

**Washburn University
Faculty Affairs Committee**

Minutes of December 10, 2008 Meeting
Lincoln Room, Memorial Union

Present: Michael McGuire (Chair), Matt Arterburn, Linda Croucher, Barbara Ginzburg, Park Lockwood, Tony Naylor, Mary Ramirez, Tracy Routsong.

- I. The meeting was called to order at 11:00am.
- II. At the last Faculty Senate meeting it was noted that Gary Schmidt was nominated to the Academic / Sweet Sabbatical committees as a member from the CAS – humanities division. Since Gary is not from this division, another member from CAS – humanities must be nominated in his place. The FAC is in the process of making this change immediately.
- III. Domestic Partnership Benefits were discussed. There is a domestic partnership document from 1998 and a memorandum sent to President Farley from the Benefits Committee in 2003 that were reviewed. The memorandum will be distributed to the Faculty Senate as an information item at the next FS meeting. This information will also be sent to Staff Council and the Benefits Committee. The purpose of this is to receive input from faculty and staff to determine interest and potentially put together a working Domestic Partner Benefits document.
- IV. Intellectual Property Policy. An Intellectual Property Policy has been proposed in the past, but has not been approved by Washburn University. A draft of this policy has been reviewed by the FAC. There is an Intellectual Property Committee being formed that is scheduled to meet on December 16th. This committee will be responsible for reviewing and potentially revising the Intellectual Property Policy. The FAC will communicate with this committee and continue to provide updates on its progress to the FS.
- V. Faculty – Administration income / raises. There was a document distributed to the FS by Mike Russell that provided information on Faculty – Administration salary increases. The FAC has since asked Institutional Research for an additional analysis of Faculty and Administration raises from the past four years. According to Melodie Christal, Director of Institutional Research, and the VPAA office, analysis of income increases associated with specific Administrative and Faculty positions cannot be completed. It was recommended by the VPAA office that the analysis consist of comparisons between classified and unclassified employees. The FAC will communicate its findings to the FS and, if necessary, formulate an action item specifying raise recommendations.

Meeting was adjourned at 12:10pm.

Next meeting TBA

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee