

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
May 1, 2012

I. Call to Order

Vice Chairperson Parks called the meeting to order at 3:34 p.m. in the Forum Room of the Bradbury Thompson Alumni Center on the Washburn University campus.

II. Roll Call

Present were: Mr. Bunten, *Mr. Klausman, Mr. Lykins, Mr. Moses, Ms. O'Toole, Mrs. Parks, Mr. Sneed, and Ms. Sourk.

*participated via telephone conference call at 3:44 p.m.

III. Approval of Minutes of the March 14, 2012 meeting.

It was moved and seconded to approve the Minutes of the March 14, 2012 meeting. Motion passed.

IV. Officer Reports

A. Chair's Report

There was no Chair's report.

B. President's Report

President Farley stated the Washburn University debate team won the 2012 Parliamentary Debate National Championship in the state of Washington led by Lauren Knoth and Josh Ramsey, adding that the team defeated Texas Tech. The two principals named the top two speakers were Washburn University students Lauren Knoth and Josh Ramsey.

Dr. Farley said the National Band Director's Association held an invitation-only event in San Antonio, Texas in which only about seven schools attended, including the Washburn University wind ensemble. He stated it was quite an honor for Washburn to be invited and there is a billboard on I-70 in recognition of participation in this event.

President Farley discussed the success of Apeiron this year in which students present their work either through performances or posters demonstrating their research. He said there were approximately 100 students who participated and said Washburn encourages academic events like this one outside of the classroom.

Dr. Farley announced a notice will be coming to the Board regarding the May 21, 2012 date at which time the website redesign will go live on the Washburn University website and said Washburn will then continue to keep the web presence current and up to date.

President Farley reported the Washburn University School of Law again made the U.S. News and World Report list of “top schools” and the Princeton Review’s ranking as one of the most outstanding law schools in the country. He stated another service noted Washburn University as one of the top twenty schools producing graduates entering various areas of public service, and the National Jurist listed Washburn as one of its “best values.” Additionally, he noted the Princeton Review rated Washburn University as one of the top 300 business schools in the country, further noting Washburn always ranks in the top quartile of students taking the National Business School graduate exam.

Dr. Farley reported the Occupational Therapy Assistant program received a five-year accreditation and stated there is a new space for the program in Whiting. He also announced the School of Nursing has a new Doctorate of Nursing Practice degree program which has received approval by the Kansas Board of Regents and the Kansas Board of Nursing, and now will be reviewed for accreditation this fall by the Higher Learning Commission.

Dr. Farley also introduced Dr. Joe Emmons, Interim Dean for Washburn Institute of Technology, who stated they participated in Skills USA championship in Wichita, Kansas. Dr. Emmons stated the students from Washburn Institute of Technology did very well, specifically noting there were 47 medalists from the school and 14 first place medalists who will go to the national Skills USA championship in Kansas City. Dr. Emmons noted this was one of the best years the school has had in this competition in its history.

President Farley announced the new Dean for Washburn Institute of Technology is Dr. Clark Coco.

C. Committee Report(s)

1. Budget/Finance Committee

a. FY 2013 General Fund Budget - Washburn University and Washburn Institute of Technology

Regent Lykins reported the Budget and Finance Committee met and discussed the FY 2013 General Fund Budget, but would like to bring this matter to the full Board at a later date due to legislation being proposed which may allow for appropriations for pay raises for state employees and it is not known yet if the proposed appropriation may affect Washburn.

Regent Bunten asked for the percentage raise discussed at the legislature for state raises. Regent Lykins said it is not certain but he heard it might possibly be 2% for classified employees initially but now since that time there had also been discussion of raises for all state employees. Regent Bunten asked whether Washburn would offset its proposed tuition increase by any amount it might receive by the proposed appropriation, if Washburn was to obtain any of the potential funds, to which Dr. Farley responded positively.

Regent Lykins moved to approve of the Washburn Institute of Technology FY 2013 Allocations for Capital Projects, Other Equipment, and Technology Equipment as recommended by the Budget and Finance Committee. Motion was seconded. Motion passed.

