Washburn Student Government Association Trautman/Babcock Administration, September 15, 2021

#	Position	First Name	Last Name	Present (Beginning)	Present (Final)
31	Senator	Luiz	Alcantara	Υ	Υ
30	Vice-Chair	Mae	Atakpa	Υ	Υ
29	Senator	Tevin	Asamoah	Υ	Υ
28	Senator	Alisha	Bajracharya	Υ	Υ
27	Senator	Ajar	Basnet	Υ	Υ
26	Allocations Chairperson	Daniel	Buller	Υ	Υ
25	Communications Chairperson	Katherine	Cook	Υ	Υ
24	Senator	Nilam	Dangi	Υ	Υ
23	Senator	Ana	Estrada-Vargas	Υ	Υ
22	Senator	Cody	Dannar	Υ	Υ
21	Vice-Chair	Tomi	Francis-Ramirez	Υ	Υ
20	Senator	Claudia	Fury	Υ	Υ
19	Senator	Sierra	Jeter	Υ	Υ
18	Vice-Chair	Ethan	Nelson	Υ	Υ
17	Senator	Trey	LaRue	Υ	Y
	Campus & Comm. Affairs			Y	Υ
16	Chairperson	Daniel	Lopez		
15	Senator	Keniel	Negron-Gonzalez	Υ	Υ
	Diversity and Inclusion			Υ	Υ
14	Chairperson	Elizabeth	Ngatia		
13	Parliamentarian	Zac	Surritt	Y	Y
12	Speaker	Jayce	Wessel	Υ	Υ

#	Position	First Name	Last Name	Present (Beginning)	Present (Final)
11	Campus & Comm. Affairs Director	Shayden	Hanes	Υ	Υ
10	Marketing Director	Wyatt	Carter	Υ	Υ
9	Admin Assistant	Quinn	Leffingwell	Υ	Υ
8	Special Events Director	Ariel	Smith	Υ	Υ
7	Diversity and Inclusion Director	Megan	Dorantes	Υ	Υ
6	Legislative Research Director	Adam	Young	Υ	Υ
5	Budget Director	Eric	Rorstrom	Υ	Υ
4	Chief of Staff	Jaron	Caffrey	Υ	Υ
3	Vice President	Dylan	Babcock	Υ	Υ
2	President	Abby	Trautman	Υ	Υ
1	Advisor	Isaiah	Collier	Υ	Υ

- I. Call to Order Dylan Babcock
- II. Roll Call Quinn Leffingwell
- III. Review of Proceeding Meeting Minutes
- IV. Cabinet Reports
 - a. Campus & Community Affairs Director Hanes
 - i. Can Emporia Incentives
 - 1. Offering packages in exchange for cans to meet Jay Pharoah before comedy show
 - 2. Offering WSGA mugs for \$5 during tabling
 - 3. New flier lets students donate directly
 - b. Special Events Director Smith

- i. Responding to emails and reaching out to organizations about deadlines and Homecoming registration
- ii. Secured DJ for Homecoming Ball
- iii. Available for more ideas for Homecoming, especially giveaway items
- iv. Senators are expected to volunteer for Homecoming events October 25-30
- c. Communications & Marketing Director Carter
 - i. Social media engagement up 245% since last week
 - ii. Creating new graphics
 - iii. Be sure to like and share WSGA social media posts!
- d. Diversity and Inclusion Director Dorantes
 - i. Published first WSGA podcast episode of the year
 - ii. Creating presentation for retreat
- e. Administrative Assistant Leffingwell
 - i. N/A
- f. Legislative Director Young
 - i. Please reach out with help writing legislation and be in contact before sending it to others
- g. Budget Director Rorstrom
 - i. Changing the student initiative fund
- h. Chief of Staff Caffrey
 - i. Created Agenda for retreat
 - ii. Thanks to those who have tabled this week!
 - iii. First year election results will be posting this Friday
- i. Vice President Babcock
 - i. Please complete office hours
 - ii. Received new furniture in WSGA office
 - 1. Please sit at Senator's desk instead of Cabinet members
 - iii. Put together office hours board in front of Admin Assistant desk
 - iv. Worked to get a list of past WSGA members
 - v. Edited cabinet headshots
- j. President Trautman
 - i. Please fill out absence form if you will miss WSGA retreat
 - 1. We will also be Covid-19 testing pre-retreat
 - ii. Each senator has been assigned to a cabinet member to check in
- k. Advisor Grospitch
 - i. Please recognize this is suicide awareness month
- V. Committee Reports
 - a. Allocations Chairperson Buller
 - i. Moved to add SB 21-22 #040: CACA Funding Bill to Agenda
 - ii. Gave favorable status to two funding bills
 - iii. Discussed new student organization funding form
 - b. Campus and Community Affairs Chairperson Lopez
 - i. Talked about Can Emporia
 - ii. Will be setting up drop-off can locations around campus

