Dr. Kevin Charlwood opened meeting at 4:30 pm, Friday, December 7, 2012.

In attendance were: Kevin Charlwood, Andrew Herbig, Bessima Schbley, Courtney Sullivan

Dr. Herbig and Dr. Sullivan pointed out that the conversations that occurred at the Faculty Planning dinners related to faculty development.

- Content of Faculty Development Workshops in question
- Communication of Resource for Faculty needs improvement
- Envisioning of a Faculty Development Resource Center
- Focus more on educating Faculty on the processes of teaching (i.e., rubrics, creation of test or test questions, means for useful assessment, etc.)

Dr. Herbig suggested that perhaps more faculty input could be sought for workshop content. More information is needed to decide this yet.

Dr. Charlwood requested ideas for the next workshops. All agreed that the Learning Management System (LMS) workshop seems in place. Drs. Herbig and Schbley suggested that the psychological testing for self-knowledge of teaching styles should be one of the upcoming workshops.

Dr. Charlwood directed them to focus on the next workshop which is the LMS workshop. The LMS system seems to be Desire2Learn. Whom might we tap as resources and presenters for this meeting in February, 2013?

- Keith Rocci
- Becky Hodges
- Rusty Taylor
- Sue Taylor-Owens

Dr. Charlwood suggested that the workshop have at least two (2) ITS people to show the new Learning Management System's dynamism so as to help faculty embrace the new system for in class use.

Dr. Charlwood concluded the meeting at 4:45 pm.