

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
April 12, 2018

I. Call to Order

Vice-Chairperson Hoferer called the meeting to order at 4:01 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Beck, *Mr. Boles, Mayor De La Isla, Mr. Hoferer, *Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk and Mrs. Van Etten.

* Participated via telephone conference call.

As Regent McGivern is appearing by phone, Regent Hoferer is serving as Board Chair for this meeting.

III. Approval of Minutes of the February 8, 2018 and March 28, 2018 meetings

With no objections or changes to the Minutes of the February 8, 2018 and March 28, 2018 meetings, the minutes of both meetings were accepted as submitted.

IV. Officer Reports

A. Chair's Report

There was no Chair's report.

B. President's Report

Dr. Farley recognized Angie Price, advisor to the Dancing Blues, and the team for their national championship for the second year in a row.

President Farley recognized Dr. Kevin O'Leary, Director of Forensics and faculty advisor to the debate team, and the team for their national championship for the second year in a row. Dr. O'Leary spoke and introduced the members of the team and also introduced Steve Doubledee, the assistant Director of Forensics and also advisor to the team. Dr. O'Leary spoke to different styles of debate. He explained that the University of Kansas does team policy debate, which is one resolution all year and uses cards with quotes. Washburn's style is a different resolution every round. The team gets 20 to 25 minutes of preparation before each round and no information prior to the notification of the resolution. The University of California-Berkley finished second and Texas Tech finished third. Dr. O'Leary noted that this was a hat trick – the team's third championship in a row. Dr. O'Leary also extended congratulations to the Dancing Blues.

Dr. Farley noted that the Women's Softball team was currently in first place in the MIAA.

President Farley then apprised the Board that he is wrapping up his annual round of meetings with the various departments around campus. He has completed 19 so far with just a few more to go. The interactions have been good and informative.

Dr. Farley reminded the Board that the Strawberry Breakfast is the first Saturday in May and they are all invited. He said the event began in the 1960s as a party for faculty and their spouses.

President Farley pointed out that 180 students from 25 high schools and 11 colleges participated in the Leadership Challenge Event on April 5th and 6th. He said this is a very good event and keeps growing.

Dr. Farley said Washburn's Employee Recognition and Awards ceremony will be held on April 17. He said this is an opportunity to say thank you to our colleagues for the work they have done and years they have served at Washburn. The Board is invited to attend.

President Farley noted that the Apeiron event will be held on April 20 and is a way to showcase students' work in various types of projects. Fine Arts will be presented in Carole Chapel, speeches in Henderson, and posters in the Union. The keynote speaker for the event will be Dr. Cynthia Hornberger. Everyone on the Board is invited to attend all activities as well. It is very inspiring.

Regent De La Isla asked to say thank you; that the Hermanitas conference was a success and she appreciates the support of Washburn and the staff.

C. Committee Report(s)

1. Budget/Finance Committee

The Budget/Finance Committee will present its report with the Action Items.

V. New Business

A. Consent Agenda

It was moved by Regent De La Isla and seconded by Regent Beck to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Liquidated Claims Approval – January 2018

2. Liquidated Claims Approval – February 2018

B. Action Items

1. Capital Projects and Equipment from the Debt Retirement and Construction Fund

The Board Chair proposed that all of the capital and equipment items be bundled into one motion if there is no objection from any members of the Board. No objections were stated, so the Chair advised that the Board will wait to make a motion to approve until all items are presented.

Vice President for Administration and Treasurer, Jim Martin provided the presentation made to Budget/Finance Committee on April 3. He stated numbers in the documents and that money budgeted is collected for the year in advance, so the monies for these 2018-19 projects has already been collected.

Regent Beck presented on behalf of the Budget/Finance Committee. Regent Beck advised that the Committee, upon hearing the presentation at the committee meeting, voted to recommend approval of the items. With that, Regent Beck moved for approval of all of the Capital Projects and Equipment purchases and was seconded by Regent Sneed. Motion passed.

2. Tenure and Promotion Recommendations

Vice President for Academic Affairs (VPAA), Dr. JuliAnn Mazachek presented the item. Dr. Mazachek advised that seven of the nine faculty members listed in the agenda item were present. The other two faculty members had schedule conflicts. She then introduced the faculty members present, saying it is the culmination of much hard work for these faculty to achieve promotion and/or tenure. She said keeping these quality faculty is the goal of the promotion and tenure process. Faculty performance is evaluated on teaching, scholarship, and service. There are committees to review and recommend tenure and promotion and their recommendations go to the appropriate Dean, the VPAA and the President. Dr. Mazachek stated she was proud to present these faculty for approval for promotion and tenure and accompanying salary adjustments. Regent Hoferer said the Board considers the faculty members the heart of this institution.

It was moved by Regent Sneed and seconded by Regent De La Isla to approve the tenure and promotion for the faculty members. Motion passed.

