Research Methods*
- *Add CN 305 Quantitative Research Methods*
- *Add CN 498 Communication Capstone Project*
- *Delete CN 301 Advanced Organizational Communication*

It was noted the addition of CN 498 research course as a requirement would increase the course requirement from 30 to 36 hours.

The committee approved this proposal and recommended it be moved forward to the Faculty Senate.

Committee Reports

A. Transfer Subcommittee

The committee members received the recommendations from the Transfer Subcommittee prior to the meeting.

In Howard Faulkner's absence the transfer subcommittee was represented by Keith Mazacheck.

The recommendation from the Transfer committee contained procedural and substantive Issues. The committee determined no action was required on the procedure items as these items were provided for information purposes and many were already undergoing corrective action by administration.

The substantive issues were addressed individually by the committee as follows:

- WTE
The committee understood this recommendation was made on the bases of making Washburn more "transfer friendly." However, the committee moved to defer this recommendation to the WTE committee for further consideration, as their recommendation had not yet been presented to the committee.
- EN300
Elimination of the 200/300 placement examination.

The second semester of freshman composition taken by students transferring into Washburn will be accepted as satisfying general education hours in the Humanities Division. This recommendation will take effect immediately upon approval. (An example would be students who have taken EN102 in another institution would receive credit in humanities.)

Dr. Howard Faulker and the English Department will work with SAS, SON, SOBU, etc. to come up with EN 300 course-specific to those areas.

The committee approved this proposal as written and recommended it be moved forward to the Faculty Senate. (not sure about the highlighted area).

- PE198
University requirement of PE 198 be eliminated.

The committee approved this proposal and recommended it be moved forward to the Faculty Senate.

- General Education
The committee moved to separate the recommendation into 2 parts.
Part 1: "The committee recommends that the general education requirement be made non-course specific."

The committee approved the first sentence of the recommendation as stated above, but tabled discussion regarding the remainder of the recommendation until the next meeting (the second week of Nov), which would allow the Gen Ed committee time to present their recommendation if it is ready at that time..

The next committee meeting will be November 11, 12:30 pm – 2:00 pm