Library Committee Meeting  
TUESDAY,  
April 19, 2007  
2:30 p.m.  
Blair Room  
Living Learning Center

TO:

Dr. Alan Bearman  
Dr. Elizabeth Campbell  
Dr. Susan Cammack  
Dr. Cheryl Childers  
Dr. Barry Crawford  
Dr. Dave DePue  
Dr. Ursula Jander  
Dr. Reinhild Janzen  
Mr. Don Kellogg  
Mr. Terry Knowles

Dr. Pat Kosinar  
Dr. Sam Leung  
Ms. Hwa Chi Liang  
Ms. Anne Liebst  
Dr. Park Lockwood  
Dr. Michael McGuire  
Dr. Jay Memmott  
Dr. Maria Ratcheva-Stover  
Dr. Michael Rettig  
Dr. Tom Schmiedeler

Dr. Ann Marie Snook  
Dr. Kent Stone  
Dr. Sharon Sullivan  
Ms. Nan Sun  
Dr. Brian Thomas  
Dr. David Weed  
Dr. Iris Wilkinson  
Dr. Gary Schmidt, Ex officio  
Mr. David Feinmark,  
Ex officio

The Library Committee was convened in the Blair Room, Living Learning Center at 2:30 p.m. The following members were present: Dr. Campbell, Dr. Childers, Dr. DePue, Dr. Jander, Dr. Janzen, Mr. Kellogg, Dr. Kosinar, Ms. Liang, Mrs. Liebst, Dr. Rettig, Dr. Schmiedeler, Dr. Sullivan, Ms. Sun, Dr. Thomas, Dr. Weed. Kerry Wynn attended for Dr. Bearman. Dr. Leung, Dr. Memmott, and Dr. Wilkinson sent word they would be unable to attend. Guests: Heather Smith-Collins, Judy Druse, and Martha Imparato, Mabee Library.

Introduction of Library Committee members.

Minutes of the May 2, 2006, meeting were approved as circulated.

Gary Schmidt, Interim Dean, presented and discussed a presentation on the top ten Association of College & Research Libraries (ACRL) assumptions for the future of academic libraries. He welcomed input and participation to help move the libraries forward.

Judy Druse, Acting Assistant Director for Public Services reported on the following projects:

Free printing for students and new ISS computers with application software means both circulation staff and reference staff is responding to more requests for assistance with printing and/or computers. The reference staff received training on Microsoft Word, Excel, and PowerPoint. In the future, the skill sets for librarians must continue to evolve to meet user expectations, especially regarding the use of computers to conduct research, write papers, and create presentations.
Furniture -- Funding has been requested to replace the last of the old library furniture on the third floor. Our users love the new workstations/seating at the public terminals; frequently, they are ALL in use. We need more of them.

Field Trips - Many library staff participated in a field trip to the library at the University of Missouri-Kansas City and came back with ideas about how we can improve our own facility and services.

Research Assistance Program (RAP) drop-in sessions were initiated spring semester in collaboration with students in Leadership classes. Sessions on five different topics have been offered: a library orientation, finding scholarly journals, finding scholarly Internet resources, Web 2.0 applications, and APA style. 120 students, faculty, or staff have attended these drop-in sessions. Faculty support has been great; many have offered extra credit to students for attendance. We will continue to offer these RAP sessions, explore additional topics, and investigate ways to put these sessions, or an information literacy tutorial, online.

Extended hours – The library piloted a 24-hour open policy during the fall semester finals’ week and will offer extended hours spring semester both finals’ week and the week before finals. Fall semester we had about 100 students in the library until 1:00 am. Student participation this spring semester will help determine whether or not we should continue this practice.

Electronic reserves – Electronic reserves were offered campus-wide beginning fall semester. We currently have 30 courses using electronic reserves. The library is obtaining permission to use copyrighted materials and has paid approximately $4800 to date in copyright fees. We hope to get more faculty involved in using electronic reserves in the future, will investigate the possibility of allowing faculty to maintain their own electronic reserves, and need to find additional ways to hold down copyright costs.

Reference services implemented instant messaging as an additional way for our users to obtain research assistance, installed a toll free number at the reference desk, and started using blogs and wikis as ways to reach our Millennial students. In the future, we will continue to explore ways to use new technologies to provide research assistance, information literacy skills instruction, and other services to our users. We will also continue to explore ways to serve our users outside of the physical building.

The reference staff participated in a national research project aimed at determining the “effort” required to answer reference questions.

Instruction - The instruction librarians have been getting used to the laptops and software application SynchronEyes in the electronic classroom. They will continue to explore new ways to provide instruction to our users, incorporate gaming and more interactivity into instruction sessions, and seek additional ways to collaborate with faculty to imbed information literacy into the curriculum.
**Outreach project** – One of our goals this year is to strengthen relationships with teaching faculty; therefore, the library will soon implement an outreach project to increase one-on-one collaboration with teaching faculty to keep them informed about the library services which are available to them and their students. The library has also become an affiliate member of the National Network of Libraries of Medicine, which allows us to participate in free training workshops on PubMed and other health-related resources. We plan to invite interested teaching faculty and community users to participate in these training sessions with us.

**David Feinmark, Coordinator of Collection Development/Management reported on what has been accomplished since July, 2006.**

**Funding** - We supplied several alternative models for more stable library funding to the Interim Dean and the VPAA. These were moved forward in discussions with Dr. Farley who is now more aware of the financial implications of library services and resources. Dr. Farley is now weighing the pros and cons of the various options.

**Special Collections** - We have submitted a Capital Improvement Request for renovation of Special Collections. Visits were scheduled by the University Safety Officer who determined that the physical environment was not OHSA compliant for staff who work in that area. With the assistance of Facilities Services, we also monitored the temperature/humidity for several weeks. We found that there were wide fluctuations in temperature/humidity which were escalating the deterioration of the materials in Special Collection.

