In attendance: Dmitri Nizovtsev, Brian Ogawa, Miguel Gonzalez-Abbellas, Matt Arterburn, Mary Sheldon, Alex Glashausser, and Baili Zhang; Tina Williams and Karen Ray as guests

1. Minutes of Feb. 14 were approved.

2. Zhang introduced Williams and Ray as guests; members of the Committee also introduced themselves.

3. Zhang reported that the 29th group (reported mistakenly as 27th in last minutes) from Fukuoka University has concluded their studies and that next year marks the 30th year of this great relationship. Special activities will be planned for the anniversary.

4. Zhang introduced Ray and explained that she had concerns and questions about her international travel funding request denied. There was a lively exchange of opinions. Ray contended that the committee lacked grounds for rejecting her proposal based on published rules, that her proposal met every criterion, and that if the rules had been changed, they should have been made public.

Members of the committee had voted unanimously to deny funding for Ray's proposal. At this meeting, they informed Ray that, given the number of proposals and the limit on funds, not every proposal could be funded, and thus the committee had in its discretion weighed the various criteria in a manner that gave preference to faculty requests that involved presenting scholarly and creative papers, teaching/conducting master classes/seminars/workshops, and/or engaging in other collaborative international scholarly work. The requests also had to convince them of their broader impact on the internationalization of the campus, which Ray's proposal, a solo site-research project, did not do.

The committee confirmed their decision. No further action was taken on the matter.

5. The committee commented on the document with proposed rules governing student study abroad. The committee also discussed the need to clarify certain rules in the current faculty international travel fund guidelines. Revisions were subsequently discussed by email and approved unanimously through email voting.

Respectfully submitted,

Baili Zhang