Present: Donna LaLonde (chair), Denise Ottinger, Melodie Christal, Joanne Altman, Cathy Hunt, Jim Hoogenakker, Mary Shoop, Lori Khan, Jay Memmott, Kandy Ockree, Heather Collins, and CJ Crawford (administrative support). Absent: Nancy Tate, Jane Carpenter, Whitney Philippi, and Don Vest.

Donna, Jay and Joanne met to plan the Assessment Liaison workshop on Friday, September 19. The Washburn University Assessment Wiki – Tools for Implementing and Maintaining a Successful Assessment Program – has been developed and they would like each member of the committee to add resources to one or more of the pages. Send information to Donna (articles, rubrics, URLs, etc.). The plan for the workshop is to introduce the Wiki, talk about qualitative assessment methods, break into groups to share information about successful tools, and recruit liaisons to act as group discussion leaders for the October workshop.

The minutes from August 5 were approved as submitted.

The university has decided to use MAPP instead of CLA, as it will fit into established class times and should give us a larger sampling.

OASIS – the assessment of common learning outcomes of the WTEs has made reasonably good progress. The next effort is to have each individual area develop an assessment process for each WTE's unique outcomes.

An ad hoc committee has been charged with looking at general education.

Donna asked about putting the writing rubric on the Wiki and asking the liaisons to help move it to the next level. It was recommended that other samples of writing rubrics also be put up and faculty could see which worked best. Donna said that the original idea behind a university-wide writing rubric was so that students would have consistency from class to class.

The meeting adjourned.