**Information resources** - The ongoing acquisition of information resources to support teaching, learning, and research continues. Since July, 2006 we have added approximately 132 new online journals and additional content to 23 more titles. The total number of unique online journals accessible to the Washburn community is now 21,541. We have also added 12 new databases (see attachment) covering many of the major areas of the University curriculum. While we acquire resources in electronic formats we still need to fulfill the need for resources that are only available in paper. This year we are on target to add approximately 6,000 tangible items (books, bound journals, videos, etc.) to our collections. The balancing act between resources in electronic and paper formats will continue for the foreseeable future.

**Friends of Mabee Library** - With contributions from the Friends, we continue to build on the Friends music CD and video/DVD collections. These are some of the most heavily used collections in the Libraries. As of now we have 695 titles in these collections and they have circulated over 4,500 times.

**ILL Grants** - Also this past year we have secured two Interlibrary Loan Development Grants from the Kansas State Library. These will be used to acquire materials on "Immigration in the United States and the Middle West" for Mabee Library and "Classroom Application of Educational Technology" for the Curriculum Resources Center.
Where Are We Going?

There are three main themes that we have begun to work on this year and which we will continue to build on for years to come.

Transition from print to online formats - we have developed a clear rationale for this transition along with specific criteria that would need to be met. We have begun discussions with the academic departments on the specifics of this program. The understanding is that, while not abandoning print, in many cases the online format may be preferable for our patrons' uses.

Scholarly communication - we have also begun meeting with the academic departments regarding the changes in the scholarly communication system (rights retention, mergers of commercial journal publishers, new alternatives for the dissemination of scholarly information, etc.). Faculty and researchers need to take a more active role in the ownership and publication of their intellectual work. By doing this they could retain certain rights to their articles, etc. for free use by other researchers and not simply sign over all rights to commercial journal publishers.

Institutional repository - one of the rights that University faculty authors and researchers could retain is the ability to mount their article/research in a freely accessible University institutional repository. Discussions have been ongoing since Fall, 2006 about this form of digital archiving for faculty research. The scope of this has now expanded to include both Washburn graduate theses and student Transformational Experience scholarly products. With financial and technical support from other areas of the University it is our intention to have a Washburn University institutional repository in place by Fall Semester, 2007.

Anne Liebst, AD/Technical Services, reported on what’s happening now and future projects.

Institutional repository idea stemmed from a conversation with Dean Corwin, Catalog Librarian, when he discovered that a number of campus newsletters and other publications on campus were no longer available in print. He discovered that no preservation or archiving of these publications was taking place. David Feinmark and Martha Imparato, the University Archivist, are now identifying these publications and determining which titles will be archived using institutional repository software. At the same time the Washburn Transformation Experience (WTE) committee was meeting and discussing the same types of issues for preservation and archiving of WTE projects. Gary Schmidt, Mabee Library Interim Dean, is a member of the WTE committee and reported this information to the committee. David and I are now involved with the WTE committee and will be attending a workshop on planning, selection, digitizing, and retrieval of documents from an institutional repository system. Two separate software programs have been discussed -- Greenstone and DSpace.

WebOPAC - There have been a number of delays and problems in working with Innovative Interfaces to complete this project. When the project is in place, the users will be able to place their own holds on materials. We will also have a new feature called 'My Millennium' (it will probably be called 'My Library') where our users will be able to renew materials, place holds as well as star
reviews and write a review on materials contained in our catalog. A separate software program was purchased to accommodate ISBN-13 (EDIFACT) for acquisitions staff.

**ETC requests** - Upgrade to our wireless; a link resolver -- to take our users directly to a specific article in an electronic journal; federated searching; and an upgrade to authentication of our users to the library's electronic databases.

Gary Schmidt, reported that the library's requests for new PCs, printers and the wireless were funded. The link resolver and federated searching had been moved up in priority. Gary reported that the pool of money for ETC requests was $400,000 and requests exceeded $1.2 million. Implementation for a student fee for the library was moving forward through administration to help with funding.

**Electronic Classroom** - 30 new laptops were placed in the classroom. A request to reconfigure the furniture and upgrade the wireless to accommodate new learning styles was submitted.

The campus is moving to a centralized model for technology support. Two people stationed in the library for support now report to ISS.

**Good things to know:**

**S. 2695 - Federal Research Public Access Act of 2006** is a bill to provide federal agencies to develop public access policies relating to federally funded research. It requires each federal agency with research expenditures of over $100 million to develop a specific federal research public access policy. Each year the federal government invests more than $55 billion on research, mostly through the NIH, NSF, NASA, the Department of Energy and the Department of Agriculture. Unfortunately, most of us have little or no access to this research. This bill intends to make this research more accessible. It was introduced in May 2006 and immediately sent to committee.

**CALEA - Communications Assistance for Law Enforcement Act.** This was passed in 1994 and included in the Telecommunications Act of 1996. It requires telecommunication carriers to ensure that equipment, facilities and services are capable of conducting real-time electronic surveillance. The federal government must be able to identify who is using Washburn University's computers, where they are located and what they are accessing. This may require the reference librarians to keep a sign-up sheet and look at IDs. The campus must be CALEA compliant by May 2007.

**The Future:**

Models of licensing and publishing are changing to open access and immediate publishing on the web. In the future we will need to investigate electronic resource management programs in order to keep up with the publishing cycle of pre-prints, submitted manuscripts, accepted manuscripts, revised manuscripts, and post-prints.

**Respectfully submitted**

Ginger D. Webber, Administrative Secretary

**Attachments:**

- ACRL Top Ten Assumptions for the Future of Academic Libraries
- New Databases added 2006/2007