



## *Rights and Options*

*if you or a friend experience sexual violence, dating violence, domestic violence or stalking*

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### *Confidentiality*

**Confidential reporting services:** University Counseling Services, 670-1470, offers free counseling services for students. Student Health Services, 670-1470, offers free medical care for students and employees. These offices are **not** required to disclose survivor identities.

- Off-campus confidential options are found here: [http://www.washburn.edu/statements-disclosures/equal-opportunity/Emergency%20Resources\\_2015.pdf](http://www.washburn.edu/statements-disclosures/equal-opportunity/Emergency%20Resources_2015.pdf)

Other University personnel (“responsible employees”) are obligated to share information with the Title IX Coordinator. The confidentiality of all involved will be protected as much as possible when making reports and during an investigation. The University will keep names confidential when assisting survivors and will not publicly disclose survivors’ identities to the extent permitted by law.

### *Protection Orders*

**Court Orders:** A Protection from Abuse (PFA), Protection from Stalking (PFS) or other “no contact” order may be obtained from a court by a survivor.

WU Police, 670-1153, or YWCA Center for Safety & Empowerment, 1-888-822-2983, can provide information on the filing process and explain how WUPD can enforce court orders. WUPD can also enforce University “No Contact” or “Notice to Leave” orders.

### *Assistance Measures*

Survivors can request changes to academic, living, transportation, and working situations on campus. The Title IX Coordinator, 670-1509, or Associate Vice President for Student Life, 670-2100, can assist with these changes. These changes can be during or after an investigation has concluded, even if the crime is not reported to police.

### **Complaint Options**

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#### 1) To initiate a **University (non-criminal) investigation:**

- Equal Opportunity Director/Title IX Coordinator: 785-670-1509 or [www.washburn.edu/equal-opportunity](http://www.washburn.edu/equal-opportunity). (The investigation procedure is explained on page 2 of this sheet.)

*These individuals can assist you with notifying the EOD/Title IX Coordinator, and with notifying police, if you wish. They can also give you on and off-campus resources that may support you in other ways.*

- Associate Vice President for Student Life: 670-2100; Associate Dean for Student Services (WIT): 273-7140; Associate Dean for Student Affairs (School of Law): 670-1162; Human Resources Director: 670-1538

#### 2) To initiate a **criminal investigation:**

*WUPD can provide you with on campus resources and help you contact off-campus resources like the YWCA Center for Safety & Empowerment or the Sexual Assault Nurse Examiner.*

- Washburn University Police Department: 785-670-1153; [police@washburn.edu](mailto:police@washburn.edu); Morgan Hall 156
- Topeka Police Department: (785) 368-9551

You can file a complaint with the University and the Police at the same time, or only file a complaint with one or the other. Information may be shared between the University and the Police as appropriate.

#### **3) You also have the option NOT to notify law enforcement.**

## **Preserve Evidence (To help prove the incident occurred or to obtain a protection order)**

Saving evidence of these crimes (sexual violence, dating violence, stalking and domestic violence) can help in getting a protection order or in prosecution. Over time, evidence or memories may fade, so it's important to keep as much as possible. Save evidence like letters, notes, emails, voicemails, call records, videos, photos, texts, social media postings, screenshots.

**In Rape or Sexual Assault**, physical evidence is crucial in helping prosecute these crimes. It must be collected in a timely manner by a medical professional. Before an exam, individuals should not bathe, change clothes, use the toilet (if possible), smoke, or clean the area where assaulted. What is a Rape Kit: <https://rainn.org/get-information/sexual-assault-recovery/rape-kit>

- **Stormont Vail Sexual Assault Nurse Examiner**, 1500 SW 10th Ave, Topeka, 785-354-6107

## **Investigation Procedures (What happens when you file a University complaint)**

Washburn University prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. There are procedures to provide disciplinary action in these cases. Details are found in the **Non-Discrimination Policy and Regulations** in the Washburn University Polices, Regulations and Procedures Manual (WUPRPM) in Section A. <http://www.washburn.edu/faculty-staff/human-resources/wuprpm/a-general-topics-regs.pdf#page=3>

Once you file a complaint to initiate a University investigation, you will be contacted to provide information about the incident. The person you say committed the incident will then be contacted to provide information. A University official may also contact witnesses or review other relevant evidence to determine if University policy was violated using the preponderance of the evidence standard. You will then be notified in writing of the outcome and your right to appeal. If an individual violated the policy, they will be sanctioned.

## **Resources (confidential resources are shaded gray and marked with asterisk \*)**

<b>On Campus</b>	<b>Community</b>
* <b>University Counseling Services</b> 670-1470	* <b>YWCA Center for Safety &amp; Empowerment</b> 888-822-2983
* <b>Student Health Services</b> 670-1470	* <b>Kansas Domestic Violence &amp; Sexual Assault Hotline</b> 888-363-2287
<b>Office of Student Life</b> 670-2100	* <b>Kansas Children Service League Parent Help Hotline</b> 800-332-6378
<b>Residential Living</b> 670-1065	* <b>St. Francis Health Center</b> 295-8090
<b>Student Activities &amp; Greek Life</b> 670-1723	* <b>Stormont- Vail Medical Center</b> 354-6100
<b>University Police Department</b> 670-1153	* <b>Valeo Behavior Health Care</b> - 24-hour crisis line: 234-3300
<b>Diversity &amp; Inclusion (Veteran's services)</b> 670-1629	* <b>VA Medical Center</b> - 350-3111
* <b>Washburn Law Clinic</b> 670-1191	* <b>Kansas Legal Services</b> - 354-8531
<b>Financial Aid</b> 670-1151	* <b>La Luz Center for Legal Assistance (Visa &amp; VAWA petitions)</b> 913-621-1504
* <b>Psychological Services Clinic</b> 670-1750	* <b>Metropolitan Organization to Counter Sexual Assault</b> 913-642-0233
* <b>Crime Victim Advocate</b> 670-1415	

**Non Discrimination Notice.** Washburn University prohibits discrimination on the basis of race, color, religion, age, national origin, ancestry, disability, sex, sexual orientation, gender identity, genetic information, veteran status, or marital or parental status. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Pamela Foster, Equal Opportunity Director/Title IX Coordinator, Washburn University, 1700 SW College Ave, Topeka, Kansas 66621, 785.670.1509, [eodirector@washburn.edu](mailto:eodirector@washburn.edu)