

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
March 20, 2014

I. Call to Order

Chairperson Sneed called the meeting to order at 4:00 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Moran, Mrs. Parks, Mr. Sneed, Mrs. Sourk, Mrs. Trusdale, and Mr. Wolgast.

III. Approval of Minutes of the February 6, 2014 meeting

It was moved and seconded to approve the Minutes of the February 6, 2014 meeting. Motion passed.

IV. Officer Reports

A. Chair's Report

Chairperson Sneed said he would be adding an additional item to the agenda - the Board will go into executive session after Information Items.

When Chairperson Sneed talked with other regents before joining the board, all mentioned the need to update the president's residence. Regent Klausman suggested doing it for the Designer Show House fundraising project. It will be the 2015 Showhouse and will be done in conjunction with the 150th celebration. The Childcare Aware organization will work with Washburn and designers on the update. The work will be done with Board oversight and, as with any other project, with concern for budgets. Chairperson Sneed is appointing Regent Sourk to work with the administration and invited other Board members to be as involved as they choose. He said thanks to Dr. and Mrs. Farley for letting "us" intrude.

B. President's Report

President Farley said he hoped all noticed the work done on 17th street and said the city has continued work on sidewalks and plantings on boulevards. He also said we should have noticed the work being done on Morgan hall. The project should be done by late spring/early summer next year.

Dr. Farley said this is the year we'll celebrate the 40th anniversary of the School of Nursing. The Kansas Senate adopted a resolution on that this week. He said some have received a message about a YouTube site. It's a student prepared video on *What is an Ichabod* and explains it well.

He said the Higher Learning Commission, which accredits us, recommends a quality initiative, which we have done. Dr. Pembroke and colleagues have done great work on this, including the new CTEL. HLC was impressed with our work and have invited us to show as an example to show at a meeting.

President Farley said there was a recent newspaper story about the change in rankings of the School of Law. We moved up by 25 spots in U.S. News and were ranked as outstanding in the Princeton Review. We were also listed as one of the best schools in the practical training category in the National Jurist magazine. This is in part because of great work by the dean and alumni.

C. Committee Report(s)

1. Budget/Finance Committee

Regent Trusdale said the Committee met March 4. A packet was handed out at the beginning of today's meeting with information from the meeting. It was moved and seconded to approve capital construction and debt retirement. Motion passed.

D. Treasurer's Report

It was moved and seconded to accept the Treasurer's Report: **1. Liquidated Claims Approval – January 2014**, and **2. Liquidated Claims Approval – February 2014**. Vice President for Administration and Treasurer, Rick Anderson, noted these months are more than others because of student financial aid refunds.

V. New Business

A. Consent Agenda

There was no Consent Agenda.

B. Action Items

1. Personnel

a. Academic Sabbaticals 2015

Vice President for Academic Affairs, Randy Pembroke presented the item. It was moved and seconded to approve the item. Motion passed.

b. Tenure and Promotion Recommendations

Vice President for Academic Affairs, Randy Pembrook, presented the item and explained the tenure and promotion process briefly. He said the amount of tenured faculty is about 53%. Regent Hoferer asked if this is typical, to which Vice President Pembrook responded yes. It was moved and seconded to approve the item. Motion passed.

c. Designate Dr. Roberta Sue Salem as Lecturer Emeritus

Vice President for Academic Affairs, Randy Pembrook, presented the item. It was moved and seconded to designate Dr. Roberta Sue Salem as Lecturer Emeritus. Motion passed.

d. Eminentes Universitatis

Vice President for Academic Affairs, Randy Pembrook, and Vice President for Administration and Treasurer, Rick Anderson, presented the item. It was moved and seconded to award Eminentes Universitatis status to Carol Emert, Paula Inman, Meredith Kidd, Marilyn Koelliker, Shirley Kreipe, Cathy Latham, Carla Rasch and Ed White. Motion passed.

2. Academic Programs

a. Online RN to BSN Proposal

Vice President for Academic Affairs, Randy Pembrook, discussed the nationwide trend to have more nurses at hospitals. There have already been contacts by students interested in the program. This one is unique as it is entirely online, so we think there may be many people who will take advantage of this. It's a 30-hour preprogram. It was moved and seconded to approve. Motion passed.

b. Transfer of General Education Credits

Vice President for Academic Affairs, Randy Pembrook, discussed how our current process takes some time for us to determine if a course will transfer. The proposed language will place the work on the other institution to determine what category classes fit in, which will save time. Regent Wolgast asked how long the process will take before being admitted. Executive Director of Enrollment Management, Richard Liedtke, explained provisional admission, which gives students one semester to get information to us and get file complete. It was moved and seconded to approve. Motion passed.

3. Policies

**a. Standardization of Maximum Faculty Tenure Probationary Period;
Notice of Bylaw Amendment (First Reading)**

Vice President for Academic Affairs, Randy Pembrook presented the item. This was the first reading of a Bylaws change, so no action was taken.

4. KTWU Television Station Roof Replacement

It was moved and seconded to approve. Motion passed. This item was voted on together with V.B.5. Garvey Fine Arts Center.

5. Garvey Fine Arts Center Selective Roof Replacement – Project #900275

It was moved and seconded along with V.B.4. to approve the item. Motion passed.

6. Resolution for Authorization of CoreFirst Deposit Account and Banking Services

It was moved and seconded to approve the item. Motion passed.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

Approval of contract with All Signs, Topeka, KS in the amount of \$46,340 for monument sign with LED electronic message center at Washburn Institute of Technology.

2. Change in the Faculty Handbook – Change Name of Undergraduate Retention Committee to Student Success and Update Charge of Committee

Vice President for Academic Affairs, Randy Pembrook, presented the item for information.

3. Addition of Language to the Faculty Handbook (Section 3) regarding the Procedures for Recommendation for Tenure

Vice President for Academic Affairs, Randy Pembrook, presented the item for information.

4. KBI Forensic Science Center Update

Vice President for Administration and Treasurer, Rick Anderson introduced the presentation by PGAV architects. PGAV started designs in October 2013 and will begin building after graduation in May, with completion by October 2015.

KBI director, Kirk Thompson, said he appreciates all Washburn's help with this important public safety problem they've been trying to fix for years.

It was moved and seconded to recess to executive session for 15 minutes to discuss personnel matters of nonelected personnel and that no action will be taken. The Board recessed to executive session at 5:10 p.m.

The Board reconvened in open session at 5:21 p.m. No action was taken.

It was moved and seconded to adjourn. Motion passed. The meeting adjourned at 5:21 p.m.

/s/

Cynthia Waskowiak
Assistant Secretary, Board of Regents