In attendance: Norma Juma, Brian Ogawa, Miguel Gonzalez-Abellas, Cecil Schmidt, Janice Dunwell, Rachel Goossen, Judy McConnell-Farmer, Nancy Tate, and Baili Zhang

1. Minutes of Dec. 11, 2008 meetings were approved. Zhang reminded the committee that Routsong’s WTE proposal “Intercultural Communication in China” and Perret’s and Prece’s “Art and Theatre in London” WTE proposal were approved through email voting.

2. Zhang reported that international student enrollment and intensive English enrollment were both stable and slightly up from the fall semester. Of the 140+ students enrolled, 33 are from China, 14 from Kenya, and 10 from Paraguay.

Members reported there were two international visiting faculty on campus, Bruce Carolan (Ireland) of Law School and Andrew Martin (Scotland) of the Business School.

3. Approving faculty travel requests:

   Norman Gamboa: $1,200, Romania
   James Smith: $1,200, Spain
   Kim Morse: $1,200, Venezuela (through email voting prior to the meeting)

Respectfully submitted,

Baili Zhang