

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**July 18, 2013**

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**I. Call to Order**

Chairperson Sneed called the meeting to order at 4:02 p.m. in the Ruth Garvey Fink Convocation Hall in the Bradbury Thompson Alumni Center on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Hoferer, Mr. Klausman, Mr. McGivern, Mrs. Parks, Mr. Sneed, Mrs. Sourk, Mrs. Trusdale and Mr. Wolgast.

**III. FY 2014 Public Budget Hearing**

Chairperson Sneed opened the public budget hearing. No members of the public had given notice to speak at the hearing. Chairperson Sneed asked if anyone present wished to speak and none came forward. The Board moved and seconded a motion to approve the public budget. The motion passed and Chairperson Sneed declared the public budget closed.

Chairperson Sneed asked the Board to recess to continue Board member orientation. It was moved and seconded to recess for 30 minutes. The motion passed and Chairperson Sneed declared a recess beginning at 4:05 pm.

The Board reconvened its business meeting at 4:37 p.m. in the Ruth Garvey Fink Convocation Hall of the Bradbury Thompson Alumni Center.

**IV. Approval of Minutes of Past Meeting(s)**

**A. Approval of June 26, 2013 Minutes**

It was moved and seconded to approve the Minutes of the June 26, 2013 meeting. Motion passed.

**V. Officer Reports**

**A. Chair's Report**

## **1. Committee Assignments**

Chairperson Sneed acknowledged and thanked Regent Klausman for his leadership the past two years. He said that Washburn University is changing a lot, and through Regent Klausman's leadership and commitment, Washburn is off to great start.

Regent Klausman noted that Regent Sourk has joined his company as in-house counsel. He wanted to announce this in the interest of transparency.

Chairperson Sneed said the regents each had a list of proposed meeting dates for next fiscal year. He asked the regents to take the list with them and if staff doesn't hear from anyone within the month, we'll get them on the calendar as soon as possible.

Chairperson Sneed asked the regents if they had any objection to the committee assignments included in the agenda. Seeing none, committee assignments are approved.

## **B. President's Report**

President Farley noted the progress of the 17<sup>th</sup> street project and thanked the mayor for his help.

Dr. Farley stated that other capital projects are where we think they should be. The window replacements in Morgan Hall should be finished by the time classes start in the fall. For the Welcome Center, the plan is to vacate Morgan Hall in the Spring; this could be slightly chaotic to coordinate because it contains a large classroom space.

President Farley said that regents might see a large quantity of small people walking in the parking lot from the art lab. There are a large number of participants enrolled for summer art classes.

Dr. Farley praised Regent Parks' efforts in attracting the president of Rotary International to speak at a luncheon today in Topeka; there were many levels of the organization from the surrounding area present.

## **C. Committee Report(s)**

There were no committee reports.

## **D. Treasurer's Report**

### **1. Liquidated Claims Approval - May 2013**

### **2. Liquidated Claims Approval - June 2013**

Vice President for Administration and Treasurer, Rick Anderson, was available for questions about the Treasurer's Report; there was no discussion. It was moved and seconded to accept the Treasurer's Report. Motion passed.

## **VI. New Business**

### **A. Consent Agenda**

Dr. Farley noted longtime faculty member Dr. Pat Munzer will serve as Interim Dean of the School of Applied Studies. He thanked her for taking on this additional responsibility at this time.

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

#### **1. Personnel**

##### **a. Faculty/Staff Personnel Actions**

appoint Patricia Munzer Interim Dean of the School of Applied Studies/Professor of Allied Health effective August 1, 2013 12-month appointment until new Dean is hired; appoint Michelle Shipley Interim Chair of Allied Health/Assistant Professor effective August 1, 2013 10-month contract until Chair returns; unpaid leave of absence to Bonnie Peterson, Assistant Professor of Nursing for 2013-14 academic year; and,

##### **b. Voluntary Phased Retirement: Mr. Bill Gahnstrom**

voluntary phased retirement for Bill Gahnstrom, Lecturer, Mathematics, effective August 1, 2014 for academic years 2014-15, 2015-16 and 2016-17.

### **B. Action Items**

#### **1. Employ the search firm, EFL Associates, for candidate pool for the School of Applied Studies Dean position**

Dr. Farley explained that the School of Applied Studies is unique organization, as a large portion is Allied Health, which is very popular, has a large enrollment, and lots of graduates; but the School also has Social Work and Criminal Justice, which are very different programs from Allied Health. He said with the recent search, we find candidates are uneasy that they have skills for both program types, so he recommends we engage the search firm EFL to help develop a pool of candidates. They will then pass the pool to our search committee to review credentials and determine who to interview.

It was moved and seconded to approve the item. Motion passed.

## 2. **Campus Master Plan for Washburn University**

Vice President for Administration and Treasurer, Rick Anderson, presented the Campus Master Plan, which was started early last fall. Campus community leaders and students have all been involved in the process. He noted that he's been before the Board with several interim steps and has previously presented detailed slides. Today, he said the item is before the board for final comment and approval, and approval of the "glossy brochure". This is a six page brochure, a coffee table handout that can be given to the public and community to give them a sense of the process the campus went through and the campus crossroads approach and where possible renovations and possible projects will be in the future. The Regents did not have any questions.

It was moved and seconded to approve the item. Motion passed.

Chairperson Sneed acknowledged new regent Paul Hoeferer. Regent Hoeferer thanked everyone for the welcome and said he looks forward to his service. He's been involved with the University for many years, and says Washburn is an educational, cultural and financial engine for this area.

It was moved and seconded to adjourn. The meeting was adjourned at 4:52 p.m.

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Cynthia Waskowiak  
Assistant Secretary to the  
Board of Regents