PRESENT: Kevin Charlwood, Gene Wunder, Virginia Pruitt, Denise Ottinger, Donna LaLonde, Sarah Cook, Roy Wohl
STAFF: Linda Spaulding

The following items were discussed:
the Faculty Survey - Denise volunteered to tabulate the results;
• the website, which needs updating
• surveys will be added to the website - Kevin and Patricia will modify some existing surveys and Donna will take care of using the survey monkey;
• February workshop will be spearheaded by Donna LaLonde, and will focus on Cecil Schmidt and his wiki. The CIS mobile classroom will be used, and all participants will have an opportunity to design their own wiki;
• The March workshop is scheduled to focus on SGIDs available to faculty, with students to role-play as a class;
• April will be the HLC presentation, by the HLC Rollout Team.