

**International Education /International WTE Committee  
Dec. 13, 2007, International House**

In attendance: Dmitri Nizovtsev, Brian Ogawa, Shirley Dinkel, Matt Arterburn, Mary Sheldon, Miguel Gonzalez-Abellas, and Baili Zhang

1. Minutes of Nov. 15 '07 meeting were approved with Gonzalez-Abellas' name spelling properly corrected.
2. Zhang reported that 1), five international students have graduated and five exchange students have finished their studies this fall, and 2), a delegation from China's Wuhan University of Science and Technology is here visiting.
3. Faculty requests for funds to travel abroad were discussed. The following suggestions / decisions were made:
  - a. Regarding WTE funding for faculty leaders, for every 10 full fee paying (enrolled in the class) participants, there should be airfare support for one faculty leader during the first year of an international WTE program. Therefore, if the Greece program has 30 full fee paying participants, all three faculty leaders (Prasch, Wood, Janzen) should be recommended for funding for airfare. Zhang was instructed to communicate with the faculty leaders about the group size and coordinate with the VPAA to find the proper funding mechanism.
  - b. Bayens request for \$1,200 was approved for WTE funding.
  - c. Hornberger's request for \$1,200 was approved pending evidence of paper acceptance.
  - d. Boncella's request for \$800 was approved pending official invitation.
  - e. Du's request was tabled for further information on the nature of his role in the conference.
  - f. Ball's request was tabled for more details.
  - g. Hunter's request was not recommended for funding.
4. Committee also discussed the need to revise policy on funding and applications guidelines.

Respectfully submitted,

Baili Zhang