- iii. Please be spreading the work about donating
- c. Communications Chairperson Cook
 - i. Next week after senate: all senators will have their pictures taken in the WSGA office
 - ii. Finalized giveaways
 - 1. Pair of airpods
 - 2. Airtags
 - 3. Bod basket with collection of Ichabod themed items
 - iii. Talked with Director Smith about creating a Homecoming promotional video
- d. Internal Affairs Speaker Wessel
 - i. By-Laws committee met
 - 1. Discussed Standing Senate Rules and Meeting Restraints bills
 - 2. Made amendments to both bills
- e. Diversity & Inclusion Chairperson Ngatia
 - i. Contacted the President of HALO
 - ii. Gave favorable status to SR 21-22: #008
 - iii. Mae Atakpa was given favorable status to become Vice-Chair
- VI. New Business I
 - a. SB 21-22 #032: Alcantara Appointment
 - i. Passes
 - b. SB 21-22 #033: Estrada-Vargas Appointment
 - i. Passes
- VII. Public Forum I
 - a. Swearing in of New Senators
- VIII. Public Forum II
 - a. Sexual Assault Discussion
- IX. New Business II
 - a. SB 21-22 #034: Christian Challenge
 - i. Passes
 - b. SB 21-22 #041: Campus and Community Affairs
 - i. Passes
 - c. SR 21-22 #008: Hispanic Heritage Month
 - i. Passes
 - d. SB 21-22: #037: Nelson Appointment
 - i. Passes
 - e. SB 21-22: #038: Atakpa Appointment
 - i. Passes
 - f. SB 21-22: #039: Francis-Ramirez Appointment
 - i. Passes
 - g. SB 21-22: #040: Atakpa Appointment
 - i. Passes
 - h. SR 21-22 #007: Vaccine Encouragement
 - i. Passes

- i. SB 21-22: #035: Standing Senate Rules
 - i. Tabled indefinitely
- j. SB 21-22: #036: Meeting Constraints
 - i. Tabled indefinitely
- X. Announcements
- XI. Roll Call
- XII. Adjournment

Full Senate Meeting: September 15, 2021

TITLE: Alcantara Appointment ORGINATOR: Director Young

SPONSOR: Trautman/Babcock Administration STATUS: Nominations Committee - Favorable

WHEREAS: Qualified Senators are essential to the function of WSGA, and

WHEREAS: Luiz Alcantara is qualified to serve as a WSGA Senator, and

WHEREAS: Luiz Alcantara has met all necessary requirements set forth by the Nominating Committee.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association Senate hereby approves the appointment of Luiz Alcantara to serve in the capacity of Senator.

Abby Trautman	Dylan Babcock
WSGA President	WSGA Vice President

Full Senate Meeting: September 15th, 2021

TITLE: Estrada-Vargas Appointment

ORGINATOR: Director Young

SPONSOR: Trautman/Babcock Administration STATUS: Nominations Committee - Favorable

WHEREAS: Qualified Senators are essential to the function of WSGA, and

WHEREAS: Ana Estrada-Vargas is qualified to serve as a WSGA Senator, and

WHEREAS: Ana Estrada-Vargas has met all necessary requirements set forth by the Nominating Committee.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association Senate hereby approves the appointment of Ana Estrada-Vargas to serve in the capacity of Senator.

SECTION TWO: This legislation shall become effective upon passage.

