

Faculty Development Committee Meeting

8/22/2008

Present: Pat Munzer, Nancy Tate, Andrew Herbig, Donna LaLonde, Kevin Charlwood, Emily Rishel, Phyllis Berry, Roy Wohl, Sarah Cook, Denise Ottinger

ITEM	NOTES	FOLLOW-UP
1. WTE	<ul style="list-style-type: none">• May be redundant to do WTE again.• Leave to WTE areas to talk about their programs.• Oasis discussed compensation issues.• Move forward with committee to look at issues.	
2. Sept 5th P&T	<ul style="list-style-type: none">• Letter was sent out about Promotion and Tenure Workshop.• Everyone will start in Kansas Room.• Robin Bowen and Carol Vogel will talk, then everyone will go to breakout sessions.• Denise will get giveaway.• RSVP to Emily Rishel.	
3. Oct 10th: HLC Be the Change	<ul style="list-style-type: none">• Homecoming day.• Focus on advancement sections to see where we could move forward.	
4. Survey	<ul style="list-style-type: none">• Page 8 was not in the sent excel file.• Item 4 was missing also.	<ul style="list-style-type: none">• See Kevin for complete survey

<p>5. November – How a website can help you teach</p>	<ul style="list-style-type: none"> • Involve Sue Taylor. • Get an overview on what she can do to help . • Use faculty’s pages and information as demos. • Forum Room or Washburn B are possibilities. • Cover basic information on how to create a website. • Have breakout sessions for beginning, intermediate, and advanced users so that all questions are answered. • Speak with Sue before to get ideas on how to run the event. • Annie will not be at this workshop. Need another volunteer. 	
<p>6. February – Retention</p>	<ul style="list-style-type: none"> • Find outside expert to talk on this. • Have focus groups after speaker. 	<ul style="list-style-type: none"> • Email Robin Bowen to see if Retention Committee could suggest someone.
<p>7. March – Faculty Exchange Programs with other Universities</p>	<ul style="list-style-type: none"> • Get Baili involved? • Find people who have traveled in the past to present. 	<ul style="list-style-type: none"> • Ask Howard Faulkner, Gary Bans to present?

<p>8. April – Student Teaching/Learning</p>	<ul style="list-style-type: none"> • How to engage students in learning. 	<ul style="list-style-type: none"> • Emily will contact Michael Wesch
<p>9. Faculty Development Information</p>	<ul style="list-style-type: none"> • Would be helpful to get more responses to the surveys. 	<ul style="list-style-type: none"> • Kevin will put out an email to faculty about the Faculty Development survey and website.
<p>10. Obstacles</p>	<ul style="list-style-type: none"> • Friday afternoons are best times for workshops. • Email is the best contact method. • Stop sending out fliers. • Send out “Save the date” emails. • Have website updated with details on events. • No more year long theme. 	<ul style="list-style-type: none"> • Kevin will put dates on Washburn’s general calendar.