

**MINUTES**  
**HONORS ADVISORY BOARD**  
Wednesday, December 2, 2009  
Crane Room – 12:00 p.m.

**Present:** Michael McGuire (Chair), Jennifer Ball, Dean Corwin, Rachel Goossen, Keenan Hogan, Angel Romero, and CJ Crawford (Administrative Support)

The committee minutes from November 11, 2009 were approved.

**OLD BUSINESS**

**Committee Reports**

**Communication** – None.

**Scholarship** – None.

**Spring Banquet Date**

The Spring Banquet has been scheduled for Tuesday, March 30, 2010 in the Ruth Garvey Fink Hall in BTC. Starting time will be 6:00 p.m. or 6:30 p.m.

**New Member Breakfast**

The spring New Member Breakfast has been scheduled for Tuesday, February 2, 2010 in the Ruth Garvey Fink Hall in BTC from 8:00 a.m. to 9:00 a.m.

**NEW BUSINESS**

**Review of Applications for Fall 2010**

Before beginning the application review, Michael asked about developing a policy on admitting applications and if a subcommittee should be appointed to develop recommendations to bring back to the committee. Currently, there isn't a policy about admitting students. Rachel Goossen recommended that a subcommittee should be formed. Jennifer Ball agreed and recommended that it consist of 3 committee members. A new business item at one of the first spring meetings will be to establish an Honors Admissions subcommittee.

An application was received for someone very close to graduating and there was discussion about whether this person would qualify to be in the University Honors Program because there probably wouldn't be time to complete the requirements. It was suggested that something be added to the application page about potential students allowing enough time to complete the program. Admitting students to the University Honors Program did not necessarily mean they would graduate with University Honors. It was suggested that Michael email the student to see if this was understood and they still wanted to pursue approval of their application.

Angel recommended that a standard application evaluation form be developed for future reviews. The committee received and reviewed 15 applications – each application was reviewed by three committee members and votes were given to Michael for the final decision.

The meeting adjourned.