Abby Trautman WSGA President

Dylan Babcock WSGA Vice President SR 21-22 #007

Full Senate Meeting: September 15, 2021

TITLE: COVID-19 Vaccination Encouragement ORIGINATOR: Legislative Director Young SPONSOR: Trautman/Babcock Administration STATUS: Communications Committee- Pending

WHEREAS: One of Washburn University's Core Values is respect, "treating others collegially with civility, openness, and professionalism in all interactions, activities, and decision making", and

WHEREAS: To treat our fellow Ichabods with respect in our decision making, we must consider the fact that COVID-19 has plagued our world, country, state, city, and campus for over a year and a half, and

WHEREAS: Considering this fact, we must also acknowledge that there are, at the present time, three safe and effective vaccines for this disease, one of which has been granted full approval by the US Food and Drug Administration, and

WHEREAS: To keep our campus open, classrooms attended, events happening, and peers safe, we should all consider receiving a COVID-19 vaccination.

THEREFORE BE IT RESOLVED:

SECTION ONE: Washburn Student Government Association urges students to receive a COVID-19 vaccination.

Abby Trautman WSGA President

Dylan Babcock WSGA Vice President

SR 21-22 #008

Full Senate Meeting: September 15th, 2021

TITLE: Acknowledging Hispanic Heritage Month

ORGINATOR: Diversity and Inclusion Director Dorantes

SPONSOR: Diversity and Inclusion Committee

STATUS:

WHEREAS: September 15th through October 15th is known as Hispanic Heritage Month, and

WHEREAS: National Hispanic Heritage Month traditionally honors the cultures and contributions of both Hispanic and Latino Americans as we celebrate heritage rooted in all Latin American Countries, and

WHEREAS: September 15th was chosen as the starting point for the commemoration because it is the anniversary of the independence of five Hispanic Countries, and

WHEREAS: Those countries were Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua, and

WHEREAS: In addition, Mexico, Chile and Belize, celebrate their independence days on September 16th, September 18th, and September 21st Respectively.

THEREFORE BE IT RESOLVED:

SECTION ONE: Washburn Student Government Association Acknowledges September 15th through October 15th as Hispanic Heritage Month.

TITLE: Christian Challenge

ORGINATOR: Smith/Babcock Administration

SPONSOR: Allocations Committee

STATUS: Allocations Committee – Pending

WHEREAS: Christian Challenge is requesting funding for The Fall Conference, and

WHEREAS: Christian Challenge has fully complied with all applicable funding policies to this point in the allocation process, and

WHEREAS: Christian Challenge is recognized by the Office of Student Involvement and Development as a registered student group of Washburn University, and

WHEREAS: registered student organizations are eligible to receive WSGA funds.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association shall allocate an amount not to exceed \$2,000.00 from the Student Organizations account for The Fall Conference.

Abby Trautman	Dylan Babcock
WSGA President	WSGA Vice President

Full Senate Meeting: September 15, 2021

TITLE: WSGA Standing Senate Rules

ORGINATOR: Parliamentarian Surritt and Speaker Pro-Tempore Wessel

SPONSOR:

STATUS: Constitution and By-Law Review Committee – Pending

WHEREAS: The Washburn Student Government Association continually strives to fulfill its motto of "Students Serving Students", and

WHEREAS: One of the most basic means of serving students as elected representatives is to hold routine, orderly, and efficient meetings, and

WHEREAS: The Washburn Student Government Association currently has no Standing Rules governing such meetings and has not had such Standing Rules for a few years, and

WHEREAS: It is crucial that the Washburn Student Government Association adopt a set of Senate Standing Rules under the By-Laws.

THEREFORE, BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association shall adopt these Standing Senate Rules.

SECTION TWO: These Standing Senate Rules shall be adopted and effective upon passage.

