TO:
Dr. Susan Cammack   Ms. Hwa Chi Liang   Dr. Jay Memmott
Dr. Cheryl Childers   Dr. Sam Leung   Ms. Eva Rodriguez
Dr. Barry Crawford   Ms. Anne Liebst   Dr. Tom Schmiedeler
Dr. Dave DePue   Dr. Park Lockwood   Dr. Jackquice Smith-Mahdi
Ms. Wanda Dole   Dr. Michael McGuire   Dr. Ann Marie Snook
Mr. David Feinmark   Dr. Bruce Mactavish   Dr. Sharon Sullivan
Dr. Ursula Jander   Mr. Anthony Marsh   Ms. Nan Sun
Mr. Matt Johns   Ms. Jane Perkins   Dr. Brian Thomas
Mr. Don Kellogg   Dr. Maria Raicheva-Stover   Ms. Mary D. Wanless
Dr. Pat Kosinar   Dr. Michael Rettig   Dr. David Weed
Dr. Iris Wilkinson

The Library Committee was convened in the Shawnee Room of the Memorial Union at 3:00 p.m. The following members were present: Dr. Crawford, Dr. DePue, Ms. Dole, Mr. Feinmark, Dr. Kellogg, Dr. Kosinar, Dr. Liang, Ms. Liebst, Mr. Marsh, Ms. Perkins, Dr. Raicheva-Stover, Ms. Rodriguez, Dr. Schmiedeler, Dr. Snook, Ms. Sun, Dr. Thomas, Ms. Wanless. David Pownell filled in for Dr. Rettig. Dr. Childers, Dr. Commack, Dr. Leung, Dr. Weed, and Dr. Wilkinson sent word they would be unable to attend. Guest: Judy Druse, Mabee Library.

Introduction of Committee Members.

Minutes of the April 27, 2005, meeting were approved as circulated.

Dave DePue nominated Anne Marie Snook for Library Committee Chair for 2005/06. Pat Kosinar seconded the motion. Motion passed by acclamation.

The 2005 Focus Group Report will be e-mailed to committee members.

Judy Druse provided an overview of the results of the 2005 LibQUAL+™ survey of library users' satisfaction with services and resources. For more information on LibQUAL+, visit the Web site http://www.libqual.org/.

a. 18% of the unfavorable comments deal with the building
b. 13% of the unfavorable comments deal with the computers
c. The number of unfavorable comments regarding the need for more electronic
resources has decreased from 12% to 5%

d. The number of unfavorable comments regarding the need for more print journals has decreased from 10% to 1%
e. "Information control" is the category which receives the most comments overall; our users want easy-to-use search tools, a Web site that is easy to navigate, and full-text electronic resources
f. Students want a "cafeteria" of choices regarding library instruction sessions
g. Students want MyWashburn to be the gateway to library resources
h. Students want training/coaching on how to cite sources

Wanda Dole reported on staff appointments for FY2005-06. Judy Druse has been appointed Acting Assistant Director for Public Services, Heather Smith-Collins Acting Curriculum Resources Librarian, and Kelley Weber part-time Reference/Instruction Librarian.

David Feinmark expressed his appreciation to all faculty who assisted the Libraries in their print journal evaluation late in Spring semester. This was part of the Libraries' overall continuous assessment/evaluation process. No comprehensive assessment of the print journal collection had been done since 1999. Feinmark then discussed what had occurred over the summer regarding what had appeared, at first, to be the need for journal cancellations. The final outcome was that the University provided a one-time allocation to forestall cancellations for this current year. VPAA Ron Wasserstein, Library Dean Dole, and Feinmark will work to develop longer-term strategies to deal with this problem during the current year. The results of their discussions will be brought to division/school meetings for faculty input during the Spring 2006 semester.

Feinmark distributed handouts containing new online databases and online reference works. An additional handout contained the list of 125 new online journal titles, which are part of the JSTOR Arts & Sciences II collection acquired in May 2005. Since online resources such as JSTOR are rated as "very desirable" in the Libraries user surveys and are among the most heavily used resources, the Libraries hope to acquire more in the future. Committee members discussed the continuing transition to online resources, and expressed consensus that this transition was a reasonable trend for the Libraries. Feinmark also discussed the fact that, even in today's online environment, print materials are still very desirable. The Libraries have completed several important projects related to the print collections. The William I. Koch Art History Collection, containing over 6,500 titles, has now been completely cataloged and is available for use. In addition, the holdings in the Special Collections Department have also been cataloged and are now accessible through the online catalog for the first time. These holdings cover a wide range, from early printed books dating from the 1500s to signed editions of Carl Sandburg's poetry.
Anne Liebst reported on Technology/Technical Services:

a. The Electronic Reserves Pilot Project is coming to an end. She will submit a report with recommendations by the end of the semester. At this point in time the project will expand to include more classes.

b. The Libraries recently initiated an unmediated method to allow patrons to request books directly via interlibrary loan (ILL) through the WorldCat database (one of the databases accessible through the Libraries’ online catalog). The new program, called ILL Direct Request, allows any patron who identifies a book that the Libraries do not own in WorldCat to initiate an electronic request for the book from one of the libraries that own a copy.

c. The Library will submit a proposal for an Innovation Grant to update the technology in Mabee 206 (the “Electronic Classroom”).

d. The Library is purchasing new, faster netstations for access to the online catalog in the public area near Reference.

e. A formal Service Agreement for ATLAS has been signed and Bylaws are being revised. ATLAS (Associated Topeka Libraries Automated System) is the consortium of academic and special libraries in Topeka established by Washburn in 1996 to provide a shared integrated online library system.

Meeting adjourned at 3:55 p.m.
Respectfully submitted
Ginger D. Webber, Administrative Secretary