D. Treasurer's Report

1. Liquidated Claims Approval - February 2012

2. Liquidated Claims Approval - March 2012

3. Quarterly Report for Quarter Ended March 31, 2012

It was moved and seconded to approve items D.1 through 3 of the Treasurer's Report Agenda. Motion passed.

4. Public Budget - Publish Notice of Hearing

It was moved and seconded to approve notice to publish public budget hearing. Motion passed.

V. New Business

A. Consent Agenda

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Personnel

a. Designate Judy Druse as Librarian Emeritus

bestow the title Librarian Emeritus to Judy Druse;

b. Faculty/Staff Personnel Actions

promote Mark Norman to Assistant Professor with a \$4,000 annual salary increase effective August 1, 2012; and,

- 2. Capital Projects and Equipment - Washburn Institute of Technology** projects and equipment for FY 2013 for Washburn Institute of Technology as outlined in the agenda item.

B. Action Items

1. School of Law Digital Website Redesign Services

Dr. Farley stated this is the same process and vendor as that for the Washburn website redesign process. He stated the same firm, BarkleyREI, will be brought in to assist the law school and later the same firm will be used to assist with the redesign of the Washburn Institute of Technology website redesign so it will have the same integrated look.

It was moved and seconded to approve proceeding with the School of Law Digital Website Redesign Services. Motion passed.

2. Architectural Services for Welcome Center Addition/Renovation of Morgan Hall

Vice President for Administration and Treasurer, Rick Anderson, recommended a change in architectural firm Gould Evans to PGAV to complete the schematic redesign phase of the Morgan Hall renovation project, due to a loss of the principal in the first selected firm of Gould Evans. Vice President Anderson stated PGAV was the second choice in the initial request for proposals and for some the first choice.

Regent Sneed discussed the process for the selection of the architectural firm and shared concerns regarding the lack of a local firm for the project, expressing concern the current firm had no connection to the local area.

Regent Moses shared the concern of Regent Sneed and also asked if work previously performed by Gould Evans will need to be re-done. Regent Moses also expressed concern about the fiscal impact if the University would need to make a demand for a refund from Gould Evans. Vice President Anderson responded, explaining the three phases of the project; phase one being the survey and the survey and interview component, phase two being the program plan or scope of project, and the third phase is the schematic design. He stated Gould Evans performed the first two components primarily and explained the third component will be the final design.

Regent Moses asked whether Gould Evans was the firm that gave a presentation of ideas for the renovation to which Vice President Anderson said they had done so at a previous Board Meeting. Vice President Anderson reaffirmed the work already performed by Gould Evans will not be re-done but that the new firm can use the work already performed and move forward with the new schematic. He said the amount committed to Gould Evans remains the cap and PGAV confirmed they understand the total committed for the remainder of the project cannot exceed the \$118,000 total.

Regent Sourk asked if they are ready to proceed and in what area the firm is located. Vice President Anderson stated the firm is ready to proceed and is located in the Kansas City area.

Regent Moses asked if the work performed by Gould Evans is transferred and is now owned by the University and not proprietary and Vice President Anderson confirmed it was a work for hire now owned by Washburn University.

A motion was made and seconded to approve engaging PGAV to complete the third phase of the Morgan renovation architectural project as approved by the Board. Motion passed.

3. Alpha Phi House Lease Agreement

Vice President for Administration and Treasurer, Rick Anderson, recommended approval of the modified lease agreement with the Upsilon Chapter of the Alpha Phi House Corporation. Motion made and seconded. Motion passed.

4. Comprehensive Energy Program

Vice President for Administration and Treasurer Rick Anderson recommended approval of a comprehensive energy program. Regent Moses inquired if the payment is pre-paid. Vice President Anderson explained the ways in which this could be accomplished and said they could perform an energy audit first.

Regent Lykins said the Kansas Board of Regents institutions have been doing this all of the last seven years in which he has been on the Board and the Kansas Board of Regents gets reports showing the savings realized from the program each year. Regent Lykins stated it was a good program and expressed his opinion it would benefit Washburn. Vice President Anderson stated Washburn is prequalified for the energy program.

President Farley said the short term payback should be very quick and Vice President Anderson expressed the payback for lighting alone should be approximately six years. He also stated the longest payback from the program he has seen in his experience has been nine years.

It was moved and seconded to approve the comprehensive energy program as outlined in the agenda item. Motion passed.

