Washburn University
Faculty Affairs Committee

Minutes of February 19, 2007 Meeting
3:30pm Rice Room, Memorial Union

Present: Lee Boyd, Andrew Evans, Mo Godman, Park Lockwood, Brenda Patzel, Mike Russell, Sharon Sullivan.

I. The meeting was called to order.

II. Sabbatical application procedures and guidelines were discussed.

   a. The wording for the Academic Sabbatical Leave section of the Faculty Handbook was reviewed. The wording of this document will be presented to the Executive Committee prior to the next FS meeting. In addition, the financial implications will be discussed with the VPAA office. Once feedback is received from the Executive Committee and the VPAA office, the Sabbatical procedures will be submitted to the FS as an action item.

   b. Sabbatical Guidelines were discussed. There continues to be ongoing discussions regarding the content of the guidelines and the residence of the entire document (ex. VPAA website, Faculty Senate website, etc.). The FAC is currently discussing with the VPAA where and how this will occur.

   c. The Sabbatical Committee formation process was approved by the FS in the fall of 2005. An amalgamation of this process is presented as an information item (see attached).

III. There was a discussion of the Conflict of Interest policy and procedures. A revised version of such procedures was presented and discussed. Further revisions were suggested. This revised policy was then compared with the current Grievance policy. It was noted that the two policies were similar, therefore the FAC will continue to compare policies to determine the necessity and, if necessary, continued revisions of the COI policy.

IV. The Domestic Partnership policy was discussed. A subcommittee of the FAC will continue to examine this policy. Continued discussion over this policy will occur next FAC meeting.

V. There was a brief discussion over the Faculty Tenure and Promotion appeal process. Further discussion is scheduled for the next FAC meeting.
VI. Meeting was adjourned at 5:15pm.

V. Next meeting will be March 26th at 3:30pm in the Mosiman room.

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee