

Faculty Development Committee Meeting 11.14.2008

Future Workshops:

- December: Social –
 - Roy will check with athletics and KTWU for giveaways.
 - Denise has some giveaways.
 - Kelley Weber will give Denise a few mugs, etc. from the library to give away.
 - Roy Wohl and Norma Juma will help Denise with event.
 - Look into playing winter music?
 - Emily will make up a flyer to send out.
 - Spend around \$500 at max.
- February: Retention -
 - What role do faculty play in retention?
 - What is good advising?
 - Panel-type discussion.
 - Invite someone from the Retention Committee to come and talk.
- March: Gen Ed –
 - “With what common educational objectives do we want our students to graduate?”
 - Pat and Sarah will get back with us about this.
- April: Academic Integrity –
 - Bring in members of the Academic Integrity Committee for a workshop.
 - Kevin and Nancy will work together for this workshop.
- May: Spring Social?

Other ideas will go towards 2009-2010.

Procedures for Conducting Small Group Instructional Diagnosis (SGID) or Videotaping/Critiquing class:

Small Group Instructional Diagnosis Procedure:

- SGID request goes to Kevin who will contact one of the committee members to conduct.
- Committee member makes arrangements with the faculty member for a convenient date and time to conduct the SGID.
- When doing SGID committee member will have index cards for students to fill out, summarize/type up, and give back to faculty member.

Videotaping/Critiquing Class:

- Request for videotaping goes Kevin who will contact Emily to make arrangements for the videotaping.
- When Instructional Media returns the tape, the VPAA will provide a replacement tape for the Media Center.
- Emily will distribute the completed tape to the faculty development committee member for review.
- The reviewer will contact the faculty member to schedule a time to discuss the videotape.

Kevin will start finding volunteers to do the SGID and videotape critiquing within the faculty development committee members, and he will send out email explaining these services to the faculty.