3. Washburn Tech Building Automation Systems Curriculum Revision

Vice President for Academic Affairs, Dr. JuliAnn Mazachek, said the new program is to meet the needs of our community and our state. This new program was created by merging portions of several programs already in existence and we will be the first in Kansas to offer this program. Because of the merging of existing programs, there will be no additional costs. It was moved by Regent Sneed and seconded by Regent Parks to approve the curriculum revision. Motion passed.

4. Expenditures over \$50,000

a. KanTRAIN Contract for Services with Kansas Board of Regents

Vice President for Academic Affairs, Dr. JuliAnn Mazachek said this agreement is for gathering and processing data for the grant. The Kansas Board of Regents is the sole source for the data needed. All costs of this contract will be paid from the grant. It was moved by Regent Parks and seconded by Regent Sneed to approve the item. Motion passed.

b. Band Room Sound Attenuation Project Garvey 134

Vice President for Administration and Treasurer, Jim Martin, suggested that the Board handle items b through l(L) all as one. The Chair asked if there were any objections. There being no objections, the Chair stated that items b through l will be handled as one motion. These are all items as part of the budget just approved.

Vice President Martin presented that the Band room has serious acoustical issues causing distortion of sound. This project is the third phase of three phases to improve conditions in Garvey. The modifications will also make the room more accessible.

c. Stauffer Commons Chiller Replacement

Vice President Martin said this is where the cafeteria is located by the LLC. The chiller is failing. The recommendation is to accept the bid from McElroy's.

d. Memorial Union Second Floor Restrooms Upgrade

Vice President Martin said part of this project was on the agenda last year. This work will modernize the facilities and add a single gender bathroom.

e. Parking Lot Repairs and Reconstruction Project – Lot 7

Vice President Martin said this project is part of the annual replacement of parking lots. This is the area by Washburn Village. Recommendation is to award the bid to Conroy.

f. West Hall Stairway Restoration Project

Vice President Martin said West Hall is one of the two smaller residence halls on the west side of campus. Last year repairs were performed on the other residence hall, Kuehne. This year will be West. The work will be completed over the summer. This is specialized work so that is why the recommended award is not to a local bidder.

g. LLC Vent Pipe Replacement – Phase 2

Vice President Martin said there have been periodic issues with smell in the LLC. Last year was the first phase of replacing pipes. This year we will be replacing additional piping. The recommendation is to award the piping portion of the project to McElroy's and Kelly construction for sheetrock and finishing work.

h. Washburn Tech Specialized Training Equipment for Mars Chocolate NA

Vice President Martin said Mars uses specialized equipment for its employees and needs training for its employees on that equipment. Washburn Tech will buy the equipment to conduct the training and then get reimbursed by Mars so there is no cost to Washburn.

i. Microsoft Campus Agreement

Vice President Martin said this agreement provides for licenses for everyone on campus to use the product. This is the first year of a three-year agreement.

j. Memorial Union Roof Replacement - Phase 2

Vice President Martin said last year Washburn replaced the flat part of the roof on the Memorial Union building. This year will be the pitched portion of the roof. The recommended bidder, from Manhattan, also did the roof replacement for several other buildings on campus including the Bradbury Thompson Alumni Center, KTWU and other buildings.

k. Trane Corporation Data Analytics Annual Agreement

Vice President Martin said in 2012 Washburn invested \$12M in a Trane system to heat and cool campus. Trane has developed a data analytics program to remotely monitor the system to help Washburn get better usage of the system.

l. Washburn Village Refresh Program – Phase 2

Vice President Martin said this is phase two of four. The Village consists of four buildings. The buildings were constructed 14 years ago. There has been no systematic refresh program for the Washburn Village complex until now. This particular project will take one building out of service for the summer, most of the work will be done by our own staff.

In response to a concern that Kuehne and West were not being used, Mr. Martin noted that one building was not utilized last academic year but both buildings are currently occupied, with one housing some counseling offices as well. These buildings are a very popular housing alternative with the students.

It was moved by Regent De La Isla and seconded by Regent Parks to approve the projects in items b. through l. Motion passed.

C. Information Item(s)

1. Make48

Vice President for Administration and Treasurer, Jim Martin introduced Eugene Williams. Mr. Martin noted that Mr. Williams is one of most entrepreneurial employees on campus. Mr. Martin noted that this project is not using general fund money but KTWU money. You may see large payments and when these happen we do notify the Board Chair. Sponsorships so far for the project are around \$950,000, with KTWU getting 15% of that amount to cover its administrative costs. Mr. Martin then introduced Mr. Williams to present more information about the project itself.

2. Washburn Transformation Experience (WTE) Program – Exploring Civil Rights

Vice President for Academic Affairs, Dr. JuliAnn Mazachek, introduced Bruce Mactavish and Connie Gibbons. Before getting to the Washburn Transformational Experience, Dr. Mazachek commented that Eugene Williams and his team have a strong national reputation, and how special Eugene Williams is as a member of the Washburn Community. Dr. Mactavish and Ms. Gibbons then presented on the WTE program.

It was moved and seconded to adjourn. Motion passed. The meeting adjourned at 5:19 p.m.

/s/

Marc Fried
Secretary, Board of Regents