

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**April 22, 2011**

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**I. Call to Order**

Chairperson Marquardt called the meeting to order at 4:02 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Ms. Marquardt, Mrs. Parks, Mr. Bunten, Mr. Klausman, Mr. Lagerberg, Mr. Lykins, Mr. Moses, and Mrs. Warren.

**III. Approval of Minutes of the March 11, 2011 meeting as mailed.**

It was moved and seconded to approve the Minutes of the March 11, 2011 meeting as mailed. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

Chairperson Marquardt acknowledged Ms. Charlotte Adair's retirement from the Washburn University Foundation. Chairperson Marquardt remarked that Ms. Adair has been an important part of the University for many years and has made many good relationships.

**B. President's Report**

President Farley echoed Chairperson Marquardt's comments regarding the valuable contribution Charlotte Adair has made to the University and that she would be sorely missed as she retires. President Farley also mentioned Apeiron, a student presentation of their work, which was taking place on this day with 194 students participating in the impressive and popular event. President Farley also noted that the Day of Transformation is coming soon which recognizes the Washburn Transformational Experience accomplishments. President Farley reported that a student competition for the naming of the new coffee kiosk in the Mabee Library resulted in the name "Study Grounds."

President Farley gave an update on the Legislature and the budget recommendation from the House stating that the House Budget Committee version of the budget would cut \$5.5 million from the Washburn University budget and that Washburn was singled out for such a cut with no justification given, although the local delegation opposed the cut. President Farley stated they have been talking to legislators, and sensed strong support from the Senate. He asked that the Board of Regents express thanks to the local delegation, the Kansas Board of Regents and the Regents' institutions that supported Washburn in this effort.

Chairperson Marquardt stated that there will be a Budget/Finance Committee Meeting when it is determined what Washburn will be receiving in funding. President Farley also noted that there may be a special meeting in late June.

**C. Committee Report(s)**

Regent Parks gave an update on the General Advisory Committee at Washburn Institute of Technology, reporting on capital improvements including a hot water heating system, curb and parking lot repairs, and that bids are being let for a fire alarm system. Regents Parks noted that a 7<sup>th</sup> and 8<sup>th</sup> grade summer camp will be held on the Washburn Institute of Technology campus. She also said Applied Physics and Math will be offered in the 2011-2012 academic year, and that graduation this spring for Washburn Institute of Technology will be May 18<sup>th</sup> at 7:00 p.m. in Lee Arena.

**D. Treasurer's Report**

It was moved and seconded to accept the Treasurer's Report: **1. Depository Security Transactions, 2. Liquidated Claims Approval – March 2011, and 3. Quarterly Report for Quarter Ended March 31, 2011.** Motion passed.

Rick Anderson, Vice-President of Administration and Treasurer made note of the School of Law operating surplus under item number 8 on the Liquidated Claims Approval, and answered questions relating to the memorandum of understanding with the School of Law and how the University relates to the School of Law.

**V. New Business**

**A. Consent Agenda:**

It was moved and seconded to approve the Consent Agenda.

As passed by action of the Board:

**1. Personnel**

**a. Voluntary Phased Retirement: Dr. Patricia Bender**

voluntary phased retirement effective August 1, 2011 granted to Dr. Patricia Bender, appointment at 50%, for academic years 2011-2012, 2012-2013, and 2013-2014, ending at the end of the spring term 2014;

**b. Faculty/Staff Personnel Actions**

hire Zachary Frank as Director/Lecturer, Physical Therapist Assistant Program effective May/June 2011 at an annual salary of \$74,500, prorated amount \$12,418;

**c. Eminentes Universitatis**

designation of Eminentes Universitatis awarded to Marjorie Murray; and,

**2. Report of Purchases between \$25,001 and \$50,000**

award of contract to Gov Connection Inc. in the amount of \$42,056.63 for renewal of Microsoft campus license agreement.

**B. Action Items:**

**1. Expenditures over \$50,000**

**a. Washburn Institute of Technology Fire Alarm System**

Rick Anderson, Vice-President of Administration and Treasurer reported that two companies bid for the Washburn Institute of Technology Fire Alarm System Project and requested approval to contract with the company with the lowest bid, Profession Fire Alarm Systems with a base bid of \$533,000 and Alternate 1 of \$12,500.00. A question was raised as to the purpose of the alternate bid, to which Dr. Roxanne Kelly, Dean of the Washburn Institute of Technology explained it is needed to place a conduit between the main and north campus so that the buildings are connected by the system, which will require additional time and work. Motion made and seconded to accept the bid. Motion passed.

**C. Information Items:**

**1. Presentation on Washburn Transformational Experience**

Professor Mike Russell, Director of the Washburn Transformational Experience, gave a presentation on the Washburn Transformational Experience and the impact it has had on students that have participated. Professor Russell showed the results of a survey which indicated very positive feedback from nearly all the students who participated in the Washburn Transformational Experience. A question was raised as to the reason participation is no longer mandatory, to which Professor Russell explained this was considered and voted on by the faculty. Professor Russell stated the program has had attention from other schools attempting to pattern a program after the Washburn Transformational Experience, also noted that this is a signature program of Washburn University. Professor Russell entertained questions regarding the WTE.

**2. Strategic Plan One Year Update Presentation**

President Farley gave a one-year update on the Strategic Plan. President Farley noted that while there are too many items in the Strategic Plan to go through each one, he stated that the PowerPoint he was showing included a selection of significant items to discuss as a one year update. President Farley discussed the proposed requirement to obtain approval in each state in which online classes are offered. Regent Moses asked about the feasibility of having a Washburn School of Law branch in Wichita. President Farley discussed the issues of doing this as it has been considered previously. Thomas Romig, Dean of the School of Law commented on the problems with split campuses, and noted that they would need to be accredited as a freestanding school but they could perhaps offer some classes. President Farley said he would look into the possibility. President Farley offered to answer any questions on the update of the Strategic Plan.

It was moved and seconded to recess to Executive Session for a period of 10 minutes to discuss a personnel matter and to reconvene in Open Session at 5:41 p.m. Motion passed. The Board recessed to Executive Session at 5:31 p.m.

The Board reconvened in Open Session at 5:41 p.m. It was moved and seconded to recess to Executive Session for 10 additional minutes to discuss a personnel matter and to reconvene in Open Session by 5:51 p.m. Motion passed. The Board recessed to Executive Session at 5:41 p.m.

The Board reconvened in Open Session at 5:51 p.m. It was moved and seconded to recess to Executive Session for no more than 10 additional minutes to discuss a personnel matter and to reconvene in Open Session by 6:00 p.m. Motion passed. The Board recessed to Executive Session at 5:51 p.m. The Board reconvened in Open Session at 5:59 p.m. Chairperson Marquardt noted the Board had been in Executive Session to discuss a personnel matter and that no action was taken.

It as moved and seconded to adjourn. The meeting was adjourned at 6:00 p.m.

/s/

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Lisa R. Jones  
Secretary, Board of Regents