

# Electronic Books in ATLAS NetLibrary®



## WHAT IS AN ELECTRONIC BOOK??

- Complete full-length library book which is read online
- Also called “e-books”
- Over 8,800 titles

## WHERE DO I FIND ELECTRONIC BOOKS?

- Connect to Mabee Library at <http://www.washburn.edu/mabee/>
- Select *Library Catalogs*, then do an *Author* search for “NetLibrary” (the name of the company providing e-books)
- (Off campus users will need to enter their Washburn Identification Number which is located on their Washburn ID)

## HOW DO I OPEN AN ELECTRONIC BOOK?

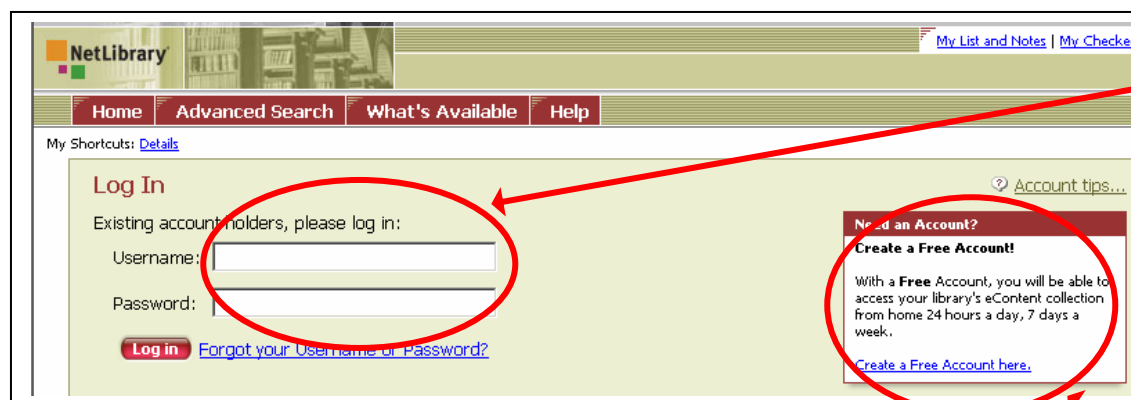
- Click on the title of an e-book in ATLAS
- Select “[Connect to this electronic book \(Washburn students, faculty and staff only\)](#)”
- You should now have a screen like this:

The screenshot shows the NetLibrary interface. At the top, there are navigation links: Home, Advanced Search, What's Available, and Help. Below this is a section titled "eBook Details" for the book "Shakespeare, Spenser, and the Crisis in Ireland" by Christopher Highley. The page includes a "Viewing Options" section with two buttons: "View this eBook" (circled in red) and "Checkout for 24 Hours". Below this are "Other Options" including "Add to My List" and "Email this Information". The book's metadata is listed at the bottom, including title, author, publication information, and subject terms. On the right side, there is a "Your Library" section for Washburn University and a "Basic Search" box with a search button. Two red arrows point from callout boxes to the "View this eBook" and "Checkout for 24 Hours" buttons.

To read the book now, click here.

To “reserve” or checkout the book so you can read it later, follow this link.

## HOW DO I CHECK OUT A BOOK?

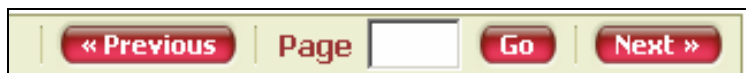


If you've already created an account, log in here.

To create a **new** account, follow this link. (\* Do not use other WU account information, create a new ID and password.)

## HOW DO I READ AN ELECTRONIC BOOK?

On the left side of the screen, is a table of contents. Use the table of contents and select a place to begin reading. Once a chapter or section has been selected, you can “flip” through the book by clicking in the table of contents, or read the book page-by-page by using these navigation buttons:






## Printing, Saving or E-mailing E-Books

E-books were designed to be read online. However, you can use your computer's cut and paste functions (“ctrl-c” and “ctrl-p”) to copy short selections of the book. \*All e-books are protected by copyright laws and subject to the terms and conditions of fair use.

## Need Help?

If at anytime you have a question about *NetLibrary*® and e-Books, ask at the reference desk. We are here to help!

<p><b>Call Us! (785) 670-1483</b></p>  <p><b>Reference Desk Hours</b> Mon.- Thu. 9 – 9, Fri. 9 – 5, Sat. 10 – 5, Sun. 1 – 9</p>	<p><b>Need help after hours? Go ONLINE!</b></p>  <p>OR</p> <p>E-mail reference service @ <a href="http://www.washburn.edu/mabee/ask.html">www.washburn.edu/mabee/ask.html</a> (24-hr turnaround time)</p>	<p>Live chat reference service @</p>  <p><a href="http://www.kananswer.org">www.kananswer.org</a> (chat in real time with a librarian)</p>
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