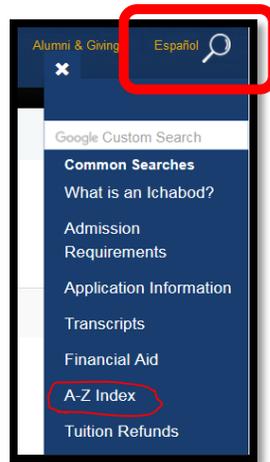


How to Access Argos

- Open your web browser and go to: www.washburn.edu .
- Select the A-Z index from the top right corner the home page.



- Scroll down and click on:

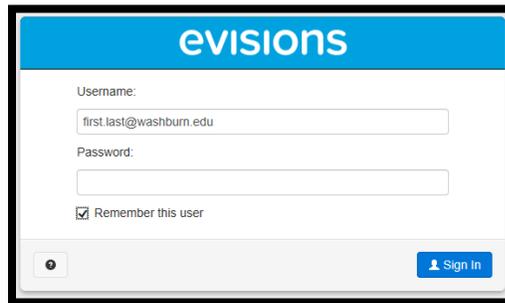
• [Argos reporting tool \(available on-campus or via VPN off campus\)](#)

OR

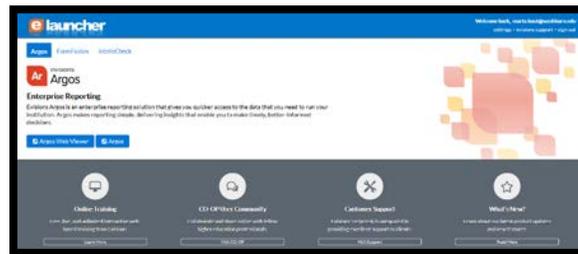
- From MyWashburn, Employees tab, University Data and Reporting Channel, click on ARGOS reporting tool login screen or the argos icon.

A screenshot of the 'University and Data Reporting' page. The page title is 'University and Data Reporting'. Below the title, there is a 'NEW!' announcement: 'Reports utilizing Argos are now available to faculty and staff. Use the following links:'. A red box highlights the link 'ARGOS reporting tool login screen'. To the right of this link is a graphic with a computer monitor and a red arrow pointing to it with the word 'CLICK' in red. Below the announcement is the 'argos' logo and the text 'Enterprise Reporting Solution'. Further down, there is a section for 'Instructions for utilizing ARGOS' and a paragraph explaining the 'Data Request Form' process. At the bottom, there is a 'Legacy Reports' section with a list of reports available through 'Crystal Live Reports' and 'AS/400 Legacy Transcripts'.

- The login screen will appear.



- Type in your username, which is your email address: first.last@washburn.edu .
- **Type in your WUAD password.** This is the password that you log onto your computer with which is also the password that you use to log into Office 365/Outlook.
- Click Log in 
- The Argos home screen will appear. You may bookmark Argos at <https://maps.wuad.washburn.edu/> or save it as a favorite.

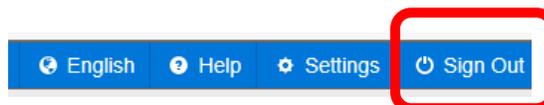


- You have the ability to choose Argos Web Viewer or Argos. Argos Web Viewer is recommended because the Web Viewer has an updated interface suitable for a wide variety of platforms including PCs, Macs, and tablets (iPad and Android). Supported browsers include Chrome, Firefox, Safari and Chrome for iPad/Mac; and Chrome for



Android tablet devices.

- To logout of Argos Web Viewer, click on the Sign Out button in the upper right hand corner of the screen. Your session may also time out after a period of inactivity.



If you have difficulty or issues accessing Argos, please contact argosupport@washburn.edu