

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**June 30, 2011**

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**I. Call to Order**

Chairperson Marquardt called the meeting to order at 4:05 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Bunten, Mr. Klausman, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mr. Moses, Mrs. Parks, Mr. Storey and Mrs. Warren.

**III. Approval of Minutes of the May 20, 2011 meeting as mailed.**

It was moved and seconded to approve the Minutes of the May 20, 2011 meeting as mailed. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

Chairperson Marquardt reported on the announcement that the Mars company would be opening a facility in Topeka and commented on the good publicity this would bring to Topeka and for Washburn. She also commented that this would be her last meeting as a Regent for Washburn and expressed her appreciation for those Regents, faculty and staff that she had the opportunity to work with and offered her best wishes for the continued success of Washburn University. She stated that she enjoyed the experience very much.

**B. President's Report**

President expressed enthusiasm at the announcement that the MARS company would be operating in Topeka. He asked Roxanne Kelly, Dean of Washburn Institute of Technology to comment on the effect this will have on the school. Dean Kelly commented that 300 or more employees of the company would be provided training by Washburn Institute of Technology. Vice-President of Academic Affairs, Dr. Randy Pembroke announced that he spoke to several Mars employees about the opportunities Washburn offered for their children of college age. Mayor Bunten announced that when the company is done with all phases of their plan to operate in Topeka, the City could see an additional 900 employees in Topeka.

Regent Parks arrived at 4:11 p.m.

Director of Enrollment Management Richard Leidtke briefed Board on new student orientations and stated that enrollment is looking strong and should be on par with last year's fall enrollment. There was further discussion on the new student orientations and President Farley announced that residential housing is full and has a waiting list.

Director of Athletics, Loren Ferre announced there will be three televised football games this year. One will be on Thursday, September 8, one on September 22, which will have the potential of reaching 1.5 million homes nationwide, and one will be on October 8. Mr. Ferre reported that Sioux Falls College replaced Omaha as our opener game.

President Farley noted that the new exhibit at Mulvane has had visitors in excess of 6,000 patrons to see the Lego sculptures making it a huge success.

President Farley introduced two guests, incoming Regents Bill Sneed, who was appointed by Governor Brownback, and Jennifer Sourk, who was appointed by Mayor Buntin.

Chairperson Marquardt noted it was the last meeting of Regent Lagerberg and thanked him for his years of service as a Board member.

## **C. Committee Report(s)**

### **1. Budget/Finance Committee**

#### **a. FY 2012 General Fund Budget**

Dr. Farley summarized the balanced budget proposal that was previously submitted to the committee. The primary expenditure is the restoration of Washburn's contribution to employees' health insurance premiums. This expenditure will cover the share that employees previously paid, so Washburn will pay the full premium in the next fiscal year. Other expenditures of note are the re-design and tech support of Washburn's web presence, and the implementation of the First Year Experience. The proposed revenue to offset the expenditures is a 4% tuition increase and expected increase in enrollment.

Students Shay Gurseck and Michael Kitowski shared the students' perspective, which was in favor of the tuition increase. They felt the benefits of raising tuition outweighed the detriments and want Washburn to remain competitive with other schools in offering high quality education. The students proposed a 5% increase. Regents commended the students' efforts and had many questions, particularly regarding whether the increase would fund the students' requests for 24-hour library access and computer/technology improvements. Vice President of Administration and Treasurer Rick Anderson explained Washburn is on a five year computer replacement cycle, but three years are optimal. He also explained there would be both one-time costs and on-going costs to open the library for 24 hours. Regents expressed concern about raising tuition in tough economic times.

A motion was made and seconded to approve both the Washburn and Washburn Tech budgets as presented to the committee. Motion passed with Regent Buntin voting no.

#### **b. Capital Projects and Equipment – Washburn Institute of Technology**

It was moved and seconded to approve the Capital Projects and Equipment at Washburn Institute of Technology. Motion passed.

**D. Treasurer's Report**

It was moved and seconded to accept **1. Depository Security Transactions** and **2. Liquidated Claims – May 2011** in the Treasurer's Report. Motion passed.

**3. Public Budget – Publish Notice of Hearing**

It was moved and seconded to approve the Public Budget- Publish Notice of Hearing. Motion passed.

**V. New Business**

**A. Consent Agenda:**

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

**1. Personnel**

**a. Designation of “Professor Emeritus” for Ronald C. Griffin, Professor of Law**

designation bestows the title of Professor Emeritus to Ronald C. Griffin, Professor of Law;

**b. Faculty/Staff Personnel Actions**

two year extension of leave of absence for Dr. JuliAnn Mazachek from the School of Business; appoint Judith McConnell-Farmer as Interim Chair of Education Department;

**2. Report of Purchases between \$25,001 and \$50,000**

award of contract to: The CBORD Group in the amount of \$31,215.00 for vending readers and equipment for University I-Card system; Apple Computer in the amount of \$25,283.85 for computer equipment for Mass Media Department; Durkes Painting Services in the amount of \$31,500.00 for painting of Kuehne and West Halls; Hall Floor Covering in the amount of \$31,465.00 for carpet replacement in the Law Library; KC Concrete in the amount of \$39,700.00 to repair sidewalks and construction of new sidewalks at various campus locations; and, Topeka Power Sports in the amount of \$35,525.00 for the purchase of a new mower.

**B. Action Items:**

**1. Expenditures over \$50,000**

Vice President Anderson, explained these are construction projects and purchases typically done prior to beginning a new academic year. It was moved to pass all expenditures over \$50,000 as a whole. Motion passed as to all items in agenda items B.1. a-f.

- a. **Law Library Subscription Services Renewal**
- b. **Network Storage System for the ISS Department**
- c. **Mabee Library Compact Shelving – Project #C12026**
- d. **Campus Wide Parking Lot Improvements – Project #C12003**
- e. **Roof Replacement – Whiting Field House, Projects #C11016 and #C11017**
- f. **Washburn Institute of Technology – Parking Lot repairs of North Lot, West Lot and Loading Dock Lane – Projects #CK1201, CK1202, and CK 1203**

### **C. Election of Board Officers**

Regent Warren, Chair of the Nominating Committee asked for the Election of Board Officers to be taken up at this point in the agenda. Regent Warren reported that the committee nominates Regent Klausman as Board Chair and Regent Parks as Board Vice-Chair. They recommend the following re-appointments: Vice President Anderson as Board Treasurer, Lisa Jones as Board Secretary, and Carol Vogel as Assistant Board Secretary. A motion was made and seconded to approve all of the committee nominations and re-appointments. Motion was passed by all.

Regent Warren noted that she appreciated the opportunity to serve on the Board and has developed a strong affinity for Washburn. As her term ended, that would be her last meeting unless the Shawnee County Commissioners fail to name her replacement. She thanked all Board members and excused herself at 5:02.

### **3. Welcome Center Addition/Renovation of Morgan Hall**

Vice President Anderson and President Farley discussed the architectural services project for renovation of Morgan Hall and creation of a welcome center. The plan is to add about 2,000 square feet and reconfigure the first floor to create the welcome center, along with an iconic entrance. The plan includes some renovation to the rest of the building to integrate it with the new space, new air conditioning in the West wing, and new windows throughout the building. There will not be charettes like with the law school, instead we will hire an architect and go directly to the start of design. This will fulfill our Strategic Plan.

It was moved and seconded to proceed. Motion passed.

Regent Parks thanked Chairperson Marquardt for all her work as Chair of the Board.

The meeting adjourned at 5:12 p.m.

/s/

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Lisa R. Jones  
Secretary, Board of Regents