



Concurrent Enrollment Partnership (CEP) Program Student Guide 2009-2010*

Goal

The goal of the Concurrent Enrollment Partnership (CEP) program is to enhance the transition from high school to college by providing qualified students increased access to academically challenging curricula and the opportunity to earn WU credit at a reduced tuition rate.

Background

According to a 2006 U.S. Department of Education report entitled, *The Toolbox Revisited: Paths to Degree Completion From High School Through College*, "the first year of postsecondary education has to begin in high school, if not by AP then by the growing dual enrollment movement or other, more structured current efforts (for examples, see Hughes, Karp, Fermin and Bailey 2005). If all traditional-age students entered college or community college with a minimum of 6 credits of 'real stuff,' not fluff, their adaptation in the critical first year will not be short-circuited by either poor placement or credit overload." In 2005, after 18 months of study, the Kansas Board of Regents approved a policy for regulating the concurrent enrollment of high school students in postsecondary institutions.

Washburn Early College Enrollment Program (WECEP) courses have been offered since 1996 to eligible high school juniors and seniors. WECEP provides lower division courses on several high school campuses during the late afternoon or early evening each semester for half the resident undergraduate tuition rate, and are now referred to as Early Start Option (ESO) courses. WU has also awarded academic credit for numerous AP courses, depending upon the score achieved on the national exams, for many years. Hence, the CEP program is an expansion of these existing opportunities for qualified high school students to get an early start on college.

Concurrent Enrollment Partnership Requirements

The CEP courses are limited to juniors and seniors who have at least a 3.0 cumulative high school GPA. All CEP students must attend a program orientation session. **Students must pay the tuition by January 29, 2010, which is also the last day to withdraw without a "W" recorded on the WU transcript for the CEP courses and the spring semester ESO courses. Tuition for the other ESO courses must be paid by the date published in the semester course schedule.** All other WU policies apply to the CEP program (and WECEP courses) and can be found in the current edition of the University catalog and the Registration Information Guide (RIG) available online at the web addresses below.

http://www.washburn.edu/washburn/gen/washburn_generated_pages/Academic_Catalog_p154.html

<http://www.washburn.edu/main/schedule/index.html>

*This document is subject to change.

CEP Courses

The program is currently limited to the CEP courses listed below (not all courses are available at all schools).

BI 100 Introduction to Biology (3 credit hours)

Cells, plant and animal structure and function, vertebrate organ systems, principles of genetics, evolution, and ecology. Sections for special academic interests. Not applicable toward credit for biology major requirements.

EN 101 Freshman Composition (3 credit hours)

The techniques and processes of composing and revising; attention to relating reading and writing. Required, with a minimum grade of C, for graduation.

EN 135 Introduction to Literature (3 credit hours)

The appreciation of literature showing relationships through analysis of different genres.

HI 111 & 112 History of the United States I, II (3 credit hours each)

The basic survey of American history which satisfies general education requirements, introduces students to the study of the past, and familiarizes them with records of American experiences. It exposes students to political, economic, social and intellectual forces shaping the American heritage and contributing to the nation's development. **First semester:** origins of settlement through Reconstruction. **Second semester:** emergence of an urban, industrial society after the Civil War to the present.

MA 116 College Algebra (3 credit hours)

Equations, relations, functions, systems of equations, graphing, matrices, determinants, linear programming, logarithms, sequences, series, and binomial expansion. Prerequisite: A grade of "C" or better in MA104 (or equivalent), an ACT Math Exam Score of 22 or the equivalent score on the COMPASS Math Test.

Enrollment, Grades & Transcripts

Enrollment will be conducted during the orientation session. Final grades will be posted to the WU transcript at the end of the spring semester. **January 29, 2010, is the last day to withdraw without a "W" recorded on the WU transcript.** The Family Educational Rights and Privacy Act applies to all CEP students. WU must have written permission from the student in order to release any information from a student's education record except as allowed by FERPA. Students may request that official copies of the WU transcript be sent to another institution by contacting the Registrar's Office at registrar@washburn.edu or calling (785) 670-1078.

In certain exceptional circumstances a **change in course grade** may be necessary. This change is initiated by the instructor, but must be approved by the Department Chair and the Dean of the College.

Incomplete grades can be issued only with the full expectation that the student will complete course requirements satisfactorily within a reasonable time period and only when there is good reason to extend the time allowed for required work. A student must have completed at least three-fourths of the course requirements in order to be considered for an incomplete, and the instructor should discuss the situation with the department chair before granting the incomplete. Incompletes that remain after the deadline for entering grades the subsequent semester will automatically be recorded as "F" grades.

CEP Option & the National AP Examinations

Students who enroll in AP/CEP courses will receive the academic credits and grades earned in the WU courses and will not be eligible to receive WU credit via the national AP examination scores. As with all transfer work, equivalency is determined on a case by case basis by the institution accepting the transfer work. Since AP acceptance is institution dependent, students and families will need to investigate specific requirements. Washburn University gives academic credit for the AP examination scores as shown below.

<u>Subject</u>	<u>Exam Score</u>	<u>WU Credit Awarded</u>
Biology	3-5	3 hours – BI 100
English Lit & Comp	3	3 hours - EN 135
	4-5	6 hours - EN 101, EN 131 or EN 135
U.S. History	4-5	3 hours – HI 111

Tuition & Books

Tuition for the CEP program is the same as the WECEP tuition rate (\$100 per credit hour for AY 2009-2010) approved by the WU Board of Regents. **Students must pay the tuition by January 29, 2010, which is also the last day to withdraw without a “W” recorded on the transcript.** There is no charge for the CEP course books if they are same as those used for the high school courses.

Faculty & Courses Evaluations

CEP courses are taught by the high school instructors, who serve as WU affiliate faculty members. The WU departmental academic liaisons, who work closely with the high school faculty members, serve as the official WU instructors of record. Students enrolled in the CEP courses will be asked to complete the WU College of Arts and Sciences end-of-course evaluation, which will be anonymous and submitted to the appropriate WU department, not the high school.

Additional Information

Tim Peterson, Ph.D.
Dean of Academic Outreach
670-1399
tim.peterson@washburn.edu