

**Washburn University  
Topeka, Kansas  
Higher Education Act  
Annual Fire Report 2011-2012**

The Higher Education Opportunity Act requires all United States academic institutions to produce an annual fire safety report, outlining fire safety practices, standards, and all fire related (34 CFE Section 668840) on-campus housing statistics. The following report details all of the information required by this law.

**Fire Safety Systems**

At Washburn University, fire safety is taken seriously beginning with our Residential Assistants, and including, housing staff, faculty, and executive staff. On-campus, university-owned student housing facilities feature and are provided with national recognized automatic fire sprinkler systems. The on-campus student housing facilities also are provided with smoke detectors, fire alarm systems and fire alarm **announcement** and monitoring. The systems are monitored by an off-campus central station monitoring system meeting national accreditation. The alarm monitoring service provides twenty-four hour, seven days per week protection. The Washburn University Police Department has the ability to monitor those same alarms for student housing at Washburn as added protection.

**Description of Residence Halls Fire Suppression and Fire Alarm Systems**

Washburn Village Residential Living Units – fire safety systems:

1. Automatic fire sprinklers are installed within the residential living units and storage areas. The Village has an approved 13R sprinkler system.
2. Smoke detectors are provided in each living unit. The detectors are electronically operated with battery backup.
3. Emergency lighting is provided in exit access areas.
4. Emergency central station answering services respond upon activation of the automatic sprinkler system.

Washburn Living Learning Center – Residence Hall:

1. Automatic fire sprinkler system is provided and is NFPA 13 compliant.
2. Fire department standpipe system provided.
3. Automatic smoke and manual fire alarm system installed.
4. Emergency lighting provided throughout the residence building, as well as illuminated emergency access.

Kuehne Hall and West Hall:

1. Individual electronically operated smoke detectors with battery backup are provided in each residential unit.
2. A manual building fire alarm system is provided for general fire alarm activation.
3. Kuehne and West Halls have a **suspended** 13R automatic sprinkler system installed. Required by Kansas State Fire Marshal – posted at <http://www.washburn.edu/campus-life/housing-dining/index.html>

Note: Greek Housing System Policies - Each Greek house has its own house emergency policy and procedures worked out in conjunction with their national office. Please check with each individual house for its emergency policies.

### Emergency Evacuation Fire Safety

Washburn University has prepared evacuation information that may be reviewed at <http://www.washburn.edu/parents-family/health-safety/safety-planning/index.html>. The link includes recommended procedures for emergency evacuation of residence halls and other occupied buildings.

Residential living and campus residence halls comply with the City and State Fire Codes by conducting the required (1 per semester) fire evacuation drills. Drills are documented and forwarded to the Topeka Fire Department. Fire evacuation routes can be located at <http://www.washburn.edu/parents-family/health-safety/safety-planning/index.html>

Students residing on campus may find additional fire safety information in their Residential Living Handbook. (KSFM @ City Codes)

### Fire Safety Policies

Our university policies regarding fire hazards, portable electric appliances, smoking, cooking, candles, incense, and open flames may be found at <http://www.washburn.edu/campus-life/housing-dining/index.html>

Policies and procedures for student housing evacuation in case of fire are described in the following location: <http://www.washburn.edu/parents-family/health-safety/safety-planning/index.html>. You may also find the answers to the following frequently asked questions at this website.

- What is a false/nuisance fire alarm?
- What do I do if the fire alarm sounds?
- What if there is a fire?
- What do I do if I discover a fire?
- Who do I call? Fire department? University police?

- What are their phone numbers?

### How to Get Help

It is important to report all crime and/or fires, suspicious activity, or persons. In fact, anything that makes a student feel uncomfortable should be reported. If students are not sure what type of help is needed, they are instructed to call the Residential Living Office, the RA on duty, or the University Police. There is always someone close at hand who can help with any situation. The following phone numbers are listed to assist students:

- LLC, Kuehne or West Resident Assistance: 224-4063
- Washburn Village Resident Assistant : 224-4083
- Campus Police: 670-1153 ext. 1153 on campus
- Residential Living Office: 670-1065 ext. 1065
- 911 Emergency off-campus responders: fire, police, or ambulance

<http://www.washburn.edu/campus-life/housing-dining/index.html>

### Mass Message – Emergency Notification System

Washburn University has implemented iAlert, a mass message emergency notification system, which significantly enhances our ability to maintain a safe academic environment for staff, faculty, and students. Participation in the iAlert System is voluntary. It is the responsibility of the individual to register for the free service and to keep contact information up to date. [www.washburn.edu/ialert](http://www.washburn.edu/ialert)

### Training – Residential Living

Residential Living staff spends approximately **four** hours training annually on procedures, risk management, weather procedures, and emergency response, fire and tornado procedures. If necessary, these procedures are also addressed during weekly staff meetings.

## Annual Fire Safety Report 2011

<b>Washburn University Residential Facilities</b>	<b>Total Fires in Each Building</b>	<b>Number Of Fires</b>	<b>Date</b>	<b>Time</b>	<b>Cause of Fires</b>	<b>Number of Injuries that Required Treatment at a Medical Facility</b>	<b>Number of Deaths Related to Fire</b>	<b>Value of Property Damage Caused by Fire</b>
Kuehne Hall 1835 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A
Living Learning Center 1801 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A
West Hall 1821 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A
Washburn Village 2001 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A

## Annual Fire Safety Report 2012

<b>Washburn University Residential Facilities</b>	<b>Total Fires in Each Building</b>	<b>Number Of Fires</b>	<b>Date</b>	<b>Time</b>	<b>Cause of Fires</b>	<b>Number of Injuries that Required Treatment at a Medical Facility</b>	<b>Number of Deaths Related to Fire</b>	<b>Value of Property Damage Caused by Fire</b>
Kuehne Hall 1835 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A
Living Learning Center 1801 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A
West Hall 1821 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A
Washburn Village 2001 SW Jewell	N/A	0	N/A	N/A	N/A	N/A	N/A	N/A

## Annual Fire Safety Report for Student Housing 2011

<b>Washburn University Residential Facilities</b>	<b>Fire Alarm Monitoring Done</b>	<b>Partial Sprinkler System</b>	<b>Full Sprinkler System</b>	<b>Smoke Detector</b>	<b>Fire Extinguisher Device</b>	<b>Evacuation Plan/Placards</b>	<b>Number of Evacuation Fire Drills Each Calendar Year</b>
Kuehne Hall 1835 SW Jewell	X	N/A	X	X	X	X	2
Living Learning Center 1801 SW Jewell	X	N/A	X	X	X	X	2
West Hall 1821 SW Jewell	X	N/A	X	X	X	X	2
Washburn Village 2001 SW Jewell	X	N/A	X	X	X	X	2

## Annual Fire Safety Report for Student Housing 2012

<b>Washburn University Residential Facilities</b>	<b>Fire Alarm Monitoring Done</b>	<b>Partial Sprinkler System</b>	<b>Full Sprinkler System</b>	<b>Smoke Detector</b>	<b>Fire Extinguisher Device</b>	<b>Evacuation Plan/Placards</b>	<b>Number of Evacuation Fire Drills Each Calendar Year</b>
Kuehne Hall 1835 SW Jewell	X	N/A	X	X	X	X	2
Living Learning Center 1801 SW Jewell	X	N/A	X	X	X	X	2
West Hall 1821 SW Jewell	X	N/A	X	X	X	X	2
Washburn Village 2001 SW Jewell	X	N/A	X	X	X	X	2