Honors Advisory Board
Minutes
Wednesday, September 3, 2014
12 – 12:50 PM
Crane Room
Present: Martha Imparato, Danny Funk, Michael Gleason, Jonathan Tyler (HSC Rep.), Jean Sanchez, Andrew Herbig, Brad Turnbull, Jennifer Ball, and Michael McGuire (Chair).

Call to order

I. Minutes from previous meeting approved.

II. Welcome to New Members of the Honors Advisory Board

III. Honors Student Council Report (Blaire Landon)

IV. Unfinished Business – None

V. New Business

A. Review of Honors Advisory Board Roles

1. Curriculum & Assessment

   a. Major purpose was to assist with the review of Honors Course Proposals and to help with creation of new honors courses

   b. Need to review process for proposing courses and, in general, curriculum for honors students

   c. Assist with questions regarding assessment

   d. Current members volunteered: Jennifer Ball, Andrew Herbig, Jean Sanchez, and Jonathan Tyler

2. Admission – purpose

   a. Major purpose to assist with reviewing applications

   b. Need to schedule a meeting in which we discuss the application materials and process

3. Scholarship – purpose
a. Major purpose is to assist with reviewing apps

b. Have new scholarship money – textbook scholarships

4. Appeals – purpose

a. For students who do not get into program

b. For students who fail to meet requirements two consecutive semesters

c. Need to establish more clear process for this role

5. Will combine Scholarship with Appeals to form one subcommittee. The following have volunteered for this subcommittee: Danny Funk, Michael Gleason, Martha Imparato, and Brad Turnbull.

B. Course Proposals

1. Summary of Previously Reviewed Course Proposals

2. Discussion of Procedure for future semesters

C. Goals for Semester and Year

1. Review Program Review Comments

2. Letter from Dr. Pembrook

3. Assessment

VI. Announcements

A. Next Meeting: Wednesday, November 5 (Noon) in

B. Spring Banquet scheduled for Tuesday, March 25, BTC

C. Recap of Program size

D. Etiquette Dinner: November 12, Bradbury Thompson

E. Quest Super Saturday: December 6, Memorial Union & Henderson

VII. Adjournment