Chairperson Klausman ended his participation by conference call at 4:13 p.m.

5. Industrial Workstation Systems for Washburn Institute of Technology

Vice President for Administration and Treasurer, Rick Anderson, presented the item. It was moved and seconded to approve the item. Motion passed. Regent Lykins noted the successful firm for the project is a Topeka firm.

6. Architectural and Engineering Services for the Washburn Tech Advanced Training Facility at Forbes Field

Vice President for Administration and Treasurer, Rick Anderson, presented the item. He explained the project is on a short timeline and would need to be completed this summer to allow students to enroll for fall classes. Vice President Anderson recommended awarding services for the requests for approval. Regent Lykins noted the successful company is a Topeka firm. Regent Lykins expressed pleasure that it was possible to have a Topeka firm as the successful bidder but also noted the duty of Washburn to award bids to the firm or company providing the best product at the best price for the institution as with any of the Kansas Board of Regents' institutions, noting there are times a lower or better bid is not a Kansas firm or company.

It was moved and seconded to approve the item. Motion passed.

7. Authority to Proceed with Renovation Services and Equipment Purchases at the Washburn Tech Advanced Training Facility at Forbes Field

Vice President for Administration and Treasurer, Rick Anderson, presented the item and noted that due to the grant timing and all the information received from the federal government, we are looking at getting this work done before fall. Vice President Anderson recommends authority be granted to the chair and president to proceed with work so it can be completed before August so it will be ready for students. Work to be done by the end of May to early August.

It was moved and seconded to approve the agenda item. Regent Sourk asked if there would be delay penalties if the work is not completed by August? Vice President Anderson responded there would be, but that contingency is provided for in the contract. Motion passed.

8. Abatement of Asbestos Pipe Insulation Prior to Morgan HVAC Improvements

Vice President for Administration and Treasurer, Rick Anderson, presented the item and requested approval. Motion made and seconded. Motion passed.

9. Authority to Proceed with Reimbursement of Eligible Expenses for the TRAC-7 Consortium Partner Colleges

Vice President for Administration and Treasurer, Rick Anderson, presented the item and explained the process followed by Washburn as the prime awardee of the grant. He stated the collaborative institutions present the expenses related to the grant project and Washburn is responsible for overseeing the expenses and distributing the proceeds as the grant administrator. He advised Washburn needs to proceed with the construction and equipment of its grant project in the expanded Advanced System Technology program so classes may begin in August, 2012. He also stated the expenses approved under the grant will be provided to the Board as informational items.

It was moved and seconded to approve the agenda item. Motion passed.

10. Computer Purchases from the FY 2013 Technology Equipment Fund

Vice President for Administration and Treasurer presented this item. Regent Lykins noted his pleasure that there was another Topeka firm.

It was moved and seconded to approve the agenda item. Motion passed.

11. Revisions to Classified Compensation Schedule

Vice President for Administration and Treasurer, Rick Anderson,- presented the item stating this item is normally presented with the budget proposal but explained it has not come before the Board in the last four years since no pay raises have been presented during that time. He explained this revised schedule addresses the hourly individuals in the compensation plan and how Washburn compares to the state and the community in the same work classifications.

President Farley stated the classification process will continue independent of action in the legislature and applies to new employees as well.

Regent Buntin questioned whether this should item should be voted on at this time and it was agreed by all to table the item until the budget is brought before the Board at a future date.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

A contract was awarded to Gov Connection in the amount of \$42,057.00 for Microsoft Academic Campus Agreement desktop license renewal.

VI. Executive Session

It was moved and seconded to recess to Executive Session for a period of 15 minutes to discuss a personnel matter and to reconvene in Open Session at 4:45 p.m. Motion passed. The Board recessed to Executive Session at 4:28 p.m. It was moved and seconded to extend the executive session an additional 15 minutes and reconvene at 5:00 p.m. Motion passed. It was moved and seconded to extend the executive session for 10 additional minutes to reconvene at 5:10 p.m. Motion passed.

The Board reconvened in Open Session at 5:10 p.m. No action was taken.

The meeting was adjourned at 5:10 p.m.

/s/

Lisa R. Jones
Secretary, Board of Regents