Dylan Babcock WSGA Vice President

Standing Senate Rules of the Washburn Student Government Association

I. Procedure

- a. Robert's Rules of Order
 - i. All meetings of the Washburn Student Government Association shall be governed by Robert's Rules of Order under the guidance of the Parliamentarian.
- b. No interruptions of a recognized speaker shall be made unless permitted under Robert's Rules of Order.
- c. In the event any individual or individuals within the Senate Chambers acts in an unacceptable or inappropriate behavior, as deemed so by the Chair or a 2/3rds majority of Senators present, those individual(s) shall be removed from the Senate Chambers for a specific amount of time.

II. Cabinet Reports

a. The weekly report of each individual Cabinet member shall be no more than two (2) minutes in length.

III. Public Forums

- a. All Public Forums shall be limited to fifteen (15) minutes in length.
 - i. If those fifteen (15) minutes expire, there must be a motion to extend the Public Forum for a specific amount of time.
 - ii. This motion shall be passed by a simple majority vote of the member's present.
- b. All Senators and Non-Senators shall be recognized for a maximum of two (2) minutes at a time.
- c. The recognition of Senators and Non-Senators shall be based on precedence.

IV. Debate

- a. Each bill and resolution on the table shall be limited to twenty (20) minutes in length.
 - i. If those twenty (20) minutes expire, there must be a motion to extend debate for a specific amount of time.

- b. The author(s) of each bill or resolution shall be given three (3) minutes to introduce the legislation.
 - i. In the case that the legislation presently before the Senate specifically cites an individual, an organization, or a group of individuals, a representative of those cited shall be given the right to be recognized for two (2) minutes after the author(s) introduction.
- c. Once the author(s) have introduced the legislation and any cited parties have been given their right to be recognized, the floor will be opened to a period of questioning.
 - i. This period shall be meant to ask specific questions of the legislation's author and any germane parties.
- d. Once all questions have been exhausted, the floor will then be opened to a period of debate on the legislation.
 - i. During debate, any Senator may be recognized to speak for two (2) minutes at a time.
 - 1. Senators shall be recognized by the Chair on the basis of precedence.
 - ii. Any Non-Senators that wish to speak on the legislation shall be yielded time by a recognized Senator.
 - 1. When a Non-Senator is yielded time by a Senator and recognized by the Chair, they shall be confined to the time allowance given to the original recognized Senator.
 - iii. On each motion during the debate of any piece of legislation, any Senator may be recognized a maximum of two (2) times.
 - 1. If a Senator wishes to be recognized further times, they must be yielded time by another Senator that has not run out of recognition rights.
 - 2. An author(s)' opening and closing statements will not count against their times to speak.
 - iv. If at any time during the period of debate a specific individual or organization is cited, that individual or organization shall have the right to be recognized by the Chair for a one (1) minute rebuttal.
 - v. Once the time limit for the legislation has been reached and there does not exist enough votes to extend the time, the debate must end and the Previous Question must be called.
 - vi. Once the Previous Questioned has been called and passed, the author(s) shall have the right to be recognized by the Chair for closing statements of no more than two (2) minutes in length.

vii. After both the Previous Question has been called and passed and closing statements have been made, the Senate shall immediately move into a final vote on the legislation, except when the legislation concerns the Constitution or By-Laws of the Washburn Student Government Association.

V. Voting

- a. Only a motion of Previous Question passed by a 2/3rds majority of those members present can end the debate of any bill or resolution.
 - i. A motion of Previous Question is not the final vote of any bill or resolution, it only serves to end the debate.
 - ii. Once any motion of Previous Question has passed, there shall still be a final vote of the bill or resolution on the table needed.
- b. All bills affecting the Constitution of the Washburn Student Government Association shall be passed only by a 2/3rds majority vote of the members present after the second reading and proper debate.
- c. All bills and resolutions not concerning the Constitution of the Washburn Student Government Association, including the By-Laws of the Washburn Student Government Association, shall be passed by a simple majority vote of the members present after a single reading a proper debate.

VI. Waiving the Rules

- a. During the course of any Washburn Student Government Association meetings, when the need arises and under the guidance of the Parliamentarian, the Senate shall have the ability by a 2/3rds majority vote to waive specific rules cited within this Senate Standing Rules or the greater By-Laws.
 - i. In order to waive any rule, the specific rule must be cited and the motion to waive shall be thoroughly explained.
 - ii. Once the reason for the waiving of the rule has passed, all rules shall be reinstated immediately and without the need for a vote of the Senate.

VII. Adoption of these Standing Senate Rules

- a. These Standing Senate Rules shall be held under the By-Laws of the Washburn Student Government Association.
- b. Passage and adoption of these Standing Senate Rules shall fall under the necessary requirements of any amendment to the By-Laws of the Washburn Student Government Association.

SB 20-21 #036

Full Senate Meeting: September 15th, 2021

TITLE: Meeting Constraints
ORIGINATOR: Senator Asamoah

SPONSOR: Trautman/Babcock Administration

STATUS: Bi-Laws- Pending

WHEREAS: Article 2, Section 9 of the Washburn Student Government Association constitution provides the times when WSGA senate shall meet, and

WHEREAS: Subsections A and B of Article 2, Section 9 provide times that the meetings shall begin, there exists no outline for meeting flow nor a specified time for meeting adjournment, and

WHEREAS: specifying the order of meeting items and time constraints on a meeting will assist with maintaining focus, appropriate time management, and conscientiousness for the time of WSGA members.

THEREFORE, BE IT ENACTED:

SECTION ONE: The WSGA Senate adds a new subsection in Section 9 titled "D" that reads "Senate meetings will follow the order of: calling to order, roll call, cabinet reports, committee reports, public forums, old business, new business, roll call and conclude with adjournments. Any changes to the order must be done with a standard vote"

SECTION TWO: The WSGA Senate adds a new subsection in Section 9 titled "E" that reads "Senate meetings will begin at the calling to order and will be limited to 95 minutes from then. Time will be kept by the administrative assistant. If The meeting has not reached a point near the conclusion at the 90-minute mark the Senate will take a vote to extend the meeting by "X" minutes (an amount proposed at the time). To win this vote requires 25% of senate to vote in favor of extension. Should the requisite 25% not be met all remaining agenda items will be tabled for the following meeting. Immediately following a failed extension attempt the meeting will resume with the roll call followed by adjournment. Should the vote be successful the meeting will be extended by the "X" minutes."

Abby Trautman WSGA President

Dylan Babcock WSGA Vice President

SECTION 9. Members of the WSGA Senate shall meet:

- A. Every week on Wednesdays at 6:30p.m. during the spring and fall semesters, except during finals, and days when regular classes are not held, for the purpose of weekly meetings of the WSGA Full Senate.
- B. WSGA Standing Committees shall meet on Wednesdays at 6:00p.m. immediately before the WSGA Full Senate meetings and only on weeks when the WSGA Full Senate meets unless voted on by any respective committee.
 - If a WSGA Standing Committee votes to hold their meetings outside of this time, then the Chair of that committee shall announce their official meetings days and times to the WSGA Full Senate at the next available meeting.
- C. If a special meeting of the WSGA Senate is called by the WSGA President.
 - 1. No constitutional or by-law amendments may be discussed.

SECTION 10. TECHNOLOGY DIRECTOR

- A. The WSGA Technology Director shall have the responsibility to:
 - 1. Maintain at least 10 scheduled office hours per week during the spring and

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fall semesters. Office Hours may only be scheduled between 8am and 7pm.

- 2. Submit a report at each senate meeting.
- 3. Assist students who enter the WSGA office.
- Work with all WSGA Cabinet members in order to answer questions regarding any WSGA service or activity.
- Maintain all electronic and technological equipment in the WSGA office. This
 includes, but is not limited to, desktop computers, laptop, projector, printers,
 and copiers.
- Update and maintain the WSGA website and all other means of electronic communication.
- 7. The WSGA President reserves the right to require the Technology Director to be present at all WSGA Senate meetings, as outlined by the Chief of Staff attendance policy, to inform and advise the WSGA Senate of technology needs, opportunities, and other relevant issues agreed to upon hiring.
- Should a Technology Director be hired, they will make available to the Senate
 a detailed end of the term report analyzing the year's activities and providing
 suggestions for the future.
- Should a Technology Director not be hired, these responsibilities shall be delegated to other members of the WSGA Cabinet by the President.

SECTION 6. ADMINISTRATIVE ASSISTANT POSITION

- A. The WSGA Administrative Assistant shall have the responsibility to:
 - Maintain at least 20 scheduled office hours per week during the spring and fall semesters with at least one office hour scheduled each day Monday through Friday. If chosen to do summer hours, maintain at least 5 scheduled hours a week during the summer semester. Office hours may only be scheduled between 8am and 7pm.
 - Attend all WSGA Senate meetings as outlined by the Chief of Staff attendance policy.
 - Take attendance, minutes, and provide other internal services necessary at all WSGA Senate meetings.
 - 4. Maintain accurate files and records pertaining to all WSGA activities.
 - Carry out other administrative functions and services as deemed necessary by the WSGA President and/or Chief of Staff.
 - 6. Type and distribute legislation from WSGA Senators.
 - Maintain a current copy of the WSGA Constitution in the Office of Student Involvement and Development.
 - Make available to the Senate a detailed end of the term report analyzing the year's activities and suggestions for the future.
 - Assist the Chief of Staff with the year-end report by compiling the minutes, bills and resolutions from each previous meeting's minutes.

Full Senate Meeting: September 15, 2021

TITLE: Nelson Appointment

ORGINATOR: Trautman/Babcock Administration SPONSOR: Trautman/Babcock Administration STATUS: Allocations Committee - Pending

WHEREAS: A Committee is essential to the functioning of Washburn Student Government Association, and

WHEREAS: the Washburn Student Government Association President is responsible for appointing the Committee Vice Chair positions, and

WHEREAS: Ethan Nelson is qualified to serve as Vice Chairperson of the Allocations Committee.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association Senate hereby approves the appointment of Ethan Nelson to Vice Chair the Allocations Committee.

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Abby Trautman	Dylan Babcock
WSGA President	WSGA Vice President

Full Senate Meeting: September 15, 2021

TITLE: Atakpa Appointment

ORGINATOR: Trautman/Babcock Administration SPONSOR: Trautman/Babcock Administration

STATUS: Campus and Community Affairs Committee - Pending

WHEREAS: A Committee is essential to the functioning of Washburn Student Government Association, and

WHEREAS: the Washburn Student Government Association President is responsible for appointing the Committee Vice Chair positions, and

WHEREAS: Mae Atakpa is qualified to serve as Vice Chairperson of the Campus and Community Affairs Committee.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association Senate hereby approves the appointment of Mae Atakpa to Vice Chair the Campus and Community Affairs Committee.

Abby Trautman	Dylan Babcock
WSGA President	WSGA Vice President

Full Senate Meeting: April 14, 2021

TITLE: Francis-Ramirez Appointment

ORGINATOR: Trautman/Babcock Administration SPONSOR: Trautman/Babcock Administration STATUS: Communications Committee - Pending

WHEREAS: A Committee is essential to the functioning of Washburn Student Government Association, and

WHEREAS: the Washburn Student Government Association President is responsible for appointing the Vice Committee Chair positions, and

WHEREAS: Tomi Francis-Ramirez is qualified to serve as Vice Chairperson of the Communications Committee.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association Senate hereby approves the appointment of Tomi Francis-Ramirez to Vice Chair the Communications Committee.

Abby Trautman	Dylan Babcock
WSGA President	WSGA Vice President

Full Senate Meeting: September 15, 2021

TITLE: Atakpa Appointment

ORGINATOR: Trautman/Babcock Administration SPONSOR: Trautman/Babcock Administration

STATUS: Diversity and Inclusion Committee - Pending

WHEREAS: A Committee is essential to the functioning of Washburn Student Government Association, and

WHEREAS: the Washburn Student Government Association President is responsible for appointing the Vice Committee Chair positions, and

WHEREAS: Mae Atakpa is qualified to serve as Vice Chairperson of the Diversity and Inclusion Committee.

THEREFORE BE IT ENACTED:

SECTION ONE: The Washburn Student Government Association Senate hereby approves the appointment of Mae Atakpa to Vice Chair the Diversity and Inclusion Committee.

Abby Trautman	Dylan Babcock
WSGA President	WSGA Vice President