Presentation Evaluation Form
Department of Chemistry, Washburn University

Name of Presenter: ________________________ Venue or Meeting: _____________________

Enumerate the main points presented:

Rate each of the following from 0.0 (poor) to 5.0 (excellent) points (2.5 would be average). Please give constructive comments which justify your rating.

_____ Abstract:

_____ Introduction:

Main Points: 1-___, 2-___, 3-___, 4-___ …

_____ Conclusions / Summary:

_____ References / Acknowledgements:

_____ Overall organization of the presentation:
Evaluator Name: __________________

Date: __________________

___ Analysis of material presented:

___ Ability to convey material and make subject understandable:

___ Ability to engender and respond to questions:

___ Visual aids:

___ Speaking style / Mannerisms:

___ Attitude of presenter:

Other comments:

___ Overall evaluation (should approximate average of ratings given above)