

Business Dateline, Business & Industry, and Business & Management



WHAT ARE BUSINESS DATELINE, BUSINESS & INDUSTRY, AND BUSINESS & MANAGEMENT?

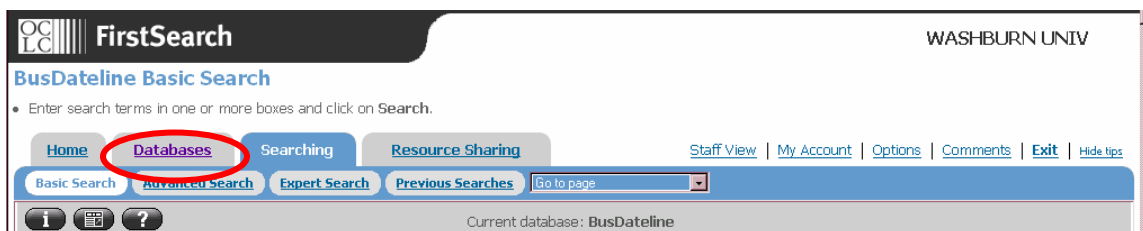
- Three FirstSearch databases that can be searched individually or simultaneously (any combination of 2 or all 3 together), saving time and effort. However, you will be unable to set limits, such as full-text only or titles held by Mabee Library, when the databases are combined. If you get too many results and need to limit, you can either search the databases separately or narrow your search by adding more terms to the original search.
- **Business Dateline** – contains news/magazine articles that describe regional business activities and trends, and major stories on local firms, their products, and executives
- **Business & Industry** - Contains important facts, figures and key events for international public and private companies, industries, products, and markets for manufacturing and service industries.
- **Business & Management** - Contains articles about the practical aspects of business management, focusing on how organizations make and implement decisions, develop and launch new strategies, and plan for change. Includes case studies and how-to articles.

WHERE DO I FIND BUSINESS & COMPANY RESOURCE CENTER?

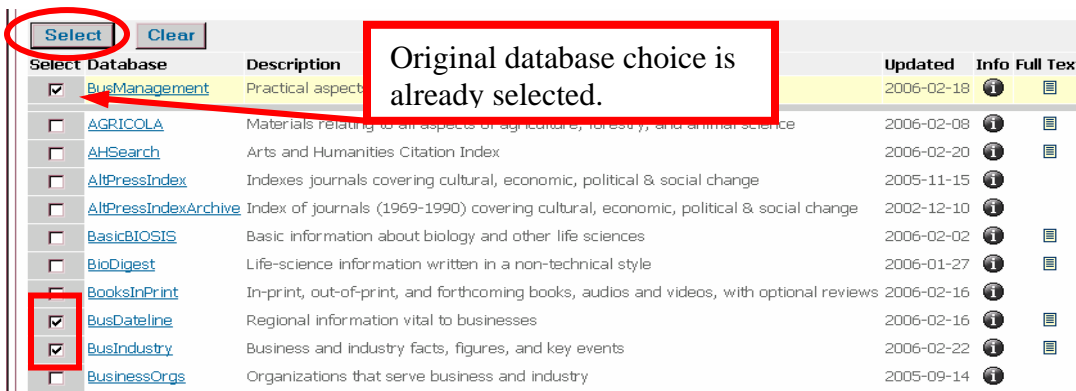
- Connect to Mabee Library at <http://www.washburn.edu/mabee/>. (Off-campus users will need to enter their name and Washburn Identification number located on their Washburn ID)
- Select *Electronic Databases*, then look in the Alphabetical List for either **Business Dateline**, **Business & Industry**, or **Business & Management** (or look in the Subject List under *Business & Economics*).

HOW DO I COMBINE THE DATABASES FOR SIMULTANEOUS SEARCHING?

- Click on the “Databases” tab.



- The database you chose from the library’s *Electronic Databases* is at the top of the list of available databases and is already selected.
- Go down the list and select one or both of the other two databases (e.g., BusDateline & BusIndustry).
- Click “Select.”



HOW DO I START SEARCHING?

- Click on “*Advance Search*,” and enter search term(s).
- Click “*Search*.”

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BusDateline, BusIndustry, BusManagement Advanced Search

• Enter search terms in one or more boxes and click on Search.

Home Databases **Searching** Resource Sharing Staff View | My Account | Options | Comments | Exit | Hide tips

Basic Search **Advanced Search** Expert Search Previous Searches Go to page

Current database: BusDateline, BusIndustry, BusManagement

Search in database: BusDateline, BusIndustry, BusManagement

Search for: leadership Keyword

end end

Limit to: Year (format: YYYY-YYYY)

Rank by: No ranking

Search Clear

TOO MANY RESULTS?

- Click on the “*Searching*” tab.

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BusDateline, BusIndustry, BusManagement List of Records

• Click on a title to see the detailed record.
• Click on a checkbox to mark a record to be e-mailed or printed in Marked Records.

Home Databases **Searching** Results Resource Sharing Staff View | My Account | Options | Comments | Exit | Hide tips

List of Records Detailed Record Marked Records Go to page

E-mail Print Help BusDateline, BusIndustry, BusManagement

Records found: 16,609

By database: BusDateline (5728) BusInd

- Add another term(s) to your search strategy. You can also limit the date range. Click “*Search*.”

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BusDateline, BusIndustry, BusManagement List of Records

Home Databases **Searching** Results Resource Sharing Staff View | My Account | Options | Comments | Exit | Hide tips

Basic Search **Advanced Search** Expert Search Previous Searches Go to page

Current database: BusDateline, BusIndustry, BusManagement




Search in database: BusDateline, BusIndustry, BusManagement

Search for: kw. leadership Keyword

end styles Keyword

end Keyword

Limit to: Year 2000-2005 (format: YYYY-YYYY)

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| <p>Call Us! (785) 670-1483</p>  <p>Reference Desk Hours Mon.- Thu. 9 – 9, Fri. 9 – 5, Sat. 10 – 5, Sun. 1 – 9</p> | <p>Need help after hours? Go ONLINE!</p>  <p>E-mail reference service @ www.washburn.edu/mabee/ask.html (24-hr turnaround time)</p> | <p>Live chat reference service @</p> <p>OR</p>  <p>www.kananswer.org (chat in real time with a librarian)</p> |
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