



# Resident Status Appeal Form

Name \_\_\_\_\_ WIN \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

- A. I understand that based on my Admissions Application I have been classified a non-resident for tuition purposes.
- B. I hereby request that my residency classification appeal be presented to the Residency Status Appeal Committee.
- C. I wish to present the item(s) listed below as new and/or additional information for the committee to consider for my residency appeal.
- D. I am applying for the following change to my residency status.

Permanent Resident Status Change       \_\_\_\_\_ Tuition Waiver  
Indicate which waiver you are applying for (see back for a full list)

E. Please give a brief explanation to why you are submitting this appeal.

F. Below please list the documents you have attached to support your appeal.\*

I certify that the information on this Appeal of Resident Classification is correct and that the information on my Application for Classification is still correct.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

For office use only:			
Term: _____	<input type="checkbox"/> Continuing Student	<input type="checkbox"/> New Student	Processed by: _____ Process date: _____
<input type="checkbox"/> SGASTDN/SFAREGS	<input type="checkbox"/> SAAADMS	<input type="checkbox"/> SOATEST	<input type="checkbox"/> SOAHOLD <input type="checkbox"/> Sent to FA/BO <input type="checkbox"/> Email

\*You will not be able to submit additional documentation once your appeal is submitted.

## **Permanent Resident Change:**

No single factor can indicate intent to maintain residence in a state other than Kansas, but the following factors have probative value in support of a claim for resident classification\*:

- Continuous presence in Kansas during periods when not enrolled as a student
- Employment in Kansas
- Payment of Kansas state income taxes
- Reliance on Kansas sources for financial support
- Acceptance of an offer of permanent employment in Kansas
- Ownership of a home in Kansas
- Registration for voting in Kansas
- Employment in any position not normally filled by a student
- Lease of living quarters in Kansas
- Vehicle registration in Kansas
- Acquisition of a Kansas driver's license
- Payment of Kansas personal property taxes

## **Tuition Waivers:**

**Education Employment Tuition Waiver** - Persons who are full-time employees of a state educational institution;

**Active Duty Military Tuition Waiver** - Persons who are in active military service;

**Military Tuition Waiver** - Persons who are domiciliary residents of the state, who were in active military service prior to becoming domiciliary residents of the state, who were present in the state for a period of not less than two years during their tenure in active military service, whose domiciliary residence was established in the state within thirty (30) days of discharge or retirement from active military service under honorable conditions, but whose domiciliary residence was not established at least six months prior to the first day of enrollment for the semester in which the students are enrolling;

**KS High School Tuition Waiver** - Persons who are not domiciliary residents of the state, who have graduated from a high school in the state of Kansas within six (6) months of enrollment, who are domiciliary residents of the state at the time of graduation from high school or within twelve (12) months prior to graduation from high school, and who are eligible for admission to the University;

**Employment Tuition Waiver** - Persons who are domiciliary residents of the state, who are employed on a full-time basis and whose employment requires at least 1,500 hours of work per year, whose domiciliary residence was not established at least six (6) months prior to the first day of enrollment for the semester in which the students are enrolling;

**Missouri Tuition Waiver** - Persons who are residents of selected counties in the state of Missouri who can document a cumulative 3.0 or higher grade point average on a 4.0 scale. The high school grade point average will be evaluated for the first-time freshmen and the college grade point average will be evaluated for transfer students who have more than twenty-four college hours completed. The eligible counties in Missouri are: Andrew, Holt, Buchanan, Platte, Clay, Jackson, Cass and Bates;

**Alumni Tuition Waiver** - Persons who are not domiciliary residents of Kansas, but are the dependent children (legal children, stepchildren or wards) of a graduate of Washburn University. For the purposes of this policy a graduate is any person who has earned a Certificate, Associate, Bachelor's, Master's or Doctorate degree